

MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
MARCH 9, 2015

A Regular Meeting of the Board of Commissioners was held on Monday, March 9, 2015 at 7:05 P.M., in the Council Chambers of City Hall with Mayor James Dennis presiding and Mayor Pro Tem Richard Hutchinson, Commissioners Bob Moore, Marty Swain, Dennis Josey, Olivia Pearson and Ronnie Anderson present.

INVOCATION

Wynetta J. Bolder, City Clerk gave the invocation.

PLEDGE OF ALLEGIANCE

II Lieutenant Jarrod Hutchinson U.S Army National Guard and the Coffee County School NJROTC led the Pledge of Allegiance to the Flag.

MINUTES ADOPTION

The following minutes were unanimously approved as corrected in the Work Session:

| | |
|--------------------|-------------------|
| Work Session | February 23, 2015 |
| Commission Meeting | February 23, 2015 |

A **MOTION** to **unanimously** approve the minutes as corrected was made by Mayor Pro Tem Richard Hutchinson and seconded by Commissioner Bob Moore. The motion **unanimously** carried (6-0).

APPROVAL OF THE ORDER OF THE AGENDA

The Commission **unanimously** approved the order of the Agenda as set forth in the work session. A **MOTION** to approve the order of the Agenda was made by Commissioner Marty Swain and seconded by Commissioner Dennis Josey. The motion **unanimously** carried (6-0).

SECOND READING/PUBLIC HEARING CITY ANNEXATION/REZONING

City Attorney, Jerome Adams conducted the second reading and public hearing of the Annexation/Rezoning request for the 55.56 acres of land located at 360 Connector 206 NW. **"AN ORDINANCE TO ANNEX PROPERTY INTO THE CITY OF DOUGLAS, GEORGIA, PURSUANT TO CHAPTER 36 OF TITLE 36 OF THE OFFICIAL CODE OF GEORGIA ANNOTATED; TO PROVIDE AN EFFECTIVE DATE; AND OTHER PURPOSES."** Jerome Adams, City Attorney, proceeded to call for a public hearing. There were no comments from the public and public hearing was closed. Mr. Adams stated that this ordinance was ready for action.

A **MOTION** was made by Commissioner Ronnie Anderson and seconded by Commissioner Bob Moore. The motion **unanimously** carried (6-0).

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APPROVAL OF THE SUBMITTAL RESOLUTION FOR 2015 CDBG APPLICATION

Upon recommendation from Dale Batten, Community Development Director, the Commission approved a Resolution authorizing the filing of the 2015 CDBG application in the amount of \$390,176 with the Georgia Department of Community Affairs; authorized cash match in the amount of \$65,000 from the Community Development; authorized the Southern Georgia Regional Commission to prepare the application; approved Statewide Engineering Company as the project engineers and authorized the Mayor to execute the documents if the grant is approved. A **MOTION** was made by Commissioner Marty Swain and seconded by Commissioner Dennis Josey. The motion **unanimously** carried (6-0).

APPROVAL OF THE AWARD OF TENNIS COURT REHABILITATION/LIGHTING CONTRACT

Upon recommendation from Dale Batten, Community Development Director, the Commission approved the low bid received from Court Services Inc. for tennis court rehabilitation and lighting improvements at Davis Wade, Wheeler Avenue, and Eastside Parks in the amount of \$255,984 of which \$100,000 is the Land Water Conservation Grant and \$155,984 is SPLOST V Funds. The Mayor was authorized to execute the construction contract. A **MOTION** was made by Commissioner Dennis Josey and seconded by Mayor Pro Tem Richard Hutchinson. The motion **unanimously** carried (6-0).

FIRST READING- ENTERPRISE ZONE ORDINANCE FOR EAST DOUGLAS AREA

Dale Batten, Community Development Director, recommended that the first reading of the Ordinance designating the East Douglas Target Area 2 be included in the Urban Redevelopment Plan, as an Enterprise Zone be held at this meeting. **WHEREAS, THE CITY OF DOUGLAS, GEORGIA, HEREINAFTER REFERRED TO AS THE COMMISSION, DESIRES TO CREATE THE PROPER ECONOMIC AND SOCIAL ENVIRONMENT TO INDUCE THE INVESTMENT OF PRIVATE RESOURCES IN PRODUCTIVE BUSINESS ENTERPRISES, SERVICE ENTERPRISES, AND ENCOURAGE RESIDENTIAL REHABILITATION AND NEW RESIDENTIAL CONSTRUCTION LOCATED IN A AREA MEETING CRITERIA ESTABLISHED UNDER AND SET FORTH IN TITLE 36, CHAPTER 88 ET. SEQ. AND SUBSEQUENTLY AMENDED, KNOWN AS THE ENTERPRISE ZONE ACT OF 1997 FOR THE STATE OF GEORGIA AS SET FORTH IN GEORGIA STATUTES ANNOTATED, HEREINAFTER REFERRED TO AS THE ACT, AND TO PROVIDE EMPLOYMENT TO RESIDENTS OF SUCH AREA;** The second reading, after properly advertising caption as required under the Charter of the City of Douglas, Georgia, will be held on March 23, 2015.

No Action was taken

MINUTES**MEETING OF THE BOARD OF COMMISSIONERS****CITY OF DOUGLAS, GEORGIA****MARCH 9, 2015****APPROVAL OF THE PEANUT PARTNERS LLC NATURAL GAS CONTRACT AGREEMENT**

Upon recommendation of Mike Hudson, Natural Gas/Water/ Wastewater Director, the Commission approved the Natural Gas Contract agreement between the City of Douglas and Peanut Partners LLC. A *(A cost of \$15,400.00 with both parties sharing of \$7,770.00 of the cost)* **MOTION** was made by Commissioner Olivia Pearson and seconded by Mayor Pro Tem Richard Hutchinson. The motion **unanimously** carried **(6-0)**.

APPROVAL OF THE USE OF MEDIA FOR CODE ENFORCEMENT AWARENESS

Upon recommendation from Rodger Goddard, Code Enforcement Officer, the Commission approved the use of media outlets and social media sites for Code Enforcement related issues. A **MOTION** was made by Commissioner Olivia Pearson and seconded by Commissioner Ronnie Anderson. The motion **unanimously** carried **(6-0)**.

APPROVAL OF CEMETERY COMMITTEE APPOINTMENT

Upon recommendation from Terrell Jacobs, City Manager, the Commission approved the appointment of Yvonne Lott to the Cemetery Committee to serve a two year term. A **MOTION** was made by Commissioner Olivia Pearson and seconded by Commissioner Ronnie Anderson. The motion **unanimously** carried **(6-0)**.

APPROVAL OF THE WASTE/WATER SUPPLY ANNUAL BID

Upon recommendation from Stanley Merritt, Purchasing Agent, the Commission approved to accept the low bids for wastewater supplies as noted below for a grand total award of **\$42,701.73**:

| <u>Vendor Low</u> | <u>Bid Groups/Items</u> | <u>Total Low Bids</u> |
|-------------------|--------------------------------------|-----------------------|
| Consolidate Pipe: | Group D, Line Items: 5,6,10,12,14,18 | \$ 2,717.75 |
| Coley Electric | Group A, Line Items: 4, 15, 19 | \$ 6,926.76 |
| Macon Supply | Line Items: 7,8,13 | \$ 1,588.39 |
| Fortiline | Line Items: 1 | \$ 3,977.50 |
| Ferguson | Group C, E, Line Items: 2, 11 | \$26,672.63 |
| Engineering & Eq. | Line Items: 9, 16, 17 | \$ 438.34 |
| Winwater | Group B, Line Items: 3 | \$ 380.36 |

A **MOTION** was made by Commissioner Bob Moore and seconded by Commissioner Dennis Josey. The motion **unanimously** carried **(6-0)**.

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APPROVAL OF THE ELECTRICAL ANNUAL SUPPLY BID

Upon recommendation from Stanley Merritt, Purchasing Agent, the Commission approved to accept the low bids for the Annual Utility Electrical Supplies from the following list of vendors to be purchased as stock for the Electric Department's use for a grand total of **\$72,683.52**.

| <u>Vendor Low</u> | <u>Bid Groups/Items</u> | <u>Total Low Bids</u> |
|-------------------|--|-----------------------|
| Gresco Utility | Group A, Line Items: 1, 8,9,10,14,15,16, 17, 19, 20,21,22,23,24,29,30 | \$68,058.00 |
| Wesco | Group B, Line Items: 4, 5,7,18,25,26,28 | \$ 3,336.82 |
| Coley Electric | Line Items: 2,6,12,13,27,31 | \$ 1288.70 |

A **MOTION** was made by Commissioner Bob Moore and seconded by Commissioner Marty Swain. The motion unanimously carried (6-0).

APPROVAL OF THE PAD MOUNT TRANSFORMER BID

Upon recommendation from Stanley Merritt, Purchasing Agent, the Commission approved as discussed in tonight's Work Session, the purchase of two (2) 150 E, Pad Mount Transformer from the low bid submitted by Gresco of Forsyth, Georgia for a grand total cost of **\$10,830.00**. A **MOTION** was made by Commissioner Bob Moore and seconded by Commissioner Marty Swain. The motion unanimously carried (6-0).

APPROVAL OF AN AMENDMENT OF LEASE FOR FACILITY-BOYS/GIRLS CLUB

Upon recommendation from Terrell Jacobs, City Manager, the Commission approved the amended Boys & Girls Club lease agreement. A **MOTION** was made by Commissioner Dennis Josey and seconded by Commissioner Ronnie Anderson. The motion unanimously carried (6-0).

STAFF COMMENTS

Georgia Henderson, Public Information Director stated the following:

- ❖ City of Douglas Natural Gas Department along with the Municipal Gas Authority of Georgia will host a Compressed Natural Gas Vehicle Symposium March 17th and 18th, 2015 at the Central Square Complex. (\$25.00 entry fee)
- ❖ Community Junk Drop Off -Day will be held at Bryan Street Circle, March 21st 8 a.m. – noon.
- ❖ Tiny Tots Easter Egg Hunt, will be held March 28th, 11:00 a.m. at the JC Adams Municipal Park.
- ❖ The II Annual Bike, Blues and BBQ Festival will be held April 10th & 11th at the Gene Chamber Airport.

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STAFF COMMENTS-CONTINUE

Mike Hudson gave an update on the Wastewater Plant Spill

Mike Hudson, Gas/Water/Waste Water Director gave an update of the Wastewater Plant Spill that occurred on February 9, 2015. Mr. Hudson stated that ESG Staff found reuse water pump at sand filter tripped a breaker and check valve stuck in the open position. Pump was reset and the check valve was closed. Mr. Hudson stated that ESG followed protocol and refrigerated the composite sample for day February 8, 2015 at 9 a.m. to February 9, 2015 at 9 a.m. for 48 hours. Mr. Hudson was contacted by Kevin Davis and was notified there had been a problem.

Mr. Hudson explained that ESG staff ran the Bods (Biochemical Oxygen Demand 5 day test). He also stated that Kevin Davis and Jeff West informed him that they contacted the Ga EPD and notified them of the spill that had occurred and that normal protocol was being followed. On February 17, 2015 ESG staff prepared the press release for the City Website and the Douglas Enterprise. ESG staff also posted warning signs upstream and downstream that a spill had occurred.

COMMISSIONER'S COMMENTS

Commissioner Olivia Pearson thanked Bishop Dr. Dawn Jones and the Be'thel Church Family for hosting the Gala that honored individuals in the community. She also congratulated Dr. Angela Jacobs and others that were honored.

Mayor Pro Tem Richard Hutchinson recognized Gunner Woods and the Coffee County Naval JROTC for hosting a ROTC State Competition this past weekend. He stated they will be traveling to Daytona Beach for a National Competition and encouraged the community to support them.

Commissioner Bob Moore requested for an update for the cost of the operation of the Ashley Slater House.

Commissioner Marty Swain expressed concerns of the appearances of the ditches in the community. Commissioner Bob Moore requested that a trained individual use the Spyder to clear the ditches in the needed areas.

Mr. Jacobs stated that staff will begin to address these issues.

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MAYOR'S COMMENTS

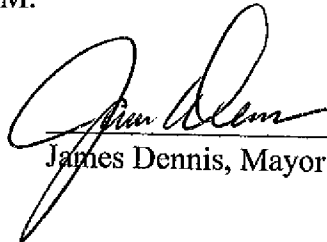
- Thanked everyone that participated with the Children's Art Festival.
- Congratulated the CCA Lady Patriots for making it to the final four.
- Congratulated the 11 and 12 year old Boys All-Star Basketball Team that won the District II Basketball Tournament.
- Congratulated the South Georgia State College Girls Swim Team winning the finals in New York.
- Informed citizens that if they are interested in participating with the Neighborhood Watch Program to contact the Douglas Police Department.
- Encouraged citizens to contact the anonymous tip line 260.3600 for any suspicious activities.
- Community Junk Drop Off -Day will be held at Bryan Street Circle, March 21st 8 a.m. – noon.
- Great American Clean-up will be held the 3rd week in April.
- Operation Quality of Life.
- Congratulated Dr. Angelia Jacobs and Allyson Speight and others that were recognized at the Red Carpet Gala hosted by Be'thel Church.
- Thanked city employees for all their hard work.

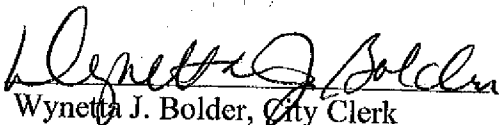
Larry Nesmith appeared before the Commission to discuss having a slogan/label to connect with our city (Ex. City of Prosperity, City of Excellence...)

Georgia Henderson, Public Information Director stated that staff has a list of slogans available for review. She suggested that she bring the list before the Commission for discussion.

ADJOURNMENT

With no further business to discuss in the Regular Meeting, a motion was made to adjourn in Executive Session by Commissioner Olivia Pearson and seconded by Commissioner Ronnie Anderson. The meeting was adjourned at 7:44 P.M.


James Dennis, Mayor


Wynetta J. Bolder, City Clerk

**MINUTES
EXECUTIVE SESSION OF THE BOARD OF
COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
MARCH 9, 2015**

Mayor James Dennis, Mayor Pro-Tem Richard Hutchinson, Commissioners Olivia Pearson, Ronnie Anderson, Dennis Josey, Bob Moore, Marty Swain were in attendance of the Executive Session.

PERSONNEL ISSUES

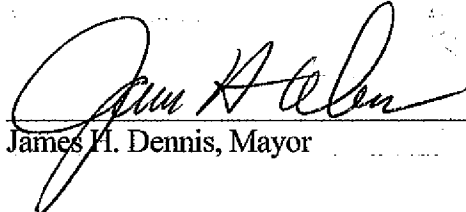
Terrell Jacobs City Manager, discussed personnel issues with the Mayor and Commission, Jerome Adams, City Attorney and Judy Carter, Human Resources Director, were in attendance.

Commissioner Olivia Pearson made the **MOTION** to adjourn from Executive Session and return to the regular meeting, **MOTION** was seconded Commissioner Ronne Anderson.

Discussion only - no recommendation

ADJOURNMENT

With no further business to discuss Commissioner Dennis Josey made the **MOTION** to adjourn the Regular Session. The **MOTION** was seconded by Mayor Pro Tem Richard Hutchinson. The Commission unanimously approved **(6-0)** and the meeting was adjourned at 8:30 PM.


James H. Dennis, Mayor


Judy Carter, Human Resource Director

Affidavit

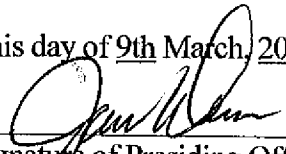
The undersigned presiding officer, under oath, certifies that at a City of Douglas Commission Meeting, held on March 9, 2015, the Mayor and Commission closed its meeting as permitted by the Open Meetings Act of Georgia [O.C.G.A. 50-14-1 through 50-14-6]. The only matter(s) considered or discussed during the closed meeting are as indicated below:

 To discuss future acquisition of real estate [O.C.G.A. 50-14-3 (4)].

 x To discuss or deliberate the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of an employee [O.C.G.A. 50-14-3 (6)].


 To consult with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or an officer or employee or in which the officer or employee may be directly involved [O.C.G.A. 50-14-2].


This day of 9th March, 2015



Signature of Presiding Officer

Sworn to & Subscribed before Me
On This Day



Notary Public, State of Georgia
Commission Expires Oct 21, 2018


The Mayor and Commission unanimously approved to enter into executive session.