

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
APRIL 8, 2013**

A Regular Meeting of the Board of Commissioners was held on Monday, April 8, 2013 at 7:10 p.m. The meeting was convened in the Council Chambers of City Hall with Mayor Pro Tem Marty Swain presiding. Commissioners Richard Hutchinson, Robert Moore, and Olivia Pearson were in attendance. Mayor James Dennis, Commissioners Ronnie Anderson and Dennis Josey were absent.

INVOCATION

John Butler, Associate Pastor of First Baptist Church, gave the invocation.

PLEDGE OF ALLEGIANCE

The Coffee County School NJROTC led The Pledge of Allegiance to the Flag.

MAYOR PRO TEM MARTY SWAIN COMMENTS

Mayor Pro Tem Marty Swain stated that Mayor James Dennis was out of town and Commissioners Ronnie Anderson and Dennis Josey was absent due to illness.

MINUTE ADOPTION

The following minutes were unanimously approved as corrected in the Work Session:

**Work SessionMarch 21, 2013
Commission Meeting.....March 21, 2013**

A **MOTION** was made by Commissioner Bob Moore and seconded by Commissioner Olivia Pearson.

Mayor Pro Tem Swain, Commissioners Robert Moore, Olivia Pearson, and Richard Hutchinson **unanimously** approved **(4-0)** the minutes.

ORDER OF THE AGENDA

A **MOTION** was made by Commissioner Olivia Pearson for approval of the order of the agenda; Commissioner Bob Moore seconded the motion.

Mayor Pro Tem Swain, Commissioners Robert Moore, Olivia Pearson, and Richard Hutchinson, **unanimously** approved **(4-0)** the order of the Agenda.

RECOGNITION OF RANDY DAVIS RETIREMENT

Mayor Pro Tem Marty Swain along with the Judy Carter, Human Resources Director, Commissioner Richard Hutchinson (Police Department Liaison) and Chief Gary Casteloes recognized Randy Davis upon his retirement from the City of Douglas with 34 years and 9 months of service with the Police Department.

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SECOND READING- ALCOHOLIC BEVERAGE ORDINANCE

City Attorney Jerome Adams read the second reading of the Alcoholic Beverage Ordinance: **“AN ORDINANCE TO AMEND THE CITY OF DOUGLAS CODE OF ORDINANCES, CHAPTER 6, ALCOHOLIC BEVERAGES, SECTION 6-7 (3), DAYS, HOURS OF SALE AND SECTION 6-8, CLOSING, CLEARING OF PREMISES; TO PROVIDE FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES”**

A **MOTION** to approve the Alcoholic Beverage Ordinance was made Commissioner Olivia Pearson, and seconded by Mayor Pro Tem Marty Swain.

Mayor Pro Tem Swain and Commissioners Moore and Pearson, *approved (3-1)* the Alcoholic Beverage Ordinance that was read by Jerome Adams, City Attorney.

Commissioner Hutchinson *voted against* the Alcoholic Beverage Ordinance.

RECESS

Mayor Pro Tem Swain called for a recess, due to Commissioner Hutchinson leaving the meeting. Jerome Adams City Attorney noted this action would be considered a lack of a quorum, and there could be no actions taken during the meeting.

RECONVENED

Commissioner Hutchinson returned and the Commission Meeting was reconvened by Mayor Pro Tem Swain.

CRIMINAL JUSTICE COORDINATING COUNCIL GRANT

A **MOTION** was made by Commissioner Bob Moore to approve for the Douglas Police Department to apply for funding necessary to purchase the new Intoxilyzer 9000 through the Criminal Justice Coordinating Council Grant and allow Mayor James Dennis to sign all required documentation for said grant. Commissioner Olivia Pearson seconded the motion.

Mayor Pro Tem Swain, Commissioners Moore, Pearson, Hutchinson **unanimously** approved **(4-0)** the recommendation from Chief Gary Casteloes, Police Department.

2013 FORD EXPLORER (CITY MANAGER)

A **MOTION** was made by Commissioner Olivia Pearson to approve the purchase of one (1) 2013 Ford Explorer from the Georgia State Contract that was awarded to Allen Vigil Ford of Morrow, Georgia for a grand total of **\$22,515.00**. Commissioner Bob Moore seconded the motion.

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2013 FORD EXPLORER (CITY MANAGER)-CONTINUED

Mayor Pro Tem Swain and Commissioners Moore, Pearson, and Hutchinson, **unanimously** approved (**4-0**) the recommendation presented by Stanley Merritt, Purchasing Agent.

NEW SANITATION CONTRACT

It was the consensus of the Commission to table this item until April 22, 2013.

No Action taken at this time.

STAFF COMMENTS

Mrs. Georgia Henderson, Central Services Director, noted the following upcoming events:

- “Munch and Music” will be held April 10th, 17th, 24th, 2013. The event will be hosted by the Coffee Alliance for the Arts, and held at Emma Ward Park each Wednesday.
- Second Saturday Downtown Market will be held April 10, 2013, 9:00 a.m. to 1:00 p.m. at Atkinson Plaza.
- Nature Conservative of Georgia will be hosting the tour of the Broxton Rocks.
- April 20, 2013 is the Great American Clean up.
- April 20 -27, 2013 is Georgia Cities Week the theme is“ Cities Where the Action Is”
- Spring Junk Free Week April 22 -26, 2013.
- Commit 2B Fit Walk, Thursday, April 25, 2013 at 5:30 p.m.
- Customer Appreciation Day, Friday, April 26, 2013 at 9:00 a.m. -4:00 p.m.
- Job Announcement: Part-time Positions with the Recreation Department.
- Bids: New Police Uniforms and Duty Gear.
- Summer Blitz will be held May 7, 2013, 4pm. to 6pm.

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STAFF COMMENTS-COMMENTS

Mayor Pro Tem Swain questioned the type of hazardous material that cannot be disposed of during Spring Junk Free Week.

Jacob Lott responded by naming different types of hazardous material including tires that cannot be placed in the reciprocal bins for Junk Free Week.

Ms. Henderson stated that due to a lengthy list citizens can look at the city's website or contact the Public Works Department for detailed list.

GENERAL COMMENTS

Roscoe Allen Jr., who resides at 765 Estelle Mercer Road (County), questioned the Commission concerning an update of the options with the Ad-Hoc Committee.

Mayor Pro Tem responded that it has not been finalized and staff/commission are still working on the options for the Ad-Hoc Committee. This issue shall be wrapped up in the next week or so, therefore, it is still pending at this moment.

Carol Williford, Representative of the Sadie's House Child Advocacy Center in Coffee County, explained the background and purpose of the Child Advocacy Center. Ms. Williford also stated how the community can be involved with the Sadie's House.

Mr. Johnnie Lee Roper stated that he resides at 711 S Daughtry Avenue, and his Commissioner is Richard Hutchinson. Mr. Roper expressed his concern with the rules and regulations for gun control.

MAYOR AND COMMISSION COMMENTS

Commissioner Richard Hutchinson thanked Carol Williford, for speaking to the public on how they can become involved and the purpose of the Sadie's House Child Advocacy Center.

Mayor Pro Tem Marty Swain stated to the citizens that the City has begun to enforce the sanitation ordinance.

ADJOURNMENT

With no further business to discuss in the Regular Meeting, Commissioner Richard Hutchinson made a motion to adjourn and was seconded by Mayor Pro Tem Marty Swain.

Mayor Pro Tem Swain, Commissioners Moore, Pearson, and Hutchinson unanimously approved (4-0) the motion to adjourn at 7:51 p.m.

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CITY OF DOUGLAS, GEORGIA

Marty Swain, Mayor Pro Tem

Wynetta J. Bolder, City Clerk

**UTILITY COMMISSION MEETING
CITY OF DOUGLAS
April 8, 2013**

A Utility Commission Meeting was held on Monday, April 8, 2013 at 8:00 P.M. The meeting was convened in the Council Chambers of City Hall with Mayor Pro Tem Marty Swain presiding. Commissioners Robert Moore, Richard Hutchinson, and Olivia Pearson were in attendance. Mayor James Dennis and Commission Dennis Josey and Ronnie Anderson were absent.

Mike Hudson, Gas/Water and Wastewater Director and Tommy Harrell, Customer Service Manager, appeared before the Mayor and Commission to discuss and receive recommendations.

JERRY BAILEY-(SERVICE ADDRESS) 1517 BRYAN STREET CIR

A **MOTION** was made by Commissioner Bob Moore to allow Mr. Bailey to pay \$362.52 - \$100.00 (payment) with a balance of 262.52 and to give the Housing Authority the opportunity to pay \$300.00 of the remaining bill. The motion was seconded by Commissioner Olivia Pearson. **Approved (3-1)**

Mayor Pro Tem Swain, Commissioner, Pearson, and Moore voted *in favor* of the motion. Commissioner Hutchinson voted *against* the motion.