

**MINUTES  
MEETINGS OF THE BOARD OF COMMISSIONERS  
CITY OF DOUGLAS, GEORGIA  
DECEMBER 23, 2024**

**The Board of Commissioners held a Regular meeting on Monday, December 23, 2024, at 6:36 p.m. at the City Hall Commission Chambers. Mayor Tony L. Paulk presided over the meeting. Mayor Pro Tem Mike Gowen and Commissioners Brenda Moore, Edwin Taylor, Cindy McNeil, Tony Paulk II, and Steve Bailey were present.**

**CALLED TO ORDER**

Mayor Tony L. Paulk called to order the Regular Meeting of the Board of Commissioners.

**INVOCATION (COMMISSIONER EDWIN TAYLOR)**

Ms. Santana Brewton from the True Praise Worship Center delivered the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Tony Paulk led the Pledge of Allegiance.

**APPROVAL OF THE ORDER OF THE AGENDA**

The motion was approved unanimously **(6-0)** to confirm the agenda order, with the motion made by Commissioner Edwin Taylor and seconded by Commissioner Tony Paulk II.

**CONSENT AGENDA ITEMS (CHARLES DAVIS, CITY MANAGER)**

- 1. APPROVAL OF AWARDING THE PSG ENERGY SERVICES LLC FOR HUCKABY COMPLEX PROJECT BID C IMPROVING NEIGHBORHOOD OUTCOMES IN DISPROPORTIONATELY IMPACTED COMMUNITIES GRANT**
- 2. APPROVAL OF THE LMIG 25 PAVING PROJECT LIST**
- 3. APPROVAL OF A 50% DOLLAR BACK OF UNUSED EMPLOYEE VACATION TIME UP TO 4 WEEKS**
- 4. APPROVAL OF THE RESOLUTION TO SUPPORT FORMATION AND PARTICIPATION IN THE SOUTH GEORGIA ENERGY AUTHORITY**
- 5. APPROVAL OF DATE CHANGE OF UPCOMING MEETINGS IN MAY AND JUNE**

As discussed in the Work Session, Commissioner Cindy McNeill made the motion **(carried 6-0)** to approve all Consent Agenda items listed above, which Commissioner Edwin Taylor seconded.

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**WORK SESSION ITEMS**

**APPROVAL OF DECEMBER 12, 2024, MEETING MINUTES**

December 12, 2024, minutes were presented for approval. Commissioner Brenda Moore stated that she reviewed the minutes. Mayor Pro Tem Mike Gowen motioned for the approval of December 12, 2024, minutes, and Commissioner Edwin Taylor seconded. (6-0)

**APPROVAL AND A PUBLIC HEARING FOR LOT SIZE VARIANCE REQUEST FOR VACANT PARCEL LOCATED OFF OF OLD BELL LAKE ROAD**

Without City Attorney Jerome Adams, Georgia Henderson appeared before the Commission. Mrs. Henderson proceeded with the public hearing without making any public comments. Mayor Paulk motioned to deny the request for a lot size variance. Commissioner Tony Paulk II seconded the motion. Commissioners Taylor, McNeill, and Mayor Pro Tem Gowen voted in favor of the motion. Commissioner Bailey and Moore voted against the motion. (4-2)

**APPROVAL OF THE SECOND (2ND) READING AND PUBLIC HEARING TO AMEND THE LOCAL ORDINANCE REGARDING THE POSITION OF CITY MARSHAL FOR THE CITY OF DOUGLAS**

Due to the absence of the City Attorney Jerome Adams, Georgia Henderson, Community Development led the second (2nd) reading and public hearing to amend the local ordinance concerning the position of the City Marshal and the Code Enforcement Division. There were no comments from the public. The motion was made by Commissioner Cindy McNeill and seconded by Commissioner Steve Bailey. (6-0)

**FIRST READING OF REZONE PETITION FOR 2002 & 2004 OCILLA RD**

Georgia Henderson, Community Development Director, read the first (1st) reading of the rezone petition for 2002 & 2004 Ocilla Rd. **AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF DOUGLAS, GEORGIA, CHANGING THE ZONING FOR CERTAIN PROPERTY IN THE CITY OF DOUGLAS, GEORGIA, LOCATED AT 2002 OCILLA ROAD AND 2004 OCILLA ROAD, FROM G-C, GENERAL COMMERCIAL TO M-1, LIGHT INDUSTRIAL** The read was passed and ordained for the second time at a regular meeting of the Mayor and Board of Commissioners on January 13, 2025, after properly advertising the Caption as required under the Charter of the City of Douglas, Georgia.

No action taken

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**APPROVAL TO AWARD TO HARPER & CO. BUILDERS, INC. FOR ROUNDTREE PARK PROJECT BID B - IMPROVING NEIGHBORHOOD OUTCOMES IN DISPROPORTIONATELY IMPACTED COMMUNITIES GRANT**

Upon the recommendation from Georgia Henderson, the Mayor, and Commission awarded Harper & Co. Builders, Inc., the construction contract for Improving Neighborhood Outcomes in Disproportionately Impacted Communities Roundtree Park Project #GA-0013735 Bid B for New Bathrooms, Dugouts, Playground, and Sidewalk Improvements in the amount of \$537,400.00. Due to a conflict of interest, **Commissioner Cindy McNeill abstained**. Commissioner Steve Bailey made a motion, and Commissioner Edwin Taylor seconded it. **(5-0-1)**

**APPROVAL TO RE-COMMIT FUNDS TO THE EQUITY FUND-RURAL WORKFORCE HOUSING INITIATIVE AND SMALL BUILDER INCENTIVES**

Mayor Pro Tem Mike Gowen will address this item instead of Mayor Paulk due to his status as a contractor who may seek these funds in the future.

Charlie Davis, City Manager, requested approval to recommit funds to the Equity Fund - Rural Workforce Housing Initiative Grant, totaling \$236,732.00, and to implement incentives for small builders. Commissioner Steve Bailey made the motion, which Tony Paulk II seconded. The motion carried with a unanimous vote of **(6-0)**.

**COMMISSIONER'S COMMENTS**

**No Comments**


**STAFF COMMENTS**


**No Comments**

**ADJOURNMENT**

Motion to adjourn the Regular meeting at 6:50 p.m. The motion was made by Commissioner Steve Bailey and seconded by Mayor Pro Tem Mike Gowen **(6-0)**



  
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Mayor Tony L. Paulk

  
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Wynetta J. Bolder, CMC

