

**MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
CITY OF DOUGLAS, GEORGIA  
OCTOBER 14, 2013**

**A regular meeting of the Board of Commissioners was held on Monday, October 14, 2013 at 7:15 P.M., in the Council Chambers of City Hall with Mayor James H. Dennis presiding and Commissioners Ronnie Anderson, Bob Moore, Richard Hutchinson, Olivia Pearson and Dennis Josey present. Mayor Pro-Tem Marty Swain was absent.**

**INVOCATION**

Wynetta Bolder, City Clerk gave the invocation.

**PLEDGE OF ALLEGIANCE**

Coffee County School Navel JROTC Cadets led the Pledge of Allegiance to the Flag.

**MINUTES ADOPTION**

The following minutes were unanimously approved:

Work Session.....	September 23, 2013
Commission Meeting.....	September 23, 2013

A **MOTION** to unanimously approve the minutes was made by Commissioner Dennis Josey and seconded by Commissioner Ronnie Anderson.

Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved (**5-0**) the minutes as printed.

**APPROVAL OF THE ORDER OF THE AGENDA**

The Commission **unanimously** approved the order of the Agenda.

A **MOTION** to approve the order of the Agenda was made by Commissioner Richard Hutchinson, and seconded by Commissioner Bob Moore.

Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved (**5-0**) the order of the Agenda as discussed in the work session.

**RECOGNIZE KEN HAYES' RETIREMENT**

Mayor James Dennis recognized and presented a plaque to Ken Hayes, Grant Writer retiring from the City of Douglas with 18 years of service with the Community Development Department.

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**APPROVAL OF THE PAD MOUNT TRANSFORMER BID**

Upon recommendation of Stanley Merritt, Purchasing Agent, a **MOTION** to reject the low bid from Tri-State Utilities due to a pricing error and approved as discussed in tonight's Work Session, the second low bid that meets specifications for two (2) 1500F Pad Mount Transformers to Stuart Irby of Marietta, Georgia for a total Cost of **\$32,390.00** was made by Commissioner Bob Moore and seconded by Commissioner Ronnie Anderson.

Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(5-0)** the Pad Mount Transformer Bid.

**APPROVAL OF THE UPDATED TRAFFIC PLAN AT SR 158 & COLLEGE AVENUE**

Upon recommendation from Jacob Lott, Public Works Director/City Engineer a **MOTION** to approve the updated traffic plan submitted by the Georgia Department of Transportation which includes removal of one traffic light, closure of one westbound lane and addition of one right turn lane on SR 158 at the intersection of College Avenue was made by Commissioner Bob Moore and seconded by Commissioner Richard Hutchinson.

Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(5-0)** the Updated Traffic Plan at SR 158 & College Avenue.

City Manager Terrell Jacobs stated there will be notification thru media and other outlets.

Mayor James Dennis requested that the sketch of the plans be placed with the notification as well.

**APPROVAL OF THE BOARD OF APPEALS APPOINTMENT**

Upon recommendation from Rodger Goddard, Code Enforcement Officer, a **MOTION** to approve the reappointment of Mr. Leon Burch to serve on the Board of Appeals for the term retroactive back to July 1, 2013 and expiring on June 30, 2016 was made by Commissioner Bob Moore and seconded by Commissioner Dennis Josey.

Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(5-0)** Mr. Leon Burch to serve on the Board of Appeals.

**APPROVAL OF THE RESOLUTION FOR ADOPTION OF STWP (SHORT TERM WORK PROGRAM) UPDATE**

Upon recommendation of Dale Batten, Community Development Director, a **MOTION** to approve the Resolution adopting the Short Term Work Program Update for Coffee County and the Cities of Ambrose, Broxton, Douglas and Nicholls was made by Commissioner Bob Moore and seconded by Commissioner Ronnie Anderson.

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**APPROVAL OF THE RESOLUTION FOR ADOPTION OF STWP (SHORT TERM WORK PROGRAM) UPDATE-CONTINUED**

Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(5-0)** the Resolution for Adoption of STWP (Short Term Work Program) Update.

*Mayor Dennis relinquished the podium over to Commissioner Olivia Pearson, due to a conflict with the applicant as Commission discussed the Alcohol Beverage License Application for Deems Enterprise, Inc.*

**APPROVAL OF THE ALCOHOL BEVERAGE LICENSE APPLICATION DEEMS ENTERPRISE, INC.**

Upon recommendation of Rodger Goddard, Code Enforcement Officer, a **MOTION** to approve the application of John Deems for an Alcoholic Beverage License, Consumption on the Premises for Deems Enterprise Incorporated, located at 216 N. Madison Avenue was made by Commissioner Ronnie Anderson and seconded by Commissioner Richard Hutchinson.

Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(5-0)** the Alcohol Beverage License Application for Deems Enterprise.

*Mayor Dennis resumed the role as chairman of the meeting.*

**APPROVAL OF THE CITY OF DOUGLAS GEORGIA FUND 1 ACCOUNT**

Upon recommendation of Charles Davis, Assistant City Manager/Finance Director, a **MOTION** to adopt a resolution to authorize Charles Davis, Finance Director; Wynetta Bolder, City Clerk/Director; Heather Butler, Accountant; Ivalene Clark, Accountant; Beverly Perry, Accountant to make deposits to or transfers from the Georgia Fund 1 local government investment pool was made by Commissioner Bob Moore and seconded by Commissioner Ronnie Anderson.

Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(5-0)** the City of Douglas Georgia Fund 1 Account.

**APPROVAL OF RESCHEDULING THE COMMISSION MEETING DATES FOR NOVEMBER**

Upon recommendation of Terrell Jacobs, City Manager, a **MOTION** was made to approve changing the November 11, 2013 Commission Meeting to November 12, 2013 due to the observance of Veterans Day was made by Commissioner Ronnie Anderson and seconded by Commissioner Dennis Josey.

Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(5-0)** the rescheduling the Commission Meeting dates for November 11, 2013.

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**STAFF COMMENTS**

- ❖ Boards and Committee Vacancies: (1) Cemetery Committee and (1) Douglas Housing Authority
- ❖ Job Vacancies: Part-time Fire Fighter, Police Officer and Electric Linemen
- ❖ Registration for the Christmas Festival of Lights Parade is underway. The Christmas Parade will be held Saturday, December 7<sup>th</sup>.
- ❖ Public Power Week and Fire Prevention Week were held on October 11<sup>th</sup>.
- ❖ The opening of the Customer Care Center /311.
- ❖ Basketball Registration is being held at the Recreation Department.
- ❖ Broxton Rocks Tour October 12<sup>th</sup> and 26<sup>th</sup>.
- ❖ Community Clean-up held at Eastside Park, Saturday October 19<sup>th</sup>.
- ❖ Hometown Harvest October 31<sup>st</sup>.
- ❖ Livers and Gizzards Festival in Broxton Georgia, November 1<sup>st</sup> and 2<sup>nd</sup>
- ❖ Holiday Open House, November 21<sup>st</sup>.
- ❖ Stop the Violence March, Saturday November 9<sup>th</sup> 1 p.m. to 5 p.m.
- ❖ Pioneer Harvest Festival

Dale Batten stated that the CDBG North Pearl redevelopment area will have the preconstruction conference next week with the contractor. The construction should start in the next couple week.

**GENERAL COMMENTS**

Larry Nesmith, President of the NAACP Coffee County Chapter/Community Awareness Project, appeared before the Mayor and Commission to announce the Stop the Violence March that will be held on November 9, 2013 will start at the 9<sup>th</sup> Grade Academy located on Gaskin Avenue. Mr. Nesmith stated that the month of November will be proclaimed as “Stop the Violence” the Proclamation will be signed from the City on October 22<sup>nd</sup> and the County on October 21<sup>st</sup>. Also Mr. Nesmith stated that there will be a meeting concerning the Stop the Violence initiative on October 24<sup>th</sup> at the First Baptist Church located on Gaskin Avenue.

**MAYOR AND COMMISSION COMMENTS**

Mayor Dennis stated the following:

- Customer Care Center Ribbon cutting was held on October 11<sup>th</sup> “One Call that’s All”.
- Welcomed the 63<sup>rd</sup> World War II Veterans to Douglas.
- Thanked the staff and all our workers for their hard work and for the input of everyone’s ideas.
- Announced the Community Clean-up October 19<sup>th</sup> at Eastside Park.
- Asked that if anyone had any information regarding Crime Cases, to please contact the Tip Hotline or Police Department.
- Support the Coffee High Trojans Football Team.

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**ADJOURNMENT**

With no further business to discuss in the Regular Meeting, a motion was made to adjourn to Executive Session by Commissioner Dennis Josey and seconded by Commissioner Ronnie Anderson.

Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(5-0)** to adjourn to executive session.

**Mayor James H. Dennis, Commissioners Richard Hutchinson, Robert Moore, Olivia Pearson, Ronnie Anderson and Dennis Josey were in attendance of the Executive Session. Mayor Pro Tem Marty Swain was absent.**

**LITIGATIONS**

Terrell Jacobs, City Manager, discussed litigations with the Mayor and Commission. Judy Carter, Human Resources Director, was in attendance.

**PERSONNEL ISSUES**

Terrell Jacobs, City Manager, discussed personnel issues with the Mayor and Commission. Jerome Adams, City Attorney, and Judy Carter, Human Resources Director, were in attendance.

**LAND ACQUISITIONS**

Terrell Jacobs, City Manager, discussed land acquisitions with the Mayor and Commission. Jerome Adams, City Attorney, and Judy Carter, Human Resources Director, were in attendance.

Commissioner Dennis Josey made the **MOTION** to adjourn from Executive Session and to return to the regular meeting, **MOTION** was seconded by Commissioner Olivia Pearson, and **approved** by all. **(5-0)**

**ADJOURNMENT**

With no further business to discuss, Commissioner Olivia Pearson made the motion to adjourn the Regular Meeting. The motion was seconded by Commissioner Richard Hutchinson. The Commission unanimously approved **(5-0)** at 9:15 p.m.

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James H. Dennis, Mayor

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Wynetta J. Bolder, City Clerk

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## Affidavit

The undersigned presiding officer, under oath, certifies that at a City of Douglas Commission Meeting, held on June 27, 2013, the Mayor and Commission closed its meeting as permitted by the Open Meetings Act of Georgia [O.C.G.A. 50-14-1 through 50-14-6]. The only matter(s) considered or discussed during the closed meeting are as indicated below:

       To discuss future acquisition of real estate [O.C.G.A. 50-14-3 (4)].

  X   To discuss or deliberate the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of an employee [O.C.G.A. 50-14-3 (6)].

       To consult with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or an officer or employee or in which the officer or employee may be directly involved [O.C.G.A. 50-14-2].

This   10<sup>TH</sup>   day of   June,     2013  

\_\_\_\_\_  
Signature of Presiding Officer

Sworn to & Subscribed Before Me  
On The Above Indicated Date:

\_\_\_\_\_  
Notary Public, State of Georgia  
Commission Expires \_\_\_\_\_

**The Mayor and Commission unanimously approved to enter into executive session.**