

**MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
CITY OF DOUGLAS  
MAY 24, 2012**

**A Regular Meeting of the Board of Commissioners was held on Thursday, May 24, 2012 at 7:10 P.M. The meeting was convened in the Council Chambers of City Hall with Mayor James H. Dennis presiding. Commissioners Ronnie Anderson, Robert Moore, Richard Hutchinson, Dennis Josey, and Marty Swain were in attendance. Mayor Pro Tem Olivia Pearson was absent due to illness.**

**INVOCATION (COMMISSIONER DENNIS JOSEY)**

Reverend Theodore Braswell, Everett Temple Christian Methodist Episcopal Church, Tifton Georgia gave the invocation.

**PLEDGE OF ALLEGIANCE**

Casey Wright, City of Douglas Fire Department led the Pledge of Allegiance to the Flag.

**MINUTE ADOPTION**

The following minutes were unanimously approved:

**Work Session .....May 14, 2012  
Commission Meeting.....May 14, 2012**

A **MOTION** to approve (5-0) the minutes as presented was made by Commissioner Dennis Josey, seconded by Commissioner Marty Swain and the Commission unanimously approved the motion. (*Changes were made as discussed in the work session to the official documents*)

**APPROVAL OF THE ORDER OF THE AGENDA**

The Mayor and Commission unanimously approved (5-0) to accept the order of the Agenda.

A **MOTION** to approve was made by Commissioner Bob Moore, seconded by Commissioner Ronnie Anderson.

**RECOGNITION OF GRADUATES OF THE DOUGLAS 101 CITIZEN'S ACADEMY PROGRAM**

Georgia Henderson, Central Services Director, along with the Mayor and Commissioners recognized participants of the Douglas 101 Citizen's Academy Program, which convened March 30, 2012- May 15, 2012. The following individuals were recognized: Andrew Bussey (Perfect Attendance), Frank Bussey, Kim Carter, Louise Darby (absent), Sidney Harrell, Van Henderson (Perfect Attendance), Erma Jackson (Perfect Attendance), Brent Miller, Greg Miller (Perfect Attendance), Sylvia Miller, Susann Mizell, Joakima Moore, Larry Nesmith, Donna Simpson, Patricia Vickers, Carl Wilkerson, Joy Woods.

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**RECOGNITION OF GRADUATES OF THE DOUGLAS 101 CITIZEN'S ACADEMY  
PROGRAM-CONTINUED**

Dr. Brent Miller spoke on behalf of the 101 Citizens Academy (17) participants. Dr. Miller stated that they enjoyed learning about the local government and the services provided by each department. Dr. Miller also thanked the Mayor, Commissioners, Department Heads and Central Services for their dedication and knowledge with their presentations. Dr. Miller encouraged citizens to participate with the 101 Citizen's Academy.

Mayor James Dennis thanked the graduates for participating in the 101 Citizen's Academy Program.

**RECOGNITION OF THE MUNICIPAL GAS AUTHORITY OF GEORGIA (MGAG)  
AWARD FOR MARKETING EXCELLENCE AND GROWTH OF AGRICULTURAL  
CUSTOMER BASE FOR THE SOUTHERN REGION**

Mike Hudson stated that he attended the Annual MGAG Conference and the City of Douglas was awarded the 2011 Marketing Excellence Award for Natural Gas Load Growth in the Agricultural Market. Mike Hudson thanked the Commission for allowing staff to go forth with gas projects and thanked the agricultural customers who have decided to use the City of Douglas as a fuel provider. Mr. Hudson presented the award to Mayor James Dennis and Commissioner Ronnie Anderson, Gas Department Liaison.

The Mayor and Commissioners thanked Mike Hudson and staff for their team work and Commissioner Anderson for his leadership with the Gas Department.

**PRESENTATION OF THE FY' 2013 BUDGET  
PUBLIC HEARING-CITY OF DOUGLAS FY' 2013 BUDGET**

Terrell Jacobs, City Manager facilitated the Public Hearing and presented a power point concerning the FY' 2013 City of Douglas Budget. The Public Hearing was opened for discussion. After no comments were received from citizens the Public Hearing was closed in regards to the budget process, which will be presented for adoption at the next Commission meeting scheduled for June 11, 2012.

**NO ACTION WAS TAKEN**

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**APPROVAL OF THE PERSONNEL POLICY REVISIONS**

Upon recommendation from Judy Carter, Human Resources Director, the Commission unanimously approved **(5-0)** the new and revised personnel policies:

Policy No. 22-Employees Appeals  
Policy No. 24-Holidays  
Policy No. 46-Military Leave  
Policy No. 49- Workers Compensation  
Policy No. 66-Political Activity  
Policy No. 71-Separation from Employment  
New Policy-Bomb Threat Procedures

**A MOTION** to approve was made by Commissioner Dennis Josey and seconded by Commissioner Richard Hutchinson.

**FIRST READING –REZONING ORDINANCE MEDALLION GROUP**

Dale Batten, Community Development Director, stated upon recommendation from the Douglas Coffee County Planning Commission that the rezoning request of Medallion Investment Group, LLC, for a change in zoning from R-M (Residential Mixed Family District) to the M-1 (Wholesale Light Industrial District) located at 603 Lupo Lane be approved and the first reading by City Attorney, Jerome Adams be heard at this meeting.

**“AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF DOUGLAS GEORGIA, CHANGING THE ZONING ON CERTAIN PROPERTY IN THE CITY OF DOUGLAS, GEORGIA LOCATED AT 603 LUPO LANE FROM R-M, RESIDENTIAL MIXED TO M-1 (WHOLESALE LIGHT INDUSTRIAL DISTRICT), LAND OF MEDALLION INVESTMENT GROUP, LLC.”** The Second Reading and Public Hearing will be held June 11, 2012.

**NO ACTION WAS TAKEN**

**ANNOUNCEMENT OF THE BOARD OF APPEALS APPOINTMENT**

Randall Parker, Building Inspector, announced that a position on the Board of Appeals will expire on June 30, 2012 and that the Commission authorized the advertisement on Channel 13 with the appointment to be made at the June 11<sup>th</sup> Commission Meeting. Mr. Parker stated that anyone interested in serving on the Board of Appeals may pick up an application at City Hall.

**NO ACTION WAS TAKEN**

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**APPROVAL OF THE STREET CLOSING**

Upon recommendation from Randall Parker, Building Inspector, the Commission unanimously approved **(5-0)** the request from First Baptist Church to close the portion of North Coweta Avenue from Cleveland Street to East Sellers Street., Monday, June 4<sup>th</sup>, through Thursday, June 7<sup>th</sup>, from 7:45 a.m. to 5:30 p.m. and on Friday, June 8<sup>th</sup>, from 7:45 a.m. to 1:30 p.m.

**A MOTION** to approve was made by Commissioner Ronnie Anderson and seconded by Commissioner Dennis Josey.

**APPROVAL OF THE FLYGT PUMP PURCHASE- WATER/WASTEWATER  
DEPARTMENT SINGLE SOURCE VENDOR**

Upon recommendation from Stanley Merritt, Purchasing Agent, the Commission unanimously approved **(5-0)** the purchase of one (1) new 88 Horse Power Flygt Pump Model NP-3301.180 6” Submersible Pump to be purchased for the City of Douglas Sewer Plant as a single source item, and awarded this item to Xylem Water Solutions Flygt Products of Garden City, Georgia for a grand total price of **\$37,852.11**, and also to allow future purchases of Flygt Pumps to be purchased as needed by the sewer plant as Sole Source Purchase.

**A MOTION** to approve was made by Commissioner Ronnie Anderson and seconded by Commissioner Dennis Josey.

**GENERAL COMMENTS**

**No Comments**

**MAYOR AND COMMISSION COMMENTS**

Mayor James Dennis made the following comments:

- Mayor James Dennis stated that the Memorial Day Program will be held on Friday May 25, 2012 at 10:00 a.m. A Memorial Day Program will be held at the Douglas Municipal Airport, Monday 28, 2012 at 3:00 p.m.
- Commissioner Richard Hutchinson wished his father of 88 years old a Happy Birthday.
- Mayor Pro Tem Pearson absent due to illness.
- Congratulations to the participants of the 101 Citizen’s Academy Program.
- “Stop the Violence” Rally will be held on Saturday, May 26, 2012 at the Roundtree Park.

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**MAYOR AND COMMISSION COMMENTS-CONTINUE**

- Local citizens John Glosson and Jennifer Nettles will be appearing on the show “Duet” with which will be televised Monday at 8:00 p.m.
- Condolences to Police Officer Stacy Williams with the loss of his mother.
- The Mayor asked citizens to take advantage of the anonymous tip line 912-260-3600.
- The Mayor also encouraged citizens to have a safe Memorial Day Weekend.

**ADJOURNMENT**

With no further business to discuss in the Regular Meeting, a motion to adjourn was made by Commissioner Richard Hutchinson and was seconded by Commissioner Bob Moore. The Commission unanimously approved **(5-0)** to adjourn the meeting at 8:00 p.m.

CITY OF DOUGLAS, GEORGIA

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**James H. Dennis, Mayor**

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**Wynetta Bolder, City Clerk**

**UTILITY COMMISSION MEETING  
CITY OF DOUGLAS  
MAY 24, 2012**

**A Utility Commission Meeting was held on Thursday, May 24, 2012 at 8:00 P.M. The meeting was convened in the Council Chambers of City Hall with Mayor James H. Dennis presiding. Commissioners Ronnie Anderson, Robert Moore, Richard Hutchinson, Dennis Josey, and Marty Swain were in attendance. Mayor Pro Tem Olivia Pearson was absent due to illness.**

**BRENDA PEASE- 1203 POWER LINE ROAD**

Mike Hudson stated that Ms. Brenda Pease 1203 Power-Line Road appeared before him on April 30, 2012. Ms. Pease complained that her water/sewer bill was higher than usual. Mr. Hudson stated that staff verified leaks, assisted the customer in looking for leaks and getting the meter tested. Mr. Hudson stated that after following protocol staff concluded that he could not justify a credit as a director, due to non-existing evidence. Mr. Hudson brought this matter before the Utility Committee and they upheld the decision not to issue a credit.

Ms. Pease appeared before the Mayor and Commissioner to request that her water/sewer bill be adjusted to the average of \$50.13.

A **MOTION** was made by Commissioner Ronnie Anderson and seconded by Commissioner Marty Swain approving Ms. Pease's water/sewer bill with a credit of **\$35.75. Approved by all (5-0)**

**ADJOURNMENT**

With no further business to discuss, the Utility Commission Meeting was adjourned at 8:18 pm.