

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
JANUARY 19, 2012**

A Regular Meeting of the Board of Commissioners was held on Monday, January 19, 2012 at 7:00 P.M. The meeting was convened in the Council Chambers of City Hall with Mayor James H. Dennis presiding. Mayor Pro Tem Olivia Pearson, Commissioners Ronnie Anderson, Robert Moore, Richard Hutchinson, Dennis Josey, and Marty Swain were in attendance.

INVOCATION

Georgia Henderson, Central Services Director gave the invocation.

PLEDGE OF ALLEGIANCE

Brannen Pruett, Douglas Police Department led the Pledge of Allegiance to the Flag.

MINUTE ADOPTION

The following minutes were unanimously approved:

**Work SessionJanuary 9, 2012
Commission Meeting.....January 9, 2012**

A **MOTION** to approve **(6-0)** the minutes as presented was made by Commissioner Dennis Josey, seconded by Commissioner Bob Moore and the Commission unanimously approved the motion.

APPROVAL OF THE ORDER OF THE AGENDA

The Mayor and Commission unanimously approved **(6-0)** to accept the order of the Agenda.

A **MOTION** to approve was made by Commissioner Richard Hutchinson, seconded by Commissioner Marty Swain.

WITHDRAWING OF THE REZONING ORDINANCE OF PROPERTY LOCATED AT 530 EAST BRYAN STREET

Mayor James Dennis explained that the second reading and public hearing concerning the rezoning of property located at 530 East Bryan Street would be cancelled due to Mr. Tony Paulk withdrawing his request for rezoning.

No Action Taken

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ADVERTISEMENT OF THE HOUSING AUTHORITY BOARD APPOINTMENTS

Terrell Jacobs, City Manager, stated that the appointments for the Housing Authority Board will be advertised for two (2) weeks.

No Action Taken

ADVERTISEMENT OF THE PARKS AND RECREATION COMMISSION

Mayor James Dennis stated that no action was taken concerning the appointment of the Parks and Recreation Commission due to possible conflicts of interest with the applicant. Mayor Dennis also requested that Roger Johnson, Parks and Recreation Director re-advertise the position an additional two (2) weeks.

No Action Taken

APPROVAL OF ASSESSING THE AFRICAN AMERICAN SECTIONS M, N, & O OF THE CEMETERY

Upon recommendation from Wynetta Bolder, City Clerk, the Commission unanimously approved **(6-0)** to allow Archaeologist; Dwight Kirkland to assess the (9) coped in plots, located in sections M, N, & O to determine if the plots are feasible for interment. The City will fund the cost which will be approximately \$1,500.00.

A MOTION to approve was made by Commissioner Dennis Josey and seconded by Commissioner Bob Moore.

APPROVAL OF THE ACTUARIAL SERVICES FOR OTHER POST EMPLOYMENT BENEFITS (OPEB)

Upon recommendation from Joyce Taylor, Finance Director, the Commission unanimously approved **(6-0)** to proceed with the Other Post-Employment Benefits (OPEB) Actuarial Evaluation through Georgia Municipal Employee Benefits Services (GMEBS) with the cost of \$11,450.00.

A MOTION to approve was made by Commissioner Marty Swain and seconded by Commissioner Bob Moore.

APPROVAL OF THE PURCHASE OF ONE NEW "JAWS OF LIFE" WITH ACCESSORIES

Upon recommendation from Stanley Merritt, Purchasing Agent, the Commission unanimously approved **(6-0)** the purchase of one (1) new Amkus Jaws of Life with accessories to be purchased for the City of Douglas, Fire Department as a single source item, and award this item to Fire line Inc. of Winder Georgia for a grand total price of \$23,554.00.

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A **MOTION** to approve was made by Commissioner Olivia Pearson and seconded by Commissioner Richard Hutchinson.

APPROVAL OF THE CONTRACT AWARD FOR STREET RESURFACING

Dale Batten, Community Development Director stated that the city took bids for the resurfacing of the following five (5) streets:

<u>Street Name:</u>	<u>Begin:</u>	<u>End:</u>
College Avenue	2 nd Street	SR 158
College Avenue	SR 158	Walker Street
June Avenue	Walker Street	Alunza Street
Gordon Street	Manilla Avenue	Chester Avenue
Pope Drive	Richey Lane	SR 206

Upon recommendation from Dale Batten, Community Development Director, the Commission unanimously approved **(6-0)** the low bid received from Ricketson Construction Company in the amount of \$224,024.05 for the resurfacing of the five (5) city streets to be funded with the Department of Transportation and city funds. The city funds will be reimbursed with SPLOST 2012 funds.

A **MOTION** to approve was made by Commissioner Olivia Pearson and seconded by Commissioner Richard Hutchinson.

APPROVAL OF THE 5TH ANNUAL HEART WALK-A-THON

Upon recommendation from Randall Parker, Permit and Inspections Division, the Commission unanimously approved **(6-0)** the request from the Why Waite Ministries to allow the use of certain public streets in the proposed route to host the Walk-A- Thon Saturday, February 25, 2012, and that the Police Department provide assistance in busy traffic areas.

A **MOTION** to approve was made by Commissioner Olivia Pearson and seconded by Commissioner Bob Moore.

APPROVAL OF THE NAACP PROTEST AND MARCH

Upon recommendation from Randall Parker, Permit and Inspections Division, the Commission unanimously approved **(6-0)** the request from the Coffee County Branch of the NAACP to allow the protest and march on Monday, February 13, 2012, from 4:00 p.m. to 8:00 p.m. and that the Police Department provide assistance where needed.

A **MOTION** to approve was made by Commissioner Olivia Pearson and seconded by Commissioner Marty Swain.

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APPROVAL OF THE GAS METER UPGRADE FOR GEORGIA (EXPANDED POLY STRENE)

Upon recommendation from Mike Hudson, Gas Department Director, the Commission unanimously approved **(6-0)** to purchase and install the upgraded meter set at Georgia EPS located at 610 N 7th Street as soon as the monetary obligations are satisfied by the customer.

A **MOTION** to approve was made by Commissioner Ronnie Anderson and seconded by Commissioner Marty Swain.

APPROVAL OF THE AGRICULTURAL II CUSTOMER RATE SCHEDULE

Upon recommendation from Mike Hudson, Gas Department Director, the Commission unanimously approved **(6-0)** the Agricultural II Customer Rate Schedule as presented in the Work Session.

A **MOTION** to approve was made by Commissioner Ronnie Anderson and seconded by Commissioner Bob Moore.

APPROVAL OF THE APPOINTMENT OF THE ECONOMIC DEVELOPMENT BOARD OF AUTHORITY

Commissioner Bob Moore made a **MOTION** to appoint Mayor James Dennis, Lidell Greenway and Luke Morgan to the Economic Development Board of Authority, the motion was seconded by Commissioner Olivia Pearson.

The Commissioners unanimously approved the motion. **(6-0)**

STAFF COMMENTS

Georgia Henderson, Central Services Director informed the Mayor and Commission that the City of Douglas will begin accepting applications for the 101 Citizens Academy.

Mrs. Henderson stated that the City of Douglas is partnering with the Georgia Municipal Association to host "If I were Mayor" essay contest for 6th graders in the community.

Mrs. Henderson stated that the Commit 2 B Fit Walk will be held Thursday, January 26, 2012.

Chief Gary Casteloes announced that the Douglas Police Department will receive an Incident Command Trailer donated by Sesoline Group, valued at \$90,000.00. Representatives from Sesoline will present the new Incident Control Trailer, Friday January 20, 2012 outside of the C. E. Weir Center.

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MAYOR AND COMMISSION COMMENTS

Commissioner Hutchinson recognized Mrs. Gwendolyn Reliford, Director of the Mary Hayes Center for the great job with tutoring children in the community. Commissioner Hutchinson also encouraged citizens to volunteer their time at the Mary Hayes Center.

Mayor Dennis acknowledged individuals and churches that participated with the Martin Luther King events that were held in the community. Mayor Dennis also encouraged citizens to become more involved in the community, stating his priority was having a safe drug free city. Mayor Dennis informed the citizens that the City of Douglas Crime Tip line number is 912.260.3600. This tip line has been very helpful in solving recent crimes in the city.

Mayor James stated that a few of the city employees and their spouses assisted New Salem Church, located in Ambrose. The volunteers assisted with helping them in documenting their cemetery plots. Mayor James stated that hopefully this cemetery project concerning documenting records will continue in the community.

ADJOURNMENT

With no further business to discuss in the regular meeting, a motion to adjourn was made by Commissioner Richard Hutchinson and was seconded by Commissioner Bob Moore. The Commission unanimously approved **(6-0)** to adjourn to the Executive Session.



EXECUTIVE SESSION

LAND ACQUISITION

Terrell Jacobs, City Manager, Dale Batten, Community Development Director discussed facility/land acquisition with the Mayor and Commission.

Commissioner Ronnie Anderson made the **MOTION** to adjourn from Executive Session and to return to the regular meeting, **MOTION** was seconded by Commissioner Bob Moore, and **approved** by all. **(6-0)**

No action was taken with regards to Executive Session items

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Commissioner Ronnie Anderson made the motion to convene to the regular meeting and the motion was seconded by Commissioner Marty Swain, and **approved** by all. **(6-0)**

ADJOURNMENT

With no further business to discuss, Commissioner Dennis Josey made the motion to adjourn the regular meeting. The motion was seconded by Commissioner Richard Hutchinson. The Commission unanimously approved **(6-0)** by all at 7:55 p.m.

James H. Dennis, Mayor

Wynetta Bolder, City Clerk

Affidavit

The undersigned presiding officer, under oath, certifies that at a City of Douglas Commission Meeting, held on January 19, 2012, the Mayor and Commission closed its meeting as permitted by the Open Meetings Act of Georgia [O.C.G.A. 50-14-1 through 50-14-6]. The only matter(s) considered or discussed during the closed meeting are as indicated below:

 x To discuss future acquisition of real estate [O.C.G.A. 50-14-3 (4)].

 To discuss or deliberate the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of an employee [O.C.G.A. 50-14-3 (6)].

 To consult with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or an officer or employee or in which the officer or employee may be directly involved [O.C.G.A. 50-14-2].

This 19th day of January , 2012

Signature of Presiding Officer

Sworn to & Subscribed Before Me
On The Above Indicated Date:

Notary Public, State of Georgia
Commission Expires _____

The Mayor and Commission unanimously approved to enter into executive session.

RESOLUTION OF THE DOUGLAS CITY COMMISSION

BE IT RESOLVED by the Douglas, Ga City Commission as follows: At the meeting held on the 19th day of January 2012 the Commission entered into closed session for the purpose of discussing:

 x To discuss future acquisition of real estate [O.C.G.A. 50-14-3 (4)].

 To discuss or deliberate the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of an employee [O.C.G.A. 50-14-3 (6)].

 To consult with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or an officer or employee or in which the officer or employee may be directly involved [O.C.G.A. 50-14-2].

(1) The actions of the Council and the discussions of the same regarding the matter set forth for closed session purposes are hereby ratified.

(2) Each member of this body does hereby confirm that to the best of his or her knowledge, based upon the advice of the City Attorney, the said subject matter of the meeting and of the closed session portion was devoted to matters within the specific relevant exception(s) as set forth above.

(3) The Mayor, or the presiding officer, is hereby authorized and directed to execute an affidavit, with full support of the members of this Commission, in order to comply with O.C.G.A. 50-14-4(b).

(4) The affidavit shall be included and filed with the official minutes of the meeting and shall be in a form as required by the statute, which shall be substantially as follows:

Approved this 19th day, of January 2012 .

James H. Dennis, Mayor

Attest:

Wynetta J. Bolder, City Clerk