

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
FEBRUARY 8, 2016**

A Regular Meeting of the Board of Commissioners was held on Monday, February 8, 2016 at 7:10 p.m. in the Council Chambers of City Hall with Mayor Tony L. Paulk presiding and Mayor Pro Tem Olivia Pearson, Commissioners Bob Moore, Mike Gowen, Kentaiwon Durham, Cindy McNeill and Johnnie Lee Roper were present.

CALLED TO ORDER

The Regular Meeting of the Board of Commission was called to order by Mayor Tony L. Paulk.

INVOCATION

Pastor Clara Graham, Vickers Temple House of Prayer, provided the invocation.

PLEDGE OF ALLEGIANCE

Coffee High School's Naval JROTC led the Pledge of Allegiance to the Flag.

MINUTES ADOPTION

The following minutes were unanimously approved as printed in the Work Session.

Work Session.....	January 26, 2016
Commission Meeting.....	January 26, 2016

A **MOTION** to **unanimously** approve the minutes as printed was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Johnnie Lee Roper. The motion carried **(6-0)**.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission approved the order of the Agenda as printed. A **MOTION** to approve the order of the Agenda was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Johnnie Roper. The motion carried **(6-0)**.

RECOGNITION OF CALLIE HOBBS

Mayor Tony Paulk and the City Commission recognized Miss Callie Hobbs as the State of Georgia Female Vocalist and Entertainer of the Year for ages 7-12 with the Georgia Gospel, Country, and Blue Grass Association. Miss Callie will continue to represent Georgia at the North American Country Music Association Competition.

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**ANNOUNCEMENT OF THE DOWNTOWN DEVELOPMENT AUTHORITY
APPOINTMENT**

Dale Batten, Community Development Director, announced the vacancy for the Downtown Development Authority Board and stated that the city will advertise the vacancy on Channel 13 for two weeks. The vacancy will cover the rest of Ms. Windi Raper's term which will expire on December 31, 2017.

No Action Taken Information purposes only

**APPROVAL OF THE MEMORANDUM OF UNDERSTANDING - MAIN STREET
PROGRAM**

Upon recommendation from Georgia Henderson, Public Information Director, Commission approved to authorize Mayor Tony L. Paulk to execute the Georgia Main Street Program Memorandum of Understanding between the City of Douglas and the Georgia Department of Community Affairs Office of Downtown Development for the period of January 1, 2016 through December 31, 2016.

A **MOTION** was made by Commissioner Cindy McNeill and seconded by Mayor Pro-Tem Oliva Pearson. The motion carried **(6-0)**.

APPROVAL OF THE WATER METER ORDER

Upon recommendation from Mike Hudson, Utilities Director, the Commission approved Ferguson Water Works Macon, Ga. as the sole source vendor and to approve negotiations between the Purchasing and Utilities Director for future purchases. We also need to approve the purchase of 325 5/8 X 3/4 Composite Meters with register & 100W ERTS from Ferguson Water Works Macon, Ga for a total cost of \$59,800.00.

A **MOTION** was made by Commissioner Bob Moore and seconded by Mayor Pro-Tem Olivia Pearson. The motion carried **(6-0)**.

ANNOUNCEMENT OF THE RECREATION BOARD VACANCY

Upon recommendation from Stevie Young, Parks and Recreation Director, the Commission appointed Mr. Gerald Bazell to fill the vacancy on the Recreation Board.

A **MOTION** was made by Commissioner Kentaiwon Durham and seconded by Commissioner Roper. The motion carried **(6-0)**.

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ANNOUNCEMENT OF EDA VACANCIES

Terrell Jacobs, City Manager announced two vacancies on the Economic Development Authority Board and stated that the city will advertise the vacancies on Channel 13 for two weeks. Any one that is interested can turn in applications at the City Clerk's office.

No Action Taken information purposes only

STAFF COMMENTS

Georgia Henderson, Public Information Director, announced the following:

- The Parks and Recreation Department will be conducting baseball and softball evaluations until March 4th. This is for the boys and girls Pee-Wee, Mite, Midget, and Junior leagues. Contact the Recreation department for locations.
- The City is taking proposals for the Martin Civic Center until February 16th by 4:00 p.m. The proposals are to be submitted at the City Clerk's office.
- Community Drop-off Day is scheduled for February 20th from 8:00 a.m. until 12:00 p.m. at Wheeler Park.
- The Parks and Recreation Department will be hosting a Georgia Recreation and Parks District Basketball Tournament on February the 26th and 27th. The tournament will be held at the Central Square Gym Complex.
- The Douglas 1-on-1 Citizens Academy Program is still taking applications for anyone that would like to apply that is 18years or older. The deadline to apply is February 29th.
- The Parks and Recreation Department have a Doyle Academy Program that will take place on Saturday, March 19th from 12 p.m. until 5 p.m. at the Greg Walker Complex for ages 6-15.
- There are full-time job opportunities available that consist of firefighters and a police officers. The deadline to apply for the Fire Department is February 10th, and March 4th for the Police Department. Anyone can apply in person or online.
- The City is currently taking bids for utility/electric supplies, water/sewer supplies, vehicle maintenance/ pre-engineer building overhead doors and hoods, and operation aviation fuels. For more information, visit the City's website.
- The Parks and Recreation Department now has a weather app that can alert the citizens for rain out games. The alerts will come through text or emails. For more information, visit the Parks and Recreation Department page on the City's website.
- Reminder to the citizens to not be litter bugs. Make sure truck beds are secure when driving if there is debris on it, and that trash is in trash cans.
- Operation Quality of Life will take place Thursday, February 11th from 2-6 p.m.

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GENERAL COMMENTS

Mr. Roscoe Allen Jr. from 765 Estlee Mercer Rd inquired about the CHIP program. Mr. Allen also informed the City Commission that he had a source for a grant writer if the City needed one. Mrs. Dale Batten, Community Development Director, informed Mr. Allen that we already have one.

COMMISSIONER COMMENTS

Commissioner Gowen stated that the Mayor's Retreat was very productive. Commissioner Gowen stated that he appreciates all of the department heads and employees that came out. He stated that the Commissioners have decided on some goals that they want to accomplish for the City of Douglas.

Commissioner McNeill stated that she was encouraged by all of the department heads that came out. She was glad that the new Commissioners had an opportunity to establish some goals that they had in mind. She stated that she feels that there is a wealth of information and skills within the Commission and staff.

Commissioner Durham reiterated regarding the Mayor's Retreat. Commissioner Durham stated that he is glad that he got a chance to get to know everyone better. He stated that the retreat opened up a lot of information for him.

Commissioner Roper stated that he enjoys being on the council, and that he enjoys going out and talking to people in the community. He stated that there are some things that he plans to get with Mr. Terrell Jacobs, City Manager, about so that he can get the job done.

Commissioner Moore stated that he also enjoyed the Mayor's retreat. He stated that they had a good facilitator. He stated that he wants to keep the people in the city informed of what is going on.

Mayor Pro-Tem Pearson congratulated Miss Callie Hobbs on her accomplishments and wished her well in her career. She thanked Miss Callie for making Douglas proud. She reiterated on the Mayor's Retreat and stated she enjoyed the 1-on-1 session that the Commissioners had. Mayor Pro-Tem also wanted to remind everyone about the Quality of Life that will be taking place Thursday. She wished everyone a Happy Valentine's Day.

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MAYOR'S COMMENTS

Mayor Paulk stated that many department heads were at the retreat and was helping to mentor others. He stated that if you train others the way the City of Douglas runs then when it is time for a job they will already know how the city runs. Mayor Paulk stated how important it was for us all to study and educate each other and to continue in a harmonious environment.

ADJOURNMENT

With no further business to discuss, Mayor Pro Tem Pearson made the **MOTION** to adjourn the Regular Meeting. The Commission approved **(6-0)** to adjourn the regular meeting at 7:47 p.m.

Tony L. Paulk, Mayor

Michaela Curry, Customer Service Specialist