

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
JANUARY 31, 2013**

A Regular Meeting of the Board of Commissioners was held on Thursday, January 31, 2013 at 7:25 P.M. The meeting was convened in the Council Chambers of City Hall with Mayor James H. Dennis presiding. Commissioners Richard Hutchinson, Robert Moore, Dennis Josey, Ronnie Anderson and Marty Swain were in attendance. Mayor Pro Tem Olivia Pearson was absent due to family illness. City Attorney Jerome Adams was absent.

INVOCATION

Commissioner Richard Hutchinson gave the invocation.

PLEDGE OF ALLEGIANCE

Coffee High NJROTC led the Pledge of Allegiance to the Flag.

MINUTE ADOPTION

The following minutes were unanimously approved:

**Work SessionJanuary 14, 2013
Commission Meeting..... January 14, 2013**

A **MOTION** to **unanimously** approve **(5-0)** the minutes as presented was made by Commissioner Dennis Josey and seconded by Commissioner Richard Hutchinson.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission **unanimously** approved **(5-0)** to amend the order of the Agenda. *(Delete the "Recognition of Mayor Pro Tem Olivia Pearson Certificate of Distinction/UGA")*

A **MOTION** to approve was made by Commissioner Bob Moore, and seconded by Commissioner Marty Swain.

RECOGNITION OF OFFICER OF THE QUARTER

Mayor James Dennis and Commissioner Richard Hutchinson recognized Investigator Randy Ryles as the recipient for the Officer of the 4th Quarter 2012.

APPROVAL OF ANNOUNCING THE HOUSING AUTHORITY APPOINTMENTS

Upon recommendation from Terrell Jacobs, City Manager, the Commission unanimously approved **(5-0)** at the request of the Housing Authority Board to advertise the two (2) upcoming vacancies on the Housing Authority Board with appointments being made at the February 11, 2013 Commission meeting. Also, according to O.C.G.A. (Official Code of Georgia Annotated) State Law, a resident of the Housing Authority must be appointed annually to serve on the Housing Authority Board.

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**APPROVAL OF ANNOUNCING THE HOUSING AUTHORITY APPOINTMENTS-
CONTINUE**

A **MOTION** to approve was made by Commissioner Richard Hutchinson and seconded by Commissioner Ronnie Anderson.

APPROVAL OF DECLARING SURPLUS EQUIPMENT

Upon recommendation from Stanley Merritt, Purchasing Agent, the Commission unanimously approved **(5-0)** to declare the presented list of equipment from various departments as surplus and allow the City Manager and the Purchasing Agent to dispose of these items through the GovDeals On-line Auction Site.

A **MOTION** to approve was made by Commissioner Dennis Josey and seconded by Commissioner Ronnie Anderson.

APPROVAL OF COFFEE REGIONAL 5K RUN/WALK

Upon recommendation from Randal Parker, Permit and Inspections Division, the Commission unanimously approved **(5-0)** the request from Coffee Regional Medical Center to allow the use of certain public streets in the proposed route to host the 5k Run/Walk, Saturday, February 23, 2013, and that the Police Department provide assistance with traffic in the busy traffic areas.

A **MOTION** to approve was made by Commissioner Bob Moore and seconded by Commissioner Richard Hutchinson.

APPROVAL OF THE CONTRACT FOR STREET REPRIORITIZATION

Upon recommendation from Jacob Lott, Public Works Director/City Engineer, the Commission unanimously approved **(5-0)** as **amended** at the work session the contract between B & C Consulting and the City of Douglas to evaluate and prioritize the resurfacing needs of streets within the City of Douglas and authorized Mayor Dennis to execute the contract.

A **MOTION** to approve was made by Commissioner Bob Moore and seconded by Commissioner Marty Swain.

APPROVAL OF THE UNITED CHRISTIAN ACADEMY LEASE

Upon recommendation from Dale Batten, Community Development Director, the Commission approved **(4-1)** at the request of Cathy Latham representative of the United Christian Academy, the temporary lease between the City of Douglas and United Christian Academy for the facility located at 6 Airport Circle through May 31, 2013 in the amount of \$700.00 per month.

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APPROVAL OF THE UNITED CHRISTIAN ACADEMY LEASE

A **MOTION** to approve **the temporary lease between the City of Douglas and United Christian Academy for the facility located at 6 Airport Circle through Mayo 31, 2013 at the amount of \$700.00 per month** was made by Commissioner Bob Moore and seconded by Commissioner Ronnie Anderson. Commissioner Swain, Anderson, Moore and Josey **voted in favor** of the motion. Commissioner Hutchinson **voted against** the motion.

APPROVAL OF THE RESOLUTION OF SUPPORT FOR KEN TAYLOR

Upon recommendation from Dale Batten, Community Development Director, the Commission unanimously approved **(5-0)** to authorized Mayor Dennis to execute a Resolution of Support for the Downtown Development Revolving Loan Fund Application being submitted to the Georgia Department of Community Affairs for the renovation of property located at 329 South Peterson Avenue owned by Mr. Robert M. Taylor, Jr.

A **MOTION** to approve was made by Commissioner Ronnie Anderson and seconded by Commissioner Dennis Josey.

APPROVAL OF THE SIGN AT MUNICIPAL PARK

Landy Gomez, Parks and Recreation Athletics Coordinator, the Commission unanimously approved **(5-0)** the signage at Municipal Park to be done by Charles Lewis Construction and Signs by Joey with the funding coming from the Recreation Commission's Capital Building Fund.

A **MOTION** to approve was made by Commissioner Marty Swain and seconded by Commissioner Bob Moore.

APPROVAL OF THE SWIMMING POOL

Landy Gomez, Parks and Recreation Athletics Coordinator, the Commission unanimously approved **(5-0)** resurfacing of the shallow end of the pool, and that Diversified Service of Douglas is allowed to do the work.

A **MOTION** to approve was made by Commissioner Marty Swain and seconded by Commissioner Bob Moore.

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APPROVAL OF THE ELECTION OF MAYOR PRO-TEM FOR THE CITY OF DOUGLAS

Wynetta Bolder, City Clerk presented the Mayor and Commission with a ballot to elect the Mayor Pro Tem.

Mayor Dennis requested for Wynetta Bolder, City Clerk to tally the votes and return at the end of the Regular Meeting to announce the 2013 Mayor Pro Tem.

STAFF COMMENTS

Mrs. Georgia Henderson, Central Services Director noted the following upcoming events:

- Greg Walker Day event held February 4, 2013 at 4:30 p.m. at the Middle School Complex.
- Children's Art Festival will be held March 9, 2013 at the Central Square Complex.
- 2nd Saturday Downtown Market will start March 9th.
- Spring Fling Gigantic Yard Sale April 6, 2013.
- Registration for baseball and softball will be held at the Parks and Recreation Department.
- GMA Essay Contest "If I were Mayor I would..." for all 6th graders in the community.
- Applications for the Citizens Academy 101 Program will be accepted for the 9 week course.
- Bid Announcements for one (1) light bucket truck, 2013 baseball equipment and utility electrical supplies.
- Job Announcement: Fire Department Captain, Vehicle Maintenance Mechanic, Facilitator Foreman for Central Services.
- Encouraged the citizens to register to access the notification for the City of Douglas website.

Terrell Jacobs, City Manager announced the following:

- Community Spelling Bee will be held February 26th at the Middle School Auditorium. This event will be for the literacy program and to assist individuals with the offset for the cost of GED testing.

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GENERAL COMMENTS

Barbara Chappel, Director for the Pregnancy Care Center, stated that Marty Swain was her Commissioner. Mrs. Chappel thanked Mayor Dennis and Commissioner Hutchinson for participating with the Sanctity of Life Week. Mrs. Chappel explained the functions and the needs of the Pregnancy Care Center. She encouraged everyone to become involved.

Roscoe Allen Jr. resides in the county. Mr. Allen requested for an update concerning the State Patrol was planning to put their headquarters here along with pursuing a hanger at the airport.

Mayor Dennis responded that the Airport Committee, City and County were leading that initiative. At this time a hanger is not available at this time.

BALLOT RESULTS FOR MAYOR PRO TEM

Wynetta Bolder, City Clerk stated that per tabulating the votes it resulted in a tie. It was the consensus of the Mayor and Commission this item is brought back before the Mayor and Commission at the next Commissioners Meeting due to the absence of Mayor Pro Tem Pearson.

MAYOR AND COMMISSION COMMENTS

Commissioner Hutchinson stated the following: Support the Pregnancy Care Center. Also stated request for citizens to become involved with the Annual Spelling Bee Event for literacy.

Commissioner Swain announced the services of PC Virus located at 932 S. Peterson Avenue.

Mayor Dennis thanked everyone for participating with the Send off Ceremony” for the Troops that are being sent off to Afghanistan. Also the Mayor thanked everyone who participated with the clean-up efforts at the Ward Street Cemetery. Mayor Dennis encouraged citizens to attend the Gregg Walker Event held on February 4, 2013. Mayor Dennis sent out condolences to the families of Dana Harper (City of Douglas Employee) and Billy Cliett (Board of Education).

ADJOURNMENT

With no further business to discuss in the Regular Meeting, a motion to adjourn to Executive Session was made by Commissioner Bob Moore and was seconded by Commissioner Dennis Josey. The Commission unanimously approved **(5-0)** to adjourn to the Executive Session.

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EXECUTIVE SESSION

LAND ACQUISITION

Terrell Jacobs, City Manager, discussed land acquisitions with the Mayor and Commission. Jerome Adams, City Attorney and Judy Carter, Human Resources Director, were in attendance.

PERSONNEL ISSUES

Terrell Jacobs, City Manager, discussed personnel issues with the Mayor and Commission. Jerome Adams, City Attorney, and Judy Carter, Human Resources Director, were in attendance.

Commissioner Ronnie Anderson made the **MOTION** to adjourn from Executive Session and to return to the regular meeting, **MOTION** was seconded by Commissioner Dennis Josey, and **approved** by all. **(5-0)**

ADJOURNMENT

With no further business to discuss, Commissioner Ronnie Anderson made the motion to adjourn the Regular Meeting. The motion was seconded by Commissioner Richard Hutchinson. The Commission unanimously approved **(5-0)** at 7:24 p.m.

CITY OF DOUGLAS, GEORGIA

James H. Dennis, Mayor

Wynetta Bolder, City Clerk