

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
SEPTEMBER 23, 2013**

A regular meeting of the Board of Commissioners was held on Monday, September 23, 2013 at 7:00 P.M., in the Council Chambers of City Hall with Mayor James H. Dennis presiding and Mayor Pro-Tem Marty Swain, Commissioners Ronnie Anderson, Bob Moore, Richard Hutchinson, Olivia Pearson and Dennis Josey present.

INVOCATION

Wynetta Bolder, City Clerk gave the invocation.

PLEDGE OF ALLEGIANCE

Coffee County School Navel JROTC Cadets led the Pledge of Allegiance to the Flag.

MINUTES ADOPTION

The following minutes were unanimously approved:

Work Session.....September 9, 2013
Commission Meeting..... September 9, 2013

A **MOTION** to unanimously approve the minutes was made by Commissioner Dennis Josey and seconded by Commissioner Richard Hutchinson.

Mayor Pro-Tem Marty Swain, Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the minutes as printed.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission **unanimously** approved the order of the Agenda.

A **MOTION** to approve the order of the Agenda was made Commissioner Richard Hutchinson, and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Marty Swain, and Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the order of the Agenda as discussed in the work session.

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APPROVAL OF MUTUAL AID AGREEMENT WITH THE CITY OF DOUGLAS AND SOUTH GEORGIA STATE COLLEGE

Upon recommendation of Gary Casteloos, Police Chief, a **MOTION** to approve the Mutual Aid agreement with South Georgia State College and that Mayor James Dennis sign the agreement as outlined was made by Mayor Pro Tem Marty Swain and seconded by Commissioner Richard Hutchinson.

Mayor Pro-Tem Marty Swain, Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the Mutual Aid agreement with South Georgia State College.

PROGRESSIVE DISCIPLINARY ACTION POLICY

Upon recommendation of Judy Carter, Human Resources Director, a **MOTION** to approve the adoption of new personnel policy, Progressive Disciplinary Action Policy was made by Commissioner Bob Moore and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Marty Swain, Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the Progressive Disciplinary Action Policy.

Mayor Dennis turned the podium over to Mayor Pro Tem Marty Swain as Commission discussed the CDBG Grant.

APPROVAL TO AWARD THE CDBG CONSTRUCTION CONTRACT

Dale Batten, Community Development Director announced that the Mayor has a second cousin living in the North Pearl redevelopment area, which has already been disclosed and cleared through DCA. Therefore there is no conflict of interest. However, DCA has asked that the Mayor refrain from discussing and/or voting on this matter.

Upon recommendation of Dale Batten, Community Development Director, a **MOTION** to award the contract to the low bidder, Coastal Plains Construction Company, Inc., for the base bid amount of \$410,939.50 for the Community Development Block Grant Project No. 12p-x-034-2-5475, and Alternate No. 1 in the amount of \$4,308.00 for Alunza Street Improvements to be funded by SPLOST V funds for a total contract amount of **415,248.50** was made by Commissioner Olivia Pearson and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Marty Swain, Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** to award the CDBG Construction Contract.

Mayor Dennis resumed the role as chairman of the medium.

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APPROVAL OF THE 5K COLOR RUN FOR COFFEE HIGH SCHOOL CLASS OF 2015

Upon recommendation of Randall Parker, Building and Inspection Division, a **MOTION** to approve the request from the Graduation Class of 2015 to allow the use of certain public streets in the proposed route to host the 5K Color Run at 9:00 a.m., Saturday, October 26, 2013, and that the Police Department provide assistance was made by Commissioner Richard Hutchinson and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Marty Swain, Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the 5K Color Run for Coffee High School Class of 2015.

ANNOUNCEMENT OF THE BOARD OF APPEALS APPOINTMENT

Randall Parker, Building and Inspection Division announced the upcoming vacancies of the Board of Appeals be properly advertised with the appointment being made at the October 14, 2013 Commission Meeting. Anyone interested in serving on the Board of Appeals may pick up an application at City Hall.

No Action Taken

APPROVAL OF THE SURPLUS EQUIPMENT

Upon recommendation of Stanley Merritt, Purchasing Agent, a **MOTION** was made to approve and declare the presented list of items from various departments as surplus and allow the disposal of these items to the high bidder through the GovDeals on-line Auction Site was made by Commissioner Olivia Pearson and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Marty Swain, Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the surplus equipment.

APPROVAL OF THE PAD MOUNT TRANSFORMER BID (WAREHOUSE STOCK)

Upon recommendation from Stanley Merritt, Purchasing Agent, a **MOTION** to approve the low bid that meets specifications for two (2) 1500F Pad Mount Transformers from Tri-State Utilities of Marietta, Georgia for a total Cost of **\$28,956.00** was made by Commissioner Bob Moore and seconded by Commissioner Dennis Josey.

Mayor Pro-Tem Marty Swain, Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the Pad Mount Transformer Bid.

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APPROVAL OF THE WORKER'S COMP PANEL

Upon recommendation of Judy Carter, Human Resources Director, a **MOTION** was made to adopt the new Panel of Physicians for Workers Comp claims was made by Commissioner Ronnie Anderson and seconded by Commissioner Dennis Josey.

Mayor Pro-Tem Marty Swain, Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved (**6-0**) to adopt the Worker's Comp Panel.

APPROVAL OF THE EMERGENCY PUMP REPAIR OF T AND T LIFT STATION

Upon recommendation of Mike Hudson, Gas/Water/Wastewater Director, a MOTION was made to approve the emergency repairs for the 88 HP Submersible Pumps at T & T Lift Station in the amount of **\$26,533.60** was made by Commissioner Ronnie Anderson and seconded by Commissioner Dennis Josey.

Mayor Pro-Tem Marty Swain, Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved (**6-0**) to approve the Emergency Pump Repair of Ta and T Lift Station.

GENERAL COMMENTS

Larry Nesmith, President of the NAACP Coffee County Chapter/Community Awareness Project, appeared before the Mayor and Commission to give an update on the Community Job Fair. Mr. Nesmith stated that the Department of Labor, Chamber of Commerce, City of Douglas and the County are on board assisting him with this Job Fair. Also Mr. Nesmith encouraged churches to become involved in fighting against crime.

Terry Oates, 622 E. Bryan Street (Mayor Pro Tem Marty Swain) appeared before the Mayor and Commission to discussed issues with his neighbor with violating the city code (overgrown yard).

Mayor Dennis requested that Charlie Davis, Assistant City Manager look into this matter for Mr. Oates.

MAYOR AND COMMISSION COMMENTS

Commissioner Richard Hutchinson thanked the Electric Department for their quick response concerning the power outage on Saturday morning.

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MAYOR AND COMMISSION COMMENTS-CONTINUE

Mayor Dennis stated the following:

- Thanked the staff and all our workers for their hard work and for the input of everyone's ideas.
- Thanked everyone who participated in the Cleanup Campaign that was held on September 21st. Mayor stated that staff will begin working on disposing of unused tires.
- Asked that if anyone had any information regarding Crime Cases, to please contact the Tip Hotline or Police Department.
- Support the Coffee High Trojans Friday night in Tifton Georgia. Also the football players and cheerleaders that are participating with the Recreation Department.

ADJOURNMENT

Commissioner Ronnie Anderson made a motion to adjourn Regular Session. The motion was seconded by Commissioner Dennis Josey and **unanimously** approved. The meeting was adjourned at 7:22 P.M.

James H. Dennis, Mayor

Wynetta J. Bolder, City Clerk