

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
FEBRUARY 25, 2013**

A Regular Meeting of the Board of Commissioners was held on Monday, February 25, 2013 at 7:00P.M. The meeting was convened in the Council Chambers of City Hall with Mayor James H. Dennis presiding. Commissioners Richard Hutchinson, Robert Moore, Dennis Josey, Ronnie Anderson and Marty Swain were in attendance. Mayor Pro Tem Olivia Pearson was absent due to illness.

INVOCATION

Pastor Frank Bussey, Empowerment Center Ministries gave the invocation.

PLEDGE OF ALLEGIANCE

Coffee High NJROTC led the Pledge of Allegiance to the Flag.

MINUTE ADOPTION

The following minutes were unanimously approved:

**Work SessionFebruary 11, 2013
Commission Meeting.....February 11, 2013**

A **MOTION** to **unanimously** approve (**5-0**) the minutes as presented was made by Commissioner Dennis Josey and seconded by Commissioner Ronnie Anderson.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission **unanimously** approved (**5-0**) to the order of the Agenda.

A **MOTION** to approve was made by Commissioner Ronnie Anderson, and seconded by Commissioner Dennis Josey.

RECOGNITION OF THE CCCUP DEBUTANTS

Wynetta Bolder, City Clerk recognized the 2013 (CCCUP) Coffee County Citizens United in Progress Debutants. Mrs. Bolder stated that the Debutantes Ball will be held March 9, 2013 at Young's Chapel Baptist Church.

APPROVAL OF BUCKET TRUCK BID (ELECTRIC DEPARTMENT)

Upon recommendation from Stanley Merritt, Purchasing Agent, the Commission unanimously approved (**5-0**) to the Purchase of one (1) 2014 freightliner truck with a 2014 Altec 60 foot Non-Over Center Aerial Lift and Body attached from the low bidder meeting specifications, Altec Industries Inc. of Daleville, Virginia for a grand total bid of **\$189,024.00**

A **MOTION** to approve was made by Commissioner Bob Moore and seconded by Commissioner Ronnie Anderson.

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APPROVAL OF THE PAD MOUNT TRANSFORMER BID (ECG BID)

Upon recommendation from Stanley Merritt, Purchasing Agent, the Commission unanimously approved (5-0) the low bid from Stuart C. Irby of Marietta, Georgia for one (1) 75e and two (2) 150e pad mount transformers for a grand total cost of \$15,715.00.

A **MOTION** to approve was made by Commissioner Bob Moore and seconded by Commissioner Marty Swain.

APPROVAL OF THE ANNUAL UTILITY ELECTRICAL SUPPLY BID

Upon recommendation from Stanley Merritt, Purchasing Agent, the Commission unanimously approved (5-0) the low bids for the annual utility electrical supplies from the following list of vendors to be purchased as stock for the Electric Department's use for a grand total of \$42,832.45.

<u>Vendor</u>	<u>Low Bid Items</u>	<u>Total Low Bids</u>
Coley Electric:	Group C item 12, 19, 20, 21, 30	\$703.00
Gresco Utility:	Group C line items 2,4,5,24,25,26,27,28, 29, 32, 33, 35,36,39,40,44,50,51,52,53,54,55,57	\$20,798.25
HD Supply	Group A &B, Group C line items 22, 43,48,49,56	\$11,384.85
Stuart C. Irby	Group C line items 1,6,7,8,9,10,23,31,37,41,46	\$6,442.40
WESCO Distribution	Group C line items 3, 11,34,38,42 and 47	\$3,503.95

NOTE: All items in Group A and B must be awarded to low group Bidder. Group C is awarded item per item.

A **MOTION** to approve was made by Commissioner Bob Moore and seconded by Commissioner Marty Swain.

APPROVAL OF HEATING AND AIR-CONDITIONING BID (POLICE DEPARTMENT)

Upon recommendation from Stanley Merritt, Purchasing Agent, the Commission unanimously approved (5-0) the purchase of two (2) 12 ½ ton heat pump units to be installed at the City of Douglas Police Department by the low bidder meeting specifications, O'Steen's Heating and Cooling of Douglas, Georgia for a grand total bid price of \$26,500.00

A **MOTION** to approve was made by Commissioner Richard Hutchinson and seconded by Commissioner Ronnie Anderson.

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APPROVAL OF CONTRACT AGREEMENT WITH GEORGIA DEPARTMENT OF CORRECTIONS

Upon recommendation from Kevin Davis, Water & Wastewater Assistant Director, the Commission unanimously approved (**5-0**) a contract with GDOC Construction Services in the amount of \$2,500 per month, for 6 month contract to construct Master Plan project ID 2 and 53 which is Brantley and West Walker and clean various right-of-ways of the Wastewater collections system.

A MOTION to approve was made by Commissioner Ronnie Anderson and seconded by Commissioner Dennis Josey.

APPROVAL OF INTER GOVERNMENTAL SALE OF THE SURPLUS SIRENCO SEWER JETTING MACHINE

Upon recommendation from Mike Hudson, Water & Wastewater Director, the Commission unanimously approved (**5-0**) to sell this Sirencos Sewer Jetting Machine to the City of Temple for the purchase price of \$750.00.

A MOTION to approve was made by Commissioner Ronnie Anderson and seconded by Commissioner Dennis Josey.

APPROVAL OF THE PRE-APPROVAL OF FUNDING TO ACQUIRE USED SPYDER KAISER MACHINE

Upon recommendation from Jacob Lott, Public Works/City Engineer Director, the Commission unanimously approved (**5-0**) to give the City Manager and appropriate staff the authority to acquire a used Spyder Kaiser machine not to exceed \$90,000.00.

A MOTION to approve was made by Commissioner Dennis Josey and seconded by Commissioner Ronnie Anderson.

STAFF COMMENTS

Mrs. Georgia Henderson, Central Services Director, noted the following upcoming events:

- Due to the weather the Community Spelling Bee will be changed to March 5, 2013 at the Coffee County High School. This event will be for the literacy program and to assist individuals to offset for cost of GED testing.
- Parks and Recreation Department hosted the Georgia Recreation District II Tournaments. The mite 9 & 10yr mite and 11 & 12yr junior boys and girl's basketball team will be participating in the tournament.

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STAFF COMMENTS-CONTINUED

- Informed the community of the public relations announcement concerning changes with the Animal Control and the Sanitation ordinances. This will be effective April 1, 2013.
- CSX announced that the railroad crossing on Shirley Avenue will be closed for repairs March 3 thru March 8th.
- Friday March 1, 2013 will be the deadline for the GMA Essay Contest “If I were Mayor I would...” for all 6th graders in the community.
- Applications for the Citizens Academy 101 Program will be accepted for the 9-week course.
- 2nd Saturday Downtown Market will start March 9th.
- March 14th a Handcrafts program will be held at the Heritage Station Museum.
- Spring Fling Gigantic Yard Sale will be held April 6, 2013.
- Registration for baseball and softball will be held at the Parks and Recreation Department.
- Bid Announcements for one (1) light bucket truck, 2013 baseball equipment and utility electrical supplies.
- Job Announcement: Utility Service Works and position with the Recreation Department.
- Children’s Art Festival will be held March 9, 2013 at the Central Square Complex.

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GENERAL COMMENTS

Larry Nesmith, NAACP President, requested for the Mayor to inform the citizens of the discussion from the work session.

Mayor Dennis informed Mr. Nesmith this will be discussed during his comments.

Roscoe Allen Jr. 765 Estelle Mercer Rd inquired about the Adhoc Committee.

Mayor Dennis informed Mr. Allen this will be discussed during his comments.

Ronnie Johnson, South Pearl Avenue, (Commissioner Swain) thanked the Mayor, Commissioner, City Attorney and the City Manager for a job well done during the retreat. Also Mr. Johnson stated that he agreed with Commissioner Moore and Swain, Mr. Johnson feels that the city needs to get rid of Media stream or bring in other cable companies as competition.

Johnnie Lee Roper Sr. (Commissioner Richard Hutchinson) thanked the Commission for voting for the Spyder. Mr. Roper expressed concern of piles of Trash on the streets and blocking the drainage system. Also Mr. Roper expressed concern of the traffic light being removed by his residence.

MAYOR AND COMMISSION COMMENTS

Commissioner Richard Hutchinson stated that Young's Chapel Missionary Baptist Church is partnering with Wiregrass Technical College with offering the G.E.D. program. Commissioner Hutchinson informed citizens if anyone is interested to contact him.

Commissioner Bob Moore expressed dissatisfaction with the Mediastream Cable Company not providing the best services for the community.

Commissioner Marty Swain expressed concern of individuals playing loud music while driving in community.

Mayor James Dennis stated that Mayor Pro Tem Pearson was absent due to illness. Also Mayor Dennis gave a recap of the Mayor and Commission Retreat.

- 1) Utilities incentive:
 - a) Average monthly payments,
 - b) Possibility of 12-month payment plan,
 - c) Rebate program for senior citizens and
 - d) Establishing emergency relief fund.

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MAYOR AND COMMISSION COMMENTS-CONTINUED

- 2) Adhoc Committee:
 - a) Discussed progressive discipline policy
 - b) Allowing the committee to remain as is, and how to consider the participants on the committee
- 3) Elections process of the Mayor Pro Tem:
 - a) It was the consensus of the Commission to elect in the beginning of the year by secret ballot.

Mayor Dennis reiterated that there were not any formal minutes or votes taken at the retreat.

Mayor Dennis stated that Mr. Nesmith is trying to begin an organization to assist individuals in the community who has experience burn outs.

Mayor Dennis encouraged citizens to get information with the city's new ordinance (animal and sanitation). Also please assist in keeping our community clean and nice. Mayor Dennis stated that the Coffee County Schools are closed tomorrow, and encouraged citizens be careful on the road due to the weather.

ADJOURNMENT

With no further business to discuss in the Regular Meeting, a motion to adjourn to Executive Session was made by Commissioner Bob Moore and was seconded by Commissioner Dennis Josey. The Commission unanimously approved **(5-0)** to adjourn to the Executive Session.

EXECUTIVE SESSION

LAND ACQUISITION

Terrell Jacobs, City Manager, discussed land acquisitions with the Mayor and Commission. Jerome Adams, City Attorney and Judy Carter, Human Resources Director, were in attendance.

PERSONNEL ISSUES

Terrell Jacobs, City Manager, discussed personnel issues with the Mayor and Commission. Jerome Adams, City Attorney, and Judy Carter, Human Resources Director, were in attendance.

Commissioner Ronnie Anderson made the **MOTION** to adjourn from Executive Session and to return to the regular meeting, **MOTION** was seconded by Commissioner Dennis Josey, and **approved** by all. **(5-0)**

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ADJOURNMENT

With no further business to discuss, Commissioner Ronnie Anderson made the motion to adjourn the Regular Meeting. The motion was seconded by Commissioner Richard Hutchinson. The Commission unanimously approved **(5-0)** at 8:14 p.m.

CITY OF DOUGLAS, GEORGIA

James H. Dennis, Mayor

Wynetta Bolder, City Clerk