

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
MARCH 23, 2015**

A Regular Meeting of the Board of Commissioners was held on Monday, March 23, 2015 at 7:05 P.M., in the Council Chambers of City Hall with Mayor James Dennis presiding and Mayor Pro-Tem Richard Hutchinson, Commissioners Bob Moore, Marty Swain, Dennis Josey, Olivia Pearson and Ronnie Anderson present.

INVOCATION

Tommy Harrell, Customer Service Manager gave the invocation.

PLEDGE OF ALLEGIANCE

Coffee County School Naval JROTC led the Pledge of Allegiance to the Flag.

MINUTES ADOPTION

The following minutes were unanimously approved as corrected in the Work Session:

Work Session.....	March 9, 2015
Commission Meeting.....	March 9, 2015

A **MOTION** to **unanimously** approve the minutes as corrected was made by Mayor Pro-Tem Richard Hutchinson and seconded by Commissioner Dennis Josey. The motion **unanimously** carried **(6-0)**.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission **unanimously** approved the order of the Agenda as set forth in the work session. A **MOTION** to approve the order of the Agenda was made by Mayor Pro-Tem Richard Hutchinson and seconded by Commissioner Marty Swain. The motion **unanimously** carried **(6-0)**.

SECOND READING OF THE ENTERPRISE ZONE ORDINANCE

City Attorney, Jerome Adams conducted the second reading of the Enterprise Zone Ordinance.

"WHEREAS, THE CITY OF DOUGLAS, GEORGIA, HEREINAFTER REFERRED TO AS THE COMMISSION, DESIRES TO CREATE THE PROPER ECONOMIC AND SOCIAL ENVIRONMENT TO INDUCE THE INVESTMENT OF PRIVATE RESOURCES IN PRODUCTIVE BUSINESS ENTERPRISES, SERVICE ENTERPRISES, AND ENCOURAGE RESIDENTIAL REHABILITATION AND NEW RESIDENTIAL CONSTRUCTION LOCATED IN A AREA MEETING CRITERIA ESTABLISHED UNDER AND SET FORTH IN TITLE 36, CHAPTER 88 ET. SEQ. AND SUBSEQUENTLY AMENDED, KNOWN AS THE ENTERPRISE ZONE ACT OF 1997 FOR THE STATE OF GEORGIA AS SET FORTH IN GEORGIA STATUTES ANNOTATED, HEREINAFTER REFERRED TO AS THE ACT, AND TO PROVIDE EMPLOYMENT TO RESIDENTS OF SUCH AREA;" Jerome Adams stated that this ordinance was ready for action.

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SECOND READING OF THE ENTERPRISE ZONE ORDINANCE-CONTINUED

A **MOTION** to approve the Enterprise Zone Ordinance was made by Commissioner Ronnie Anderson and seconded by Mayor Pro-Tem Richard Hutchinson. The motion **unanimously** carried (6-0).

APPROVAL OF THE ROAD CLOSURE FOR SGSC GRADUATION AND OTHER ANNUAL EVENTS

Upon recommendation from Randall Parker, Inspections and Permits Division, the Commission approved the request from South Georgia State College to close the portion of West College Park Drive that runs through the campus on Thursday, May 7, 2015, from 7:00 A.M. until 1:00 P.M. for the Commencement Ceremony.

Also the following events were approved:

- ✓ Win Shape Camp (June 8-12): Closure of North Coweta Avenue from Ward Street to Sellers
- ✓ Beach Bash (June 2nd): Closure of Bryan Street from N. Madison to Pearl
- ✓ South Georgia Expo (August 21st – 22nd): Closure of Bryan Street from N. Madison to Pearl

A **MOTION** to approve the road closure for South Georgia State College was made by Commissioner Marty Swain and seconded by Mayor Pro-Tem Richard Hutchinson. The motion **unanimously** carried (6-0).

APPROVAL OF THE SPECIAL EVENT ALCOHOL BEVERAGE PERMIT FOR BIKES BLUES & BBQ FESTIVAL

Upon recommendation from Randall Parker, Inspections and Permits Division, the Commission approved Danny Maley's request for a Special Event Alcohol Permit for the Bike Blues and BBQ Festival without waiving the fees. A **MOTION** was made by Commissioner Olivia Pearson and seconded by Commissioner Ronnie Anderson. The motion was carried (5-1). Commissioner Dennis Josey voted **against** the motion.

APPROVAL OF THE GOVERNOR'S OFFICE OF HIGHWAY SAFETY GRANT

Upon recommendation of Dale Batten, Community Development Director, the Commission authorized the filing of an application with the Governor's Office of Highway Safety for an extension to the 2012 HEAT grant in the amount of \$126,300; authorized city local matching funds in the amount of \$12,650 to be paid from the Police Department FY'16 Operating Budget; and authorized Mayor James H. Dennis to execute the joint application. The federal funds received will be \$101,300 and the City and County will each provide matching funds in the amount of \$12,650 for a total cost of \$126,300. **MOTION** was made by Commissioner Marty Swain and seconded by Commissioner Ronnie Anderson. The motion **unanimously** carried (6-0).

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APPROVAL OF THE BACKWASH FILTER REHAB FOR WASTEWATER

Upon recommendation from Stanley Merritt, Purchasing Agent, the Commission approved as discussed in the Work Session meeting, the low bid submitted by Infilco Degremont Inc. for a Grand Total Cost of **\$56,490.62**. A **MOTION** was made by Commissioner Ronnie Anderson seconded by Mayor Pro-Tem Richard Hutchinson. The motion **unanimously** carried **(6-0)**.

STAFF COMMENTS

Georgia Henderson, Public Information Director announced the following:

- ❖ Douglas Fire Department is conducting their Annual Business Inspection in the Downtown area.
- ❖ Douglas Coffee County Parks and Recreation will be hosting the Tots Easter Egg Hunt, on March 28th, 11:00 a.m. at the JC Adams Municipal Park.
- ❖ City of Douglas Visitors Information Center will host a Spring Open House at the Ashley Slater House, April 2nd, 2 p.m. 4 p.m.
- ❖ City of Douglas will be closed for Good Friday, April 3rd.
- ❖ The Broxton Rocks will have an Easter Open House April 5th, 1 p.m. – 5 p.m.
- ❖ The 2nd Annual Bike, Blues and BBQ Festival will be held April 10th & 11th at the Gene Chamber Airport.

STAFF COMMENTS-CONTINUE

Deputy Police Chief Brannen Pruette announced that the Douglas Police Department, in conjunction with other public safety, will host a Public Safety Day on May 2nd at the Walmart Supercenter parking lot.

Terrell Jacobs, City Manager, stated that the Great American Clean-up Day will be held on April 18th. The city normally focuses on the right-of-ways, but this year the city will concentrate on the parks in the community. Mr. Jacobs encouraged all church leaders, civic organizations and the American Legion Post to attend a meeting scheduled for April 6th regarding the participation for the Great American Clean-up that will be held April 18th, 8 a.m. – noon.

COMMISSIONER'S COMMENTS

Commissioner Olivia Pearson announced that April 11th & 12th the American Legion Post 515 will be selling Professional Portraits, the packets will cost \$10.00. This event will be sponsored by the Ladies Auxiliary. For more information citizens can contact Tanya Simpson, Angelia Lane and Commissioner Pearson.

Commissioner Pearson expressed concerns of the city's court system. Commissioner Pearson stated that she has received numerous complaints from various individuals in the community. One of the concerns is individuals not having adequate legal representation. She asked the

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COMMISSIONER'S COMMENTS - CONTINUED

community to please contact the City Attorney or someone at the city if they are having these issues because we would like for people to be properly represented. Commissioner Pearson informed the public that she will be sending out surveys and is encouraging citizens to complete and return them as soon as possible.

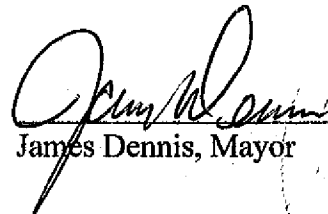
Commissioner Marty Swain thanked Jacob Lott and the Public Works Department for their efforts with cleaning the ditches in the community.

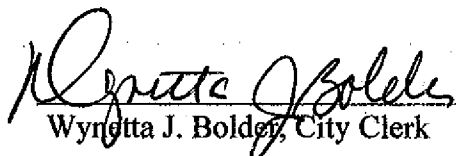
MAYOR'S COMMENTS

- Recognized and thanked the City of Douglas firefighters for their actions regarding a recent house fire that took place in the community.
- This is National Boys and Girls Club Week, March 22nd -28th. A proclamation was signed today. Mayor Dennis also thanked Ms. Artis for the great work she is doing at the Boys and Girls Club.
- Tiny Tot Easter Egg Hunt will be held March 28th at 11:00 a.m. at the JC Adams Municipal Park
- Encouraged citizens to contact the anonymous tip line at 260-3600 for any suspicious activities.
- Great American Clean-up is a part of the community's Quality of Life initiative.
- Wished all citizens a Happy Easter.
- Thanked city employees for all their hard work.

ADJOURNMENT

With no further business to discuss in the Regular Meeting, a motion was made to adjourn to the Utility Appeals Meeting and Executive Session by Commissioner Marty Swain and seconded by Mayor Pro-Tem Richard Hutchinson. The meeting was adjourned at 7:40 P.M.


James Dennis, Mayor


Wynetta J. Boldey, City Clerk

**UTILITY COMMISSION MEETING
CITY OF DOUGLAS
MARCH 23, 2015**

A Utility Commission Meeting was held on Monday, March 23, 2015, at 7:45 p.m. The meeting was convened in the Council Chambers of City Hall with Mayor James Dennis presiding. Mayor Pro-Tem Richard Hutchinson, Commissioners Ronnie Anderson, Dennis Josey, Bob Moore Marty Swain, and Olivia Pearson were in attendance.

Mike Hudson, Gas/Water and Wastewater Director; Lamar Hill, Electric Department; Wynetta Bolder, City Clerk; Terrell Jacobs, City Manager; Jerome Adams, City Attorney and Tommy Harrell, Customer Service Manager appeared before the Mayor and Commission to discuss and receive recommendations.

Tommy Harrell, Customer Service Manager, presented the following information:

Arlisha Davis-301 N McDonald Avenue

Arlisha Davis, 301 N. McDonald Avenue, account #: 106-12992-05 appeared before the Utility Commission Meeting due to high water consumption. Ms. Davis received a utility bill due for \$710.58 (of this, \$150.64 was water & \$239.19 was sewer, a total water and sewer of \$389.83) due to 43 tgal of water/sere used.

After discussing this issue, A **MOTION** was made by Commissioner Olivia Pearson to grant Ms. Davis adjustment of ½ of the water ($\$150.64/2=\75.32) and ½ of the sewer ($\$239.19/2=\119.59) total adjustment \$194.91 and seconded by Commissioner Marty Swain. The motion was unanimously carried **(6-0)**

ADJOURNMENT

With no other issues to discuss, a motion to adjourn the Utility Commission Meeting and enter into Executive Session was made by Commissioner Marty Swain and seconded by Mayor Pro-Tem Richard Hutchinson. The meeting was adjourned at 8:00 p.m.

**MINUTES
EXECUTIVE SESSION OF THE BOARD OF
COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
MARCH 23, 2015**

Mayor James Dennis, Mayor Pro-Tem Richard Hutchinson, Commissioners Olivia Pearson, Ronnie Anderson, Dennis Josey, Bob Moore, Marty Swain were in attendance of the Executive Session.

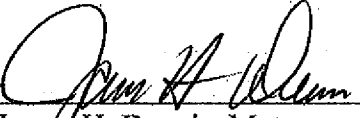
PERSONNEL ISSUES

Terrell Jacobs, City Manager, discussed personnel issues with the Mayor and Commission. Jerome Adams, City Attorney and Judy Carter, Human Resources Director were in attendance.

Commissioner Bob Moore made the **MOTION** to adjourn from Executive Session and return to the regular meeting. The **MOTION** was seconded by Mayor Pro-Tem Richard Hutchinson and approved by all. **(6-0)**

ADJOURNMENT

With no further business to discuss, Mayor Pro-Tem Richard Hutchinson made the motion to adjourn Regular Session. The motion was seconded by Commissioner Olivia Pearson. The Commission unanimously approved **(6-0)** and the meeting was adjourned at 8:30 PM.



James H. Dennis, Mayor



Judy Carter, Human Resources Director

Affidavit

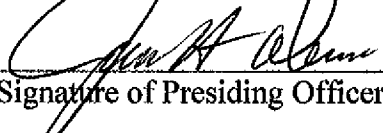
The undersigned presiding officer, under oath, certifies that at a City of Douglas Commission Meeting, held on **March 23rd, 2015**, the Mayor and Commission closed its meeting as permitted by the Open Meetings Act of Georgia [O.C.G.A. 50-14-1 through 50-14-6]. The only matter(s) considered or discussed during the closed meeting are as indicated below:

_____ To discuss future acquisition of real estate [O.C.G.A. 50-14-3 (4)].

X To discuss or deliberate the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of an employee [O.C.G.A. 50-14-3 (6)].

_____ To consult with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or an officer or employee or in which the officer or employee may be directly involved [O.C.G.A. 50-14-2].

This day of 23rd March, 2015



Signature of Presiding Officer

Sworn to & Subscribed Before Me
On The Above _____ Date:



Notary Public, State of Georgia
Commission Expires September 1, 2018


The Mayor and Commission unanimously approved to enter into executive session.