

**REVISED  
MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
CITY OF DOUGLAS, GEORGIA  
MARCH 10, 2014**

**A regular meeting of the Board of Commissioners was held on Monday, March 10, 2014 at 7:16 P.M., in the Council Chambers of City Hall with Mayor James H. Dennis presiding and Mayor Pro-Tem Dennis Josey, Commissioners Richard Hutchinson, Bob Moore, and Marty Swain, Ronnie Anderson and Olivia Pearson were present.**

**INVOCATION**

Commissioner Dennis Josey gave the invocation.

**PLEDGE OF ALLEGIANCE**

Roger Johnson, Parks and Recreation Director led the Pledge of Allegiance to the Flag.

**MINUTES ADOPTION**

The following minutes were unanimously approved:

Work Session.....February 24, 2014  
Commission Meeting.....February 24, 2014

A **MOTION** to unanimously approve the minutes as corrected was made by Commissioner Bob Moore and seconded by Commissioner Marty Swain.

Mayor Pro Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, and Richard Hutchinson, Ronnie Anderson and Olivia Pearson **unanimously** approved **(6-0)** the minutes as corrected.

**APPROVAL OF THE ORDER OF THE AGENDA**

The Commission **unanimously** approved the order of the Agenda as published.

A **MOTION** to approve the order of the Agenda was made by Commissioner Richard Hutchinson and seconded by Commissioner Bob Moore.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, and Richard Hutchinson, Ronnie Anderson, Olivia Pearson **unanimously** approved **(6-0)** the order of the Agenda as discussed in the work session.

**INTRODUCTION OF MEMBERS OF THE COFFEE COUNTY HISTORICAL SOCIETY**

Georgia Henderson, Public Information Director, presented the newly formed Coffee County Historical Society members to the Mayor and Commission.

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**PLAQUES PRESENTED TO ELSWORTH SWANSON, SR., AND DAVID NORRIS**

Scott Moore, Chairman of DDA and Dale Batten presented plaques to Elsworth Swanson Sr. (31 years) and David Norris (27 years) for their years of dedicated service to the Downtown Development Authority.

**RECOGNIZE PATTIE MERRITT-GEORGIA MAIN STREET AWARD**

Georgia Henderson, Public Information Director, recognized Pattie Merritt, Main Street Coordinator for the Douglas Main Street Program being awarded the 2014 Georgia main Street Award in the category of Economic Development at the Georg Main Street 35<sup>th</sup> Anniversary Awards Luncheon.

**APPROVED THE REQUEST TO WAIVE FEES & APPROVE DANNY'S PIZZA AS OFFSITE ALCOHOL CATERER**

Upon recommendation of Georgia Henderson, Public Information Director, the Mayor and Commission approved a permit allowing Danny's Pizza to vend alcoholic beverages on City of Douglas property during the Bikes, Blues, & BBQ Festival. Since this is a City sponsored event, we are requesting that Mayor and Commission also waive the daily fee of \$500, which was included in the new ordinance. It is understood that that is a two-day event, taking place on Friday, March 28th, and Saturday, March 29, 2014 and there will be no sale of alcoholic beverages on Sunday, as this is unlawful.

A **MOTION** to approve the request to waive fees & approve Danny's Pizza as offsite alcohol caterer was made by Commissioner Bob Moore and seconded by Commissioner Olivia Pearson.

Commissioners Bob Moore, Marty Swain, and Richard Hutchinson, and Olivia Pearson approved **(4-2)** the request to waive fees & approve Danny's Pizza as offsite alcohol caterer. Commissioners Ronnie Anderson and Dennis Josey **voted against** the motion.

**APPROVED THE REVISED FY 2014 FAA GRANT PRE-APPLICATION**

Upon recommendation of Dale Batten, Community Development Director, the Mayor and Commission approved Mayor Dennis be authorized to execute the Revised FY' 2014 Pre-Application for the construction phase of the Terminal Apron/Taxiway Crack Seal project and construction phase of the Closure of Old Fuel Farm.

A **MOTION** to approve the revised FY' 2014 FAA Grant Pre-Application was made by Commissioner Bob Moore and seconded by Commissioner Richard Hutchinson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, and Richard Hutchinson, Ronnie Anderson and Olivia Pearson **unanimously** approved **(6-0)** the revised FY' 2014 FAA Grant Pre-Application.

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**APPROVED THE PROFESSIONAL DEVICES CONTRACT WORK AUTHORIZATION NO.'S 4 & 5 AIRPORT**

Upon recommendation of Dale Batten, Community Development Director, the Mayor and Commission approved Work Authorization No. 4 for Professional Services submitted by The LPA Group, Inc., Airport Engineers, in the amount of \$19,415 for the construction phase of the Terminal Apron & Taxiway Crack Seal Project; approved Work Authorization No. 5, in the amount of \$29,127.00 for Professional Services for the construction phase of the Closure of Old Fuel Farm and approve local funds in the amount of \$2,427.10 to be funded from SPLOST V. Grant funds from FAA and GDOT Aviation will fund the balance of the work authorizations.

A **MOTION** to approve the professional devices contract work authorization No.'s 4 & 5 Airport was made by Commissioner Ronnie Anderson and seconded by Commissioner Bob Moore.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, and Richard Hutchinson, Ronnie Anderson and Olivia Pearson **unanimously** approved (**6-0**) the professional devices contract work authorization No.'s 4 & 5 Airport.

**APPROVED UTILITY ELECTRICAL SUPPLY BID**

Upon recommendation of Stanley Merritt, Purchasing Agent, the Mayor and Commission approved the low bids for the Utility Electrical Supplies from the following list of vendors to be purchased as stock for the Electric Department's use for a grand total of **\$103,480.71**.

<b>Vendor</b>	<b>Low Bid Items</b>	<b>Total Low Bids</b>
Gresco Utility	Line Items: 1,5,6,7,9,10,12,21,25, 28,31,32,34,37,38,39,42,43,44,48, 50,51,52,55,56,60,70,71,72,73,74	\$54,589.85
HD Power Group	A & B, Line Items: 2, 4, 13, 15, 16,17,18,19,20,26,27,29,30,35,36, 46,53,54,58,59,61,62,64,65,66,67, 68,69,75,76	\$42,881.95
Coley Electric Line Items:	11,14,22,23,24,33,40, 41,45,57,63	\$6,008.91

A **MOTION** to approve Utility Electrical Supply bid was made by Commissioner Bob Moore and seconded by Commissioner Olivia Pearson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, and Richard Hutchinson, Ronnie Anderson, and Olivia Pearson **unanimously** approved (**6-0**) Utility Electrical Supply bid.

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**APPROVED THE WATER/WASTEWATER SUPPLY BID**

Upon recommendation of Stanley Merritt, Purchasing Agent, the Mayor and Commission approved the low bids for waste-water supplies as noted below for a Grand Total Award \$14,464.70.

<b>Vendor</b>	<b>Low Bid Groups/Items</b>	<b>Total Low Bids</b>
Consolidate Pipe:	Group B, C & D,	\$6,258.20
Coley Electric	Group A, Line Items: 2, 3,4,15	\$2,543.98
Macon Supply	Line Items: 5, 6, 8,9,10,14,16,17	\$1,402.72
HD Supply	Line Items: 7, 13	\$641.00
Fortiline Water.	Group E, Line Items: 1,11,12,18	\$3,618.80

A **MOTION** to approve Water/Wastewater Supply bid was made by Commissioner Ronnie Anderson and seconded by Mayor Pro Tem Dennis Josey.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, and Richard Hutchinson, Ronnie Anderson and Olivia Pearson **unanimously** approved **(6-0)** Water/Wastewater Supply bid.

**APPROVED THE NEW TRACTOR WITH BACKHOE**

Upon recommendation of Stanley Merritt, Purchasing Agent, the Mayor and Commission approved the low grand total bid as discussed in the Work Session for one (1) Kubota M-59 Tractor with Backhoe. This equipment will be utilizes by the Water Department and will be purchased from the low grand total bidder Crosby Equipment company of Douglas, Georgia for a grand total cost of \$63,199.00.

A **MOTION** to approve the new tractor with backhoe was made by Commissioner Ronnie Anderson and seconded by Commissioner Marty Swain.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, and Richard Hutchinson, Ronnie Anderson and Olivia Pearson **unanimously** approved **(6-0)** the new tractor with backhoe.

**APPROVED SOLID WASTE SCHEDULE OF FEES**

Upon recommendation of Jacob Lott, Public Works Director/City Engineer, the Mayor and Commission approved the Solid Waste Schedule of Fees as discussed during the work session.

- 1. Garbage/recycling cart remaining at curbside outside of allowable times - First Offense \$25.00 Second Offense \$75.00 Third Offense Court.*
- 2. Improper storage location of city provided receptacle - First Offense \$25.00 Second Offense \$75.00 Third Offense Court.*
- 3. Contamination of waste stream including garbage containers, recycling containers, yard debris and dumpsters - First Offense \$50.00 Second offense \$100.00 Third Offense Court.*

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**APPROVED SOLID WASTE SCHEDULE OF FEES-CONTINUED**

A **MOTION** to approve solid waste schedule of fees was made by Commissioner Marty Swain and seconded by Commissioner Bob Moore.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, and Richard Hutchinson **unanimously** approved **(5-1) solid waste schedule of fees**. Commissioner Olivia Pearson **voted against** the motions Commissioner Pearson stated for the record that she opposed this motion due to a warning not being implemented first and also was in favor of a longer date for the citizens so they maybe educated before the effective date of April 1<sup>st</sup>.

**APPROVED THE CNG FINANCING DOCUMENTS**

Upon recommendation of Terrell Jacobs, City Manager, the Commission approved to authorize Mayor James Dennis to sign all necessary documents to finalize the financing package for the City of Douglas CNG Facility.

A **MOTION** to approve the CNG financing documents was made by Commissioner Ronnie Anderson and seconded by Commissioner Richard Hutchinson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, and Richard Hutchinson, Ronnie Anderson and Olivia Pearson **unanimously** approved **(6-0)** CNG financing documents.

**APPROVED PERSONNEL POLICY REVISION**  
***ITEM WAS NOT BROUGHT FORWARD***

**STAFF COMMENTS**

Georgia Henderson, Public Information Director announced the following:

- The Parks and Recreation Department will have registration for track and field ages 8-14.
- Commit to Be Fit Walk will be held March 27<sup>th</sup> at 5 p.m.
- Next Community Clean Up will be March 15<sup>th</sup> at Bryan Street Circle.
- Bikes Blues and BBQ Festival will be held March 28<sup>th</sup> & 29<sup>th</sup>, 2014.
- Georgia Municipal Association was seeking information on how we are helping our employees and our residences are making healthy choices. Mrs. Henderson stated that the City of Douglas was featured on the GMA Newspaper for our partnership with the Douglas Parks and Recreational Department and Coffee Regional Hospital for their efforts with encouraging residence to make healthy choices. Also in the District 11 section the Gas Department is featured with our efforts to move forward with Compressed Natural Gas Facility.

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**STAFF COMMENTS-CONTINUED**

Roger Johnson, Parks and Recreation Director gave an update concerning the outcome of the Basketball District Tournament with the Mite 9 &10 (State Championship) and Junior Boys League 11-12 (2<sup>nd</sup> place in the State Champion).

Terrell Jacobs, City Manager stated that a purple toilet was placed at his house for the Relay for Life fundraiser.

**GENERAL COMMENTS**

Johnnie Lee Roper, 711 South Daughtry Avenue (Commissioner Richard Hutchinson) thanked Commissioner Olivia Pearson for voting against the Solid Waste Scheduled Fees. Mr. Roper expressed concerns of citizens not given enough time to prepare for the Solid Waste citations that are going to be enforced on April 1<sup>st</sup>.

Jack Harper, 597 Hill Road (County) expressed concerns of injustice with the Commission voting against allowing applicants who have been convicted of a felony with applying for a position with the City for Douglas Fire Department.

Mr. Harper stated that his nephew who was convicted of a crime over 15 years ago and was employed with the City of Douglas as a volunteer fire fighter will not have the chance to become a full time firefighter because of the revised personnel policy not allowing convicted felons to apply for the City of Douglas Fire Department. Mr. Harper concluded that that this decision that was made by Commission was an injustice.

**MAYOR AND COMMISSION COMMENTS**

Commissioner Olivia Pearson that God for being back from her bout with illness. Also she gave her condolences for bereaved families in the community. Commissioner Pearson also responded to the statement of Mr. Johnny Lee Roper commending for voting against the Solid Waste agenda item. She expressed that April 1<sup>st</sup> was too soon to enforce the Solid Waste citations. Also she acknowledged that she agreed with Mr. Harper concerning the issues with felons not becoming a fireman with the City of Douglas.

Mayor Pro Tem Dennis Josey reiterated that he was in agreement with Mr. Jack Harper.

Commissioner Bob Moore questioned the whereabouts of the Spyder and if it has been used.

Jacobs Lott/Public Works/City Engineer responded that public works is working on two major projects and that they are very comfortable using the equipment. Mr. Lott also stated that the Spyder is located behind the fire station by William Institutional Food.

Commissioner Marty Swain requested an update of the traffic light issues on Gaskin Ave.

Lamar Hill, Electric Department Director stated that the lights were worked on the day after the request and that as far as he knows they are straight.

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**MAYOR AND COMMISSION COMMENTS-CONTINUED**

Mayor Dennis stated the following:

- ❖ Thank everyone for assisting with the District II Basketball Tournament
- ❖ Thanked everyone who participated with the Children's Art Exhibit.
- ❖ Thanked everyone for participating with the ground breaking ceremony for the CNG Facility
- ❖ Community Cleanup, March 15, 2014
- ❖ Volunteers for the Bike, Blues and BBQ
- ❖ Solid Waste Ordinance will begin citation enforcement on April 1<sup>st</sup>.
- ❖ Advised every one of the Tip Line ---- "See something, Say Something"
- ❖ Remove garbage cans from the curbs and keep your area clean
- ❖ Thanked Staff for all their work

Commissioner Pearson requested for Jacob Lott, Public Works Director/City Engineer to address the citizens with examples of ways that recycle could be contaminated.

Mr. Lott stated that anything non recyclable you could receive a citation or yard debris that are mixed with carpet or shingles. Mr. Lott also stated that if there are any questions or concerns contact public works department, or the 311 Call Center.

Mr. Jacobs also stated that video was shown on channel DCTV3 or [www.dctv3.com](http://www.dctv3.com) giving citizens a visual representation on what to do with their leaf and limbs and trash carts.

**ADJOURNMENT**

With no further business to discuss in the Regular Meeting, a motion was made to adjourn the regular meeting and to enter into the Utility Appeals Meeting by Commissioner Ronnie Anderson and seconded by Commissioner Bob Moore. The meeting was adjourned at 8:00 P.M.

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James H. Dennis, Mayor

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Wynetta J. Bolder, City Clerk

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**UTILITY COMMISSION MEETING**

Tommy Harrell, Customer Service Manager, brought back before the Commission Terrance Simpson dba Triple T Property Sol (temp) located at 800 Crescent Circle concerning the increase of the electric the bill. Mr. Harrell stated that the electric department read the meter every day as requested by Commission and Mr. Simpson had a certified electrician to assess his electrical system. Mr. Simpson stated that no one lives there and everything in the house was replaced (wiring, sheet rock etc.).

After much discussion Commissioner Ronnie Anderson made a **MOTION** for Mr. Terrance Simpson to pay the bill in full and seconded by Commissioner Bob Moore. Mayor Pro Tem Dennis Josey, Commissioner Richard Hutchinson, Marty Swain, Bob Moore and Ronnie Anderson **voted in favor** of the motion. Commissioner Olivia Pearson **voted against** the motion.  
**(5-1)**

**ADJOURNMENT**

With no further business to discuss in the Utility Appeals Meeting, meeting was adjourned.