

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
MAY 23, 2011**

A Regular Meeting of the Board of Commissioners was held on Monday, May 23, 2011 at 7:00 P.M. The meeting was convened in the Council Chambers of City Hall with Mayor Jackie L. Wilson presiding. Mayor Pro Tem Ronnie Anderson, Commissioners Robert Moore, Johnnie Lee Roper, Dennis Josey, Olivia Pearson and Marty Swain were in attendance.

INVOCATION

Commissioner Marty Swain gave the invocation.

PLEDGE OF ALLEGIANCE

The Coffee County JROTC Cadets led The Pledge of Allegiance to the Flag.

RECOGNITION OF THE JROTC

Terrell Jacobs, City Manager, Mayor Wilson and the City Commissioners recognized the JROTC Cadets for their dedication in assisting with the pledge of allegiance at the City Commission Meetings.

RECOGNITION OF THE STATE TRACK TEAM

Landy Gomez, Parks and Recreation Athletic Coordinator recognized the participants of the Coffee County /Douglas Track and Field Team.

MINUTE ADOPTION

The following minutes were unanimously approved:

**Work Session..... May 9, 2011
Commission Meeting..... May 9, 2011**

A MOTION was made by Commissioner Bob Moore and seconded by Commissioner Johnnie Lee Roper Sr. and the motion was unanimously approved by the Mayor and Commission. **(7-0)**

APPROVAL OF THE ORDER OF THE AGENDA

The Mayor and Commission unanimously approved **(7-0)** the order of the agenda.

A MOTION was made by Commissioner Marty Swain for approval of the order of the agenda; Commissioner Dennis Josey seconded the motion.

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**APPROVAL OF THE SECOND READING OF ORDINANCE TO ADOPT ZONING
MAP**

Jerome Adams, City Attorney presented the second reading of the ordinance to adopt the drafted Zoning Map making it consistent with zoning districts as recently adopted in the Unified Land Development Code. **“AN ORDINANCE AMENDING THE UNIFIED LAND DEVELOPMENT CODE OF THE CITY OF DOUGLAS GEORGIA, CHANGING THE ZONING MAP TO MAKE THE CURRENT ZONING MAP CONSISTENT WITH ZONING DISTRICTS AS ADOPTED IN THE UNIFIED LAND DEVELOPMENT CODE.”**

Jerome Adams, City Attorney offered and read this ordinance for the second time at the regular meeting of the Mayor and Board of Commissioners, on May 23, 2011.

Upon recommendation from the Planning Commission the Mayor and Commission unanimously approved (7-0) to adopt the draft Zoning Map as presented.

A **MOTION** was made by Commissioner Dennis Josey for approval and seconded by Commissioner Johnnie Lee Roper.

**APPROVAL OF THE SECOND READING OF APPLICATION FOR ZONING TEXT
AMENDMENT**

Jerome Adams, City Attorney presented the second reading amending the Unified Land Development Code Chapter 3, Zoning Districts, Table 3-1 Table of Permitted Uses, Commercial, Car Washes, Gateway District to allow car washes in the Gateway district and amend Chapter 7 Supplemental Standard Item 8 Car Washes section (e) by adding: Exterior walls shall be brick construction.

“AN ORDINANCE AMENDING THE UNIFIED LAND DEVELOPMENT CODE OF THE CITY OF DOUGLAS, GEORGIA, CHAPTER 3, ZONING, DISTRICTS, TABLE 3-1, TABLE OF PERMITTED USES, COMMERCIAL, GATEWAY DISTRICT, CAR WASHES AND CHAPTER 7 SUPPLEMENTAL STANDARDS ITEM 8 SECTION (e).”

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Jerome Adams, City Attorney offered and read this ordinance for the second time at the regular meeting of the Mayor and Board of Commissioners, on May 23, 2011.

Upon recommendation from the Planning Commission, the Mayor and Commission unanimously approved (7-0) the request received from Lamar Beck, to amend the Unified Land Development Code Chapter 3, Zoning Districts, Table 3-1, Table of Permitted Uses, Commercial, Car Washes, Gateway District to allow car washes in the Gateway district and amend Chapter 7 Supplemental Standards Item 8 Car Washes (e) by adding: *Exterior walls shall be brick construction.*

A **MOTION** was made by Commissioner Dennis Josey for approval and seconded by Commissioner Johnnie Lee Roper.

PUBLIC HEARING-CITY OF DOUGLAS FY 2012 BUDGET

Terrell Jacobs, City Manager facilitated the public hearing and presented a power point concerning the FY' 2012 City of Douglas Budget. The FY'2012 Budget will be considered for adoption at the June 13, 2011 Board of Commissioners Meeting.

APPROVAL OF THE RENEWAL OF HARLESS AVIATION LEASE AGREEMENT

Upon recommendation from Dale Batten, Community Development Director, the Mayor and Commission unanimously approved (7-0) the request of Mr. Bob Harless, owner of Harless Aviation, to extend his current lease of airport facilities for a five year period beginning July 1, 2011 through July 1, 2016.

A **MOTION** was made by Commissioner Dennis Josey for approval and seconded by Commissioner Johnnie Lee Roper.

APPROVAL OF MEMORANDUM OF AGREEMENT –OFFICE OF INSPECTOR GENERAL

Upon recommendation from Dale Batten, Community Development Director, the Mayor and Commission unanimously approved (7-0) Mayor Jackie L. Wilson to be authorized to execute the Memorandum of Agreement between the Department of Human Services and the City of Douglas for the rental of the facility located at 8 Willie C. Lane which houses the Office of Inspector General (Office of Investigative Services) in the amount of \$600.00 per month for the period July 1, 2011 through June 30, 2012.

A **MOTION** was made by Commissioner Bob Moore for approval and seconded by Commissioner Johnnie Lee Roper.

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APPROVAL OF THE CSX TEMPORARY RIGHT OF ENTRY AGREEMENT

Upon recommendation from Dale Batten, Community Development Director, the Mayor and Commission unanimously approved **(7-0)** authorizing Mayor Wilson to execute the CSX Temporary Right of Entry Agreement, if determined to be needed on the Gaskin Avenue Phase II Project.

A MOTION was made by Commissioner Marty Swain for approval and seconded by Commissioner Dennis Josey.

APPROVAL OF THE ANNUAL NEW POLICE UNIFORM AND DUTY GEAR BID

Upon recommendation from Stanley Merritt, Assistant Purchasing Director, the Mayor and Commission unanimously approved **(7-0)** the awarding of the new Police Uniforms and Duty Gear to the low bid received from Galls Co. located in Lexington, KY, for Groups A & C., for a total of \$22,657.60 and the awarding of Group K to the low bid received from DGG Taser & Tactical Supply located in Jacksonville, FL., at a total of \$4,288.43. Items will be purchased as needed by the Police and Fire Department.

A MOTION was made by Commissioner Bob Moore for approval and seconded by Commissioner Johnnie Lee Roper.

APPROVAL OF THE DEERFIELD APARTMENTS-SUPPORT FOR DCA TAX CREDITS

Upon recommendation from Ray Parker, Planning/Zoning Officer, the Mayor and Commission unanimously approved **(7-0)** to authorize Mayor Wilson to execute a Resolution of Support for the Rehabilitation of Deerfield Apartments located at 112 Pinecrest Drive requested by JT Deerfield LP.

A MOTION was made by Commissioner Johnnie Lee Roper for approval and seconded by Commissioner Marty Swain.

APPROVAL OF THE DISCONTINUING AUTOMATIC AID FOR MEDICAL CALLS

Upon recommendation from Chief Tim White, Fire Department, the Mayor and Commission unanimously approved **(7-0)** for Chief Tim White of the Douglas Fire Department to move forward with the discontinuation of automatic aid response in regards to EMS medical calls as of midnight May 24, 2011. The Fire Department will continue to do wrecks with injury also wrecks with extrication and will continue to monitor the calls and report back to the Mayor and Commission within six months.

A MOTION was made by Commissioner Bob Moore for approval and seconded by Commissioner Marty Swain.

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GENERAL COMMENTS

Francis Lott, Local Businessman, 1320 Ocilla Road acknowledged Mr. Lamar Beck on coming to Douglas Georgia to open the Go Go Carwash business. Mr. Lott commended Mr. Beck on his accomplishments with his business and welcomed him to the City of Douglas.

PUBLIC INFORMATION

Georgia Henderson, Central Services Director, stated that citizens, who have moved since the last city election, would need to provide their corrected address to the Coffee County Elections Office, at 224 W. Ashley St., Douglas, GA. (the old Coffee County 911 building) or call 912.384.7018. Also Registration deadline for the City of Douglas election is October 11, 2011.

Mrs. Henderson also stated that the City of Douglas Summer Lunch Programs will start on June 1, 2011 at the following locations:

- Roundtree Center
- True Praise Baptist Church
- Young's Chapel
- Douglas Housing Authority

Mrs. Henderson announced that on May 30, 2011 the City of Douglas administrative offices will be closed in observance of Memorial Day.

Commissioner Johnnie Lee Roper stated that Gaines Chapel AME Church has retired teachers to assist students who are in need of extra help in school.

Mayor Jackie Wilson congratulated the South Georgia College baseball team on becoming the 2011 East Central District Champions. They will depart for the Junior College World Series in Grand Junction, Colorado, Tuesday, May 24, 2011.

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ADJOURNMENT

With no further business to discuss, Commissioner Dennis Josey made a motion to adjourn and his motion was seconded by Commissioner Olivia Pearson. The Mayor and Commission unanimously approved (7-0) the motion to adjourn the meeting at 7:55 p.m.

Jackie L. Wilson, Mayor

Wynetta Bolder, City Clerk

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UTILITY COMMITTEE MEETING

Terrell Jacobs, City Manager stated to the Mayor and Commission that Concerted Services issues a voucher /commitment to pay the City on behalf of the customers. Mr. Jacobs stated that Tommy Harrell, Customer Service Manager, spoke with the Concerted Services representative who is over the 18 sites of which Douglas is a member. The Concerted Services representative stated that the City will only receive vouchers for crisis customers they have committed to help. Crisis customers are those who have shown Concerted Services that their utilities will be disrupted (cutoff) if not paid within 5 business days. Mr. Jacobs also stated that customers who request help and are approved based on their financial situation, but are not at risk of disruption of service may also be eligible for their help. Concerted Services will change the Voucher to read: check will be received in 30 days or less from issuance of the Voucher.

After much discussion it was the consensus from the Mayor and Commission to move forward in allowing customers a 30 day extension to prevent a penalty from being assessed on customers who have received Concerted Services Vouchers. If monies are not received within 30 days, the customer will be assessed the penalty.

Terrell Jacobs, City Manager discussed with the Mayor and Commission an issue concerning a voucher received on Ms. Fay Barnes. The voucher stated the check should be received within 4 to 6 weeks. By the time the check was received, Ms. Barnes had been assessed penalties on two monthly cycle bills totaling \$49.00. Mr. Jacobs stated that Ms. Barnes is requesting the City to Waive the penalties she incurred due to the length of time it took before the City received the Concerted Services check she and the City had been promised.

After much discussion it was the consensus of the Mayor and Commission to waive the penalties for Ms. Fay Barnes.