

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
DECEMBER 10, 2012**

A Regular Meeting of the Board of Commissioners was held on Monday, December 10, 2012 at 7:00 P.M. The meeting was convened in the Council Chambers of City Hall with Mayor James H. Dennis presiding. Mayor Pro Tem Olivia Pearson, Commissioners Robert Moore, Richard Hutchinson, Dennis Josey, Ronnie Anderson and Marty Swain were in attendance.

INVOCATION

Ethel Street of Young's Chapel Baptist Church gave the invocation.

PLEDGE OF ALLEGIANCE

Coffee County School NJROTC Cadets led the Pledge of Allegiance to the Flag.

MINUTE ADOPTION

The following minutes were unanimously approved:

**Work SessionNovember 29, 2012
Commission Meeting.....November 29, 2012**

A **MOTION** to **unanimously** approve **(6-0)** the minutes as presented was made by Commissioner Dennis Josey, seconded by Commissioner Ronnie Anderson.

APPROVAL OF THE ORDER OF THE AGENDA

The Mayor and Commission **unanimously** approved **(6-0)** to accept the order of the Agenda.

A **MOTION** to approve was made Mayor Pro Tem Olivia Pearson, seconded by Commissioner Ronnie Anderson.

RECOGNITION OF FESTIVAL OF LIGHTS CHRISTMAS PARADE WINNERS

Georgia Henderson, Central Services Director, recognized the participants for the 2012 Festival of Christmas Lights Parade. The participants were presented with trophies by Mayor James Dennis.

RECOGNITION OF 2012 MITE FOOTBALL DISTRICT CHAMPIONS

Landy Gomez, Parks and Recreation Athletic Coordinator, recognized the 2012 Mite Football District Champions and the Mite Cheerleading Squad.

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SECOND READING OF THE ALCOHOLIC BEVERAGE ORDINANCE

City Attorney Jerome Adams read the second reading and conducted the public hearing of the Alcoholic Beverage Ordinance: **“AN ORDINANCE TO AMEND THE CITY OF DOUGLAS CODE OF ORDINANCES, CHAPTER 6, AND ALCOHOLIC BEVERAGE, TO PROVIDE FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES”** Jerome Adams, City Attorney proceeded to conduct a public hearing. No comments were made by the public and the hearing was closed.

A MOTION to approve the Alcoholic Beverage Ordinance was made Mayor Pro Tem Pearson, seconded by Commissioner Ronnie Anderson. The Commission unanimously approved **(6-0)** the Alcoholic Beverage Ordinance.

APPROVAL OF THE NEW MINI EXCAVATOR/TRAILER BID

Upon recommendation from Stanley Merritt, Purchasing Agent, the Mayor and Commission unanimously approved **(6-0)** the purchase of one (1) new Kubota U45 mini excavator and one new trailer to transport Excavator from Crosby Equipment of Douglas Georgia for a grand total cost of **\$51,952.00**.

A MOTION to approve was made Commissioner Dennis Josey, seconded by Commissioner Ronnie Anderson.

APPROVAL OF FY'13 PICKUP TRUCKS BID

Upon recommendation from Stanley Merritt, Purchasing Agent, the Mayor and Commission unanimously approved **(6-0)** the acceptable low bids was four (4) new 2013 trucks for various departments that meet specifications submitted by the low bidder Bobby Jones Ford of Augusta, Georgia for a grand total of **\$95,116.32**.

A MOTION to approve was made by Commissioner Ronnie Anderson and seconded by Mayor Pro Tem Olivia Pearson.

APPROVAL OF THE HISTORIC PRESERVATION COMMISSION APPOINTMENT

Upon recommendation from Dale Batten, Community Development Director, the Commission unanimously approved **(6-0)** to appoint Norma Preston and Luke Morgan to serve on the Historic Preservation Commission. The terms will begin January 1, 2013 and expire December 31, 2015. Staff will continue to advertise the third appointment until filled.

A MOTION to approve was made by Commissioner Bob Moore and seconded by Mayor Pro Tem Olivia Pearson.

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APPROVAL OF THE CHIP GRANT APPLICATION

Upon recommendation from Dale Batten, Community Development Director, the Commission unanimously approved (6-0) the resolution authorizing the filing of a Community Home Investment Program (CHIP) Grant Application in an amount up to \$299,039.00 with the Georgia Department of Community Affairs; approve the use of \$45,000.00 from Community Development Project Delivery Fees and \$3,000.00 from GHFA Home Program Income Funds for a total of \$48,000.00 as leveraging funds. Also approved the adoption of an Affirmative Fair Housing Marketing Plan and a Minority Business Enterprises-Women's Business Enterprises Outreach Plan, and authorized the Mayor to execute the necessary documents if the grant is approved.

A **MOTION** to approve was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Dennis Josey.

FIRST READING - ANIMAL CONTROL ORDINANCE

Upon recommendation from Chief Gary Casteloes, Police Department, for the first reading of the Animal Control Ordinance to be read at this meeting by City Attorney Jerome Adams: **“AN ORDINANCE TO AMEND THE CITY OF DOUGLAS CODE OF ORDINANCES, CHAPTER 10, ANIMALS AND FOUL; TO PROVIDE FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES”** The second reading will be held December 20, 2012.

NO ACTION TAKEN AT THIS TIME

FIRST READING- SANITATION ORDINANCE

Upon recommendation from Jacob Lott, Public Works Director/City Engineer, for the first reading of the Sanitation Ordinance to be read at this meeting by City Attorney Jerome Adams: **“AN ORDINANCE TO AMEND THE CITY OF DOUGLAS CODE OF ORDINANCES, CHAPTER 74, SOLID WASTE; TO PROVIDE FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES”** The second reading will be held December 20, 2012.

NO ACTION TAKEN AT THIS TIME

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APPROVAL OF MICHAEL VICKERS' POULTRY HOUSES

Upon recommendation from Mike Hudson, Natural Gas Director, the Mayor and Commission unanimously approved (6-0) to install the gas main to service the 12 poultry houses for Michael Vickers upon receiving the signed contract that outlines all payments and expectations by the customer. This contract will be prepared by Jerome Adams, City Attorney.

A **MOTION** to approve was made by Commissioner Ronnie Anderson and seconded by Commissioner Dennis Josey.

STAFF COMMENTS

Mrs. Georgia Henderson, Central Services Director noted the following upcoming events and gave details for each:

- Bid Announcements- Bucket Truck for the Electric Department, deadline January 28, 2013
- Douglas Fire Department Toys for Tots-deadline December 14, 2012
- Coffee County State Park "Christmas on the Pond"
- Neighborhood Involvement Program (Christmas decorating contest)

Terrell Jacobs, City Manager stated that the City will publically campaign and educate the citizens with the newly updated ordinances.

PUBLIC COMMENTS

Mr. Roscoe Allen (765 Estelle Mercer Road) expressed concerns with the organization of the Ad Hoc Committee. Mr. Allen also stated that allowing the City Manger and the Human Resources Director to appoint city employees to serve on the Ad Hoc Committee is a conflict of interest. Mr. Allen suggested that each Commissioner appoint someone in the community to serve on this committee.

Mayor Dennis stated that this issue will be discussed at the Mayor and Commissioners Retreat.

Mr. Larry NeSmith expressed his concerns with the cost of the open records he previously requested. Also, Mr. NeSmith questioned the Mayor and Commission regarding former Police Officer Yawn's termination. Mr. NeSmith stated that Mr. Yawns name was not given per the open records request concerning employees that were terminated and suspended. He also requested for the City to reinstate Mr. Yawn's job.

City Manager Terrell Jacobs stated that he would be willing to share information with Mr. Nesmith in his office.

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MAYOR AND COMMISSION COMMENTS

Mayor Dennis thanked everyone for participating in the Christmas Parade. Mayor Dennis also encouraged citizens to patronize our Merchants during the Christmas holidays. Church of Christ 911 Martin Luther King Drive will have a food giveaway, Saturday December 15, 2012 at 11:30 a.m.

ADJOURNMENT

With no further business to discuss in the Regular Meeting, a motion to adjourn was made by Commissioner Dennis Josey and was seconded by Commissioner Ronnie Anderson. The Commission unanimously approved **(6-0)** to adjourn at 7:40 p.m.

CITY OF DOUGLAS, GEORGIA

James H. Dennis, Mayor

Wynetta Bolder, City Clerk