

**MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
CITY OF DOUGLAS  
NOVEMBER 29, 2012**

**A Regular Meeting of the Board of Commissioners was held on Monday, November 29, 2012 at 7:00 P.M. The meeting was convened in the Council Chambers of City Hall with Mayor James H. Dennis presiding. Commissioners Robert Moore, Richard Hutchinson, Dennis Josey, Ronnie Anderson and Marty Swain were in attendance. Mayor Pro Tem Olivia Pearson was absent due to illness.**

**INVOCATION**

Pastor Van Henderson of Perpetual Praise Ministries gave the invocation.

**PLEDGE OF ALLEGIANCE**

Coffee County School NJROTC Cadets led the Pledge of Allegiance to the Flag.

**MINUTE ADOPTION**

The following minutes were unanimously approved:

**Work Session .....November 13, 2012  
Commission Meeting.....November 13, 2012**

A **MOTION** to approve **(5-0)** the minutes as presented was made by Commissioner Ronnie Anderson, seconded by Commissioner Dennis Josey.

**APPROVAL OF THE ORDER OF THE AGENDA**

The Mayor and Commission **unanimously** approved **(5-0)** to accept the order of the Agenda.

A **MOTION** to approve was made by Commissioner Ronnie Anderson, seconded by Commissioner Marty Swain.

**APPROVAL OF THE WATER METER BID**

Upon recommendation from Stanley Merritt, Purchasing Agent, the Commission unanimously approved **(5-0)** the total low bid of Group A and Group B submitted by Dublin Winnelson of Dublin, Georgia for a grand total bid of **\$143,842.84**. The Purchasing Department is also requesting the approval of two (2) one year renewals if the vendor can hold bid prices.

A **MOTION** to approve was made by Commissioner Ronnie Anderson and seconded by Commissioner Dennis Josey.

**MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
CITY OF DOUGLAS  
NOVEMBER 29, 2012**

**APPROVAL OF THE FY'13 BACKHOE BID FOR PUBLIC WORKS**

Upon recommendation from Stanley Merritt, Purchasing Agent, the Commission unanimously approved **(5-0)** to accept the low bid for a backhoe to be utilized by the Public Works Department from the low bid submitted by Border Equipment located in Augusta, GA for a grand total of **\$86,896.00**.

**A MOTION** to approve was made by Commissioner Dennis Josey and seconded by Commissioner Richard Hutchinson.

**ANNOUNCEMENT OF THE HISTORIC PRESERVATION COMMISSION  
APPOINTMENT**

Dale Batten, Community Development Director, announced that there are three (3) upcoming vacancies for the Historic Preservation Commission. This will be advertised on Channel 13. Appointments will be made at the December 10, 2012 Commission Meeting.

Mrs. Batten stated that the requirements to serve on the Historic Preservation Commission are that all members reside in the City of Douglas and shall be persons who have demonstrated special interest, experience, or education in history, architecture or the preservation of historic resources. Those interested in serving on the Historic Preservation Commission may pick up an application from Pattie Merritt, Main Street Manager, or from the Community Development Offices located in City Hall.

No action taken, informational purpose.

**APPROVAL OF THE AIRPORT CAPITAL IMPROVEMENT PLAN UPDATE**

Upon recommendation from Dale Batten, Community Development Director, the Commission unanimously approved **(5-0)** the Five Year Airport Capital Improvement Plan Update for FY' 2014--FY'2018, approved the FY'14 Pre-application in the amount of \$630,000 and approved the FY'13 Revised Pre-application in the amount of \$120,000.00.

**A MOTION** to approve was made by Commissioner Ronnie Anderson and seconded by Commissioner Marty Swain.

**APPROVAL OF THE SELECTION OF CHIP CONSULTANT**

Upon recommendation from Dale Batten, Community Development Director, the Commission unanimously approved **(5-0)** a contract with the Governmental Consulting Unlimited, Inc., per their proposal, to administer the FY'2013 Community Home Investment Program Grant should the grant be approved. DCA has pre-approved the contract prior to the Commission Meeting.

**MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
CITY OF DOUGLAS  
NOVEMBER 29, 2012**

**APPROVAL OF THE SELECTION OF CHIP CONSULTANT-CONTINUED**

A **MOTION** to approve was made by Commissioner Richard Hutchinson and seconded by Commissioner Dennis Josey.

**APPROVAL TO DISTRIBUTE GENERATION TARIFF/RENEWABLE ENERGY**

Upon recommendation from Lamar Hill, Electric Department Director, the Commission unanimously approved (5-0) distribution of generation tariff for solar panel for an Interconnection Agreement for citizens to put solar panels on their house or business.

A **MOTION** to approve was made by Commissioner Bob Moore and seconded by Commissioner Ronnie Anderson.

**FIRST READING-ALCOHOLIC BEVERAGE ORDINANCE**

Chief Gary Casteloes, Douglas Police Department, stated that the first reading of the Alcoholic Beverage Ordinance would be read by the City Attorney Jerome Adams. **“AN ORDINANCE TO AMEND THE CITY OF DOUGLAS CODE OF ORDINANCES, CHAPTER 6, ALCOHOLIC BEVERAGES, TO PROVIDE FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES”** The Second Reading and Public Hearing will be held on December 10, 2012.

**APPROVAL OF THE PURCHASE OF POLICE VEHICLES**

Upon recommendation from Chief Gary Casteloes, Douglas Police Department, the Commission unanimously approved (5-0) the purchase of two (2) police package Dodge Chargers based on state contract pricing of \$23,136.00 per vehicle and total cost \$46,272.00 for the two vehicles. Chief Casteloes stated that this was per quote number 100204 from Carl Gregory Dodge.

A **MOTION** to approve was made by Commissioner Bob Moore and seconded by Commissioner Richard Hutchinson.

**APPROVAL OF THE ENERGY EXCISE TAX AND INTERGOVERNMENTAL AGREEMENT**

Upon recommendation from Terrell Jacobs, City Manager, the Commission unanimously approved (5-0) the presented Intergovernmental Agreement for the allocation and distribution of proceeds from the Energy Excise Tax being imposed by Coffee County.

A **MOTION** to approve was made by Commissioner Ronnie Anderson and seconded by Commissioner Dennis Josey.

**MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
CITY OF DOUGLAS  
NOVEMBER 29, 2012**

**APPROVAL OF THE LOCAL OPTION SALES TAX (LOST) DISTRIBUTION AND INTERGOVERNMENTAL AGREEMENT**

Upon recommendation from Terrell Jacobs, City Manager, the Commission unanimously approved (5-0) the Intergovernmental Agreement for the Local Option Sales Tax Distribution between the City of Douglas and Coffee County.

A **MOTION** to approve was made by Commissioner Richard Hutchinson and seconded by Commissioner Ronnie Anderson.

**APPROVAL OF THE IMPROVEMENTS TO CHARLES WILSON FIELD THRU BOARD OF EDUCATION AND COFFEE BASEBALL BOOSTER CLUB**

Upon recommendation from Roger Johnson, Parks and Recreation Director, the Commission unanimously approved to ratify the improvements to the Charles Wilson Field for the Board of Education and the Board of Education work with the Coffee Baseball Booster Club.

A **MOTION** to approve was made by Commissioner Marty Swain and seconded by Commissioner Ronnie Anderson.

Commissioner Marty Swain requested for Roger Johnson to give an update on the J.C. Adams sign.

**STAFF ANNOUNCEMENTS**

Georgia Henderson, Central Services Director, gave the following announcements:

- Annual Christmas Parade
- South Georgia Track Club 5K Run
- Earl Brice, Grand Marshall for the Christmas Parade
- Thanked the sponsors of the Christmas Parade
- Coffee County State Park Lighting of the Pond
- Kiwanis/City of Douglas Santa Stroll
- Neighborhood Involvement Program (Christmas decorations contest)

**MAYOR AND COMMISSION COMMENTS**

Commissioner Hutchinson encouraged citizens to advance in their education by enrolling at Wiregrass Technical College for the GED Program and the National Guard Mentor Program.

Commissioner Marty Swain thanked Johnny Wilkerson of DCTV3 for a job well done with filming the City Commissioners Meetings.

**MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
CITY OF DOUGLAS  
NOVEMBER 29, 2012**

**MAYOR AND COMMISSION COMMENTS-CONTINUED**

Mayor Dennis encouraged citizens to attend the Christmas Parade. He thanked the employees and citizens for contributing to the Mayor's Motorcade, and also, thanked 7<sup>th</sup> Baskets Program Grace Pointe. Mayor Dennis thanked the City Manager and staff for their dedication and hard work in the daily operations of the City.

**ADJOURNMENT**

With no further business to discuss in the Regular Meeting, a motion to adjourn was made by Commissioner Dennis Josey and was seconded by Commissioner Ronnie Anderson. The Commission unanimously approved (**5-0**) to adjourn.

CITY OF DOUGLAS, GEORGIA

---

**James H. Dennis, Mayor**

---

**Wynetta J. Bolder, City Clerk**

**UTILITY COMMISSION MEETING  
CITY OF DOUGLAS  
November 29, 2012**

**A Utility Commission Meeting was held on Monday, November 29, 2012 at 7:30 P.M. The meeting was convened in the Council Chambers of City Hall with Mayor James H. Dennis presiding. Commissioners Robert Moore, Richard Hutchinson, Dennis Josey, Ronnie Anderson and Marty Swain were in attendance. Mayor Pro Tem Olivia Pearson was absent.**

*Tommy Harrell, Customer Service Manager, and Kevin Davis, Assistant Water and Sewer Director, appeared before the Mayor and Commission to discuss and receive recommendations.*

**MELISSA BROCKINGTON- 403 CECIL WAY**

A **MOTION** was made by Commissioner Ronnie Anderson and seconded by Commissioner Dennis Josey approving for Ms. Brockington to pay \$500.00 and to receive a 12 month payment plan for the amount of \$648.79. **Approved (4-1)**

**JAMAAL R. SEARS- 105 BRIDGEWATER DR.**

A **MOTION** was made by Commissioner Marty Swain and seconded by Commissioner Dennis Josey approving for Ms. Regina Brock to pay by December 6, 2012 a total of **\$552.29** (\$285.84 current bill, \$125.00 deposit, \$20.00 processing fee, and \$121.45 old debt). The bill is listed in the name of Jamaal Sears. The deposit will be applied and the bill will be finalized. The remainder of the bill will be applied to Ms. Brock's utility bill and she will receive a 12 month payment plan on the remainder of the bill. **Approved (4-1)**

**ADJOURNMENT**

With no further business to discuss, the Utility Commission Meeting was adjourned at 8:20 pm.