

**REGULAR SESSION MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
MAY 23, 2016**

A Regular Meeting of the Board of Commissioners was held on Monday, May 23, 2016 at 7:10 P.M. in the Council Chambers of City Hall with Mayor Tony L. Paulk presiding and Mayor Pro Tem Olivia Pearson, Commissioner Kentaiwon Durham, Cindy McNeill, and Johnnie Lee Roper Sr. Mike Gowen, and Bob Moore were present.

CALLED TO ORDER

The Regular Meeting of the Board of Commission was called to order by Mayor Tony L. Paulk.

INVOCATION

Pastor J C Boler provided the invocation.

PLEDGE OF ALLEGIANCE

The Coffee County NJROTC led the Pledge of Allegiance to the Flag.

MINUTES ADOPTION

The following minutes were unanimously approved as printed in the Work Session.

Work Session.....	May 9, 2016
Commission Meeting.....	May 9, 2016

A **MOTION** to **unanimously** approve the minutes as printed was made by Commissioner Johnnie Lee Roper Sr. and seconded by Commissioner Kentaiwon Durham. The motion carried **(3-0)**.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission approved the order of the Agenda as presented in Work Session. A **MOTION** to approve the order of the Agenda was made by Commissioner Johnnie Lee Roper Sr. and seconded by Commissioner Kentaiwon Durham. The motion carried **(3-0)**.

RECOGNIIZED OUTSTANDING GEORGIA CITIZEN

The Mayor and Commission recognized Keema Paulk as an Outstanding Georgia Citizen. Ms. Paulk has been proclaimed by Secretary of State, Brian Kemp, as an Outstanding Georgia Citizen. This affords her every courtesy as a Goodwill Ambassador for Georgia in her travels to other states, to nations beyond the borders of the United States of America, or wherever she may hereafter travel or reside.

RECOGNIIZED STATE TRACK CHAMPIONS

Stevie Young, Parks and Recreation Director recognized the Douglas Coffee County State Track Champions.

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HERITAGE POINTE SENIOR LIVING COMPLEX PRESENTATION

Dale Batten, Community Development Director introduced Mandy Young, representing Affordable Equity Partners to make an informal presentation about the Heritage Pointe Senior Living Apartment Complex.

APPROVAL OF THE DC 4 CONDEMNATION PROCEDURES

Upon recommendation from Dale Batten, Community Development Director, the Commission authorized City Attorney Jerome Adams to implement condemnation proceedings on the abandoned DC-4 aircraft at the airport.

A **MOTION** was made by Commissioner Johnnie Lee Roper and seconded by Commissioner Cindy McNeill the motion carried **(3-0)**.

APPROVAL OF THE AIRPORT TERMINAL HOURS OF OPERATION

Upon recommendation from Dale Batten, Community Development Director, the Commission officially approved the hours of operation of the airport terminal as 8 am till 5 pm; Monday through Friday and closed on approved city holidays.

A **MOTION** was made by Commissioner Kentaiwon Durham and seconded by Commissioner Johnnie Lee Roper Sr. the motion **carried (3-0)**.

APPROVAL FOR ZOINING TEXT AMENDMENT –FIRST READING

Dale Batten, Community Development Director recommended the first reading of the Douglas Coffee County Planning Commission to amend the Unified Land Development Code Chapter 3 Zoning Districts, Table 3-1 Table of permitted uses, Commercial and Industrial to allow funeral homes and to conduct the first reading of an ordinance amending the ULDC on this date with the second reading to be held on June 6, 2016. Jerome Adams, City Attorney read the first reading.

AN ORDINANCE AMENDING THE UNIFIED LAND DEVELOPMENT CODE OF THE CITY OF DOUGLAS, GEORGIA, CHAPTER 3, ZONING DISTRICTS, TABLE 3-1, TABLE OF PERMITTED USES, COMMERCIAL, INDUSTRIAL, FUNERAL HOMES.

The second reading will be held at a regular meeting of the Mayor and Commission after properly advertising, as required under the Charter of the City of Douglas, Georgia on June 6, 2016.

A **MOTION** was made by Commissioner Cindy McNeill and seconded by Commissioner Kentaiwon Durham. The motion **carried (3-0)**.

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**APPROVAL OF THE FIRST READING OF REZONING ORDINANCE-J P.
HARPER/VOLUNTEERS OF AMERICA SOUTHEAST**

Dale Batten, Community Development Director recommended the first reading of the e Douglas Coffee County Planning Commission to approve the request of Jerry P. Harper/Volunteers of America Southeast, to rezone 39.15 acres located at 902 North Wheeler from Residential Professional (R-P) and Industrial (M-2) to Heritage Pointe Planned Development (P-D), including site plan approval and that the ordinance be read for the first time on this date **AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF DOUGLAS, GEORGIA, CHANGING THE ZONING ON CERTAIN PROPERTY IN THE CITY OF DOUGLAS, GEORGIA LOCATED AT 902 NORTH WHEELER AVENUE FROM R-M, RESIDENTIAL MIXED AND M-2 INDUSTRIAL TO HERITAGE POINTE PLANNED DEVELOPMENT P-D; LAND OF JERRY P. HARPER/VOLUNTEERS OF AMERICA SOUTHEAST.** The second reading will be held at a regular meeting of the Mayor and Commission after properly advertising, as required under the Charter of the City of Douglas, Georgia on June 6, 2016.

A **MOTION** was made by Commissioner Kentaiwon Durham and seconded by Commissioner Johnnie Lee Roper. The motion **carried (3-0)**.

APPROVAL OF ALLOWING HORSES BAK IN THE CHRISTMAS PARADE

Upon recommendation from Georgia Henderson, Public Information Director, the Commission approved e to allow horses back in the Christmas Parade only if the rider or operator completes proper registration as all other entries and if riders and operators display the assigned decals and abide by the rules of the Festival of Page 24 Lights Christmas Parade.

A **MOTION** was made by Commissioner Cindy McNeil and seconded by Commissioner Johnnie Lee Roper Sr. the motion carried **(3-0)**.

APPROVAL OF AGREEMENT OPTIONS WITH W & W VIDEO PRODUCTION FOR CHANNEL 13

Upon recommendation from Georgia Henderson, Public Information Director, the Commission approved to enter into a new contract agreement for Johnny Wilkerson, dba, W&W Video Production for production and programming services of the City's Government Access Channel, WDTV13 in accordance with the proposal contract agreement.

A **MOTION** was made by Commissioner Cindy McNeil and seconded by Commissioner Johnnie Lee Roper Sr. the motion carried **(3-0)**.

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APPROVAL OF THE SOUTHERN HOME VINTAGE MARKET EVENTS

Upon recommendation from Georgia Henderson, Public Information Director, the Commission approved to waive facility fees and allow Mrs. Joanne Lott, dba, Page 32 Southern Home Vintage Market, to host two events per calendar year at Central Square Complex, with the City of Douglas acting as co-organizer.

A **MOTION** was made by Commissioner Cindy McNeil and seconded by Commissioner Johnnie Lee Roper Sr. the motion carried **(3-0)**.

APPROVAL OF THE CONTRACT FOR APPROVAL WITH MR. WILLIAM MINKEMA, DBA, OUTFRONT MANAGEMENT, LLC

Upon recommendation from Georgia Henderson, Public Information Director, the Commission approved to enter into contract with Mr. William Minkema, dba, Outfront Management for a term of July 1, 2016 - June 30, 2019 for the management of the Martin Center Theater and to also allow Mr. Minkema to have his opening event at the Martin Center on June 27, 2016.

A **MOTION** was made by Commissioner Cindy McNeil and seconded by Commissioner Johnnie Lee Roper Sr. the motion carried **(3-0)**.

APPROVAL OF THE INTERGOVERNMENTAL AGREEMENT-STREET RESURFACING

Upon recommendation from Jacob Lott, Public Works Director/City Engineer, the Commission approved to enter into an intergovernmental agreement with the county for street resurfacing and to authorize Mayor Paulk to execute the contract.

A **MOTION** was made by Commissioner Cindy McNeil and seconded by Commissioner Johnnie Lee Roper Sr. the motion carried **(3-0)**.

APPROVAL OF THE ADDENDUM TO RETRIEMENT PLAN

Upon recommendation from Judy Carter, Human Resources Director, the Commission approved the proposed amendments to the Retirement Plan.

A **MOTION** was made by Commissioner Cindy McNeil and seconded by Commissioner Johnnie Lee Roper Sr. the motion carried **(3-0)**.

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APPROVAL OF THE PRUCHASE OF NEW FIRE TRUCK

Upon recommendation from Bryson Lott, Interim Fire Chief, the Commission approved the purchase of the new fire truck.

A **MOTION** was made by Commissioner Cindy McNeil and seconded by Commissioner Johnnie Lee Roper Sr. the motion carried **(3-0)**.

STAFF COMMENTS

Georgia Henderson, Public Information Director, announced the following:

- ✓ The month of May is Older American Month contact Gina Gibbs at 383-7332 for the events
- ✓ Parks and Recreation is continuing to enroll children for the summer programs
- ✓ City of Douglas along with the Douglas Rotary will host Beach Bash June 7th 4 p.m. to 8 p.m.

NO GENERAL COMMENTS

COMMISSIONERS COMMENTS

Commissioner McNeill acknowledged the following:

- Prayers for the Commissioners that were absent
- EMC Hosted an Economic Development meeting in Atlanta
- Thanked everyone for attending the National Day of Prayer
- Thanked everyone for attending the ribbon cutting for the Pink House
- Congratulations to the graduates of South Georgia State College
- Encouraged everyone to attend the political forum that will be held soon
- Graduation for the Coffee High Seniors will be held May 21st
- Memorial Day May 30th

Commissioner Durham thanked everyone for their prayers. He reiterated the Junk Free Day, and requested prayers for the loss of Mayor Pro Tem Pearson's nephew, and the family of the late Jill Starling. He also asked for the prayers of Coffee High 2016 graduates.

Commissioner Roper gave an update on the garden at the Coffee County Senior Citizens Center. Also, he gave an update on the Miracle Park that is in the process of being developed.

Mayor Pro Tem Pearson thanked everyone for their thoughts and prayers of the loss of her nephew. She stated the services will be held noon, Saturday at Shiloh Baptist Church. Mayor Pro Tem Pearson reiterated for people to attend and ask questions at the political forum. She also gave condolences to the Starling family and the family of Coach Mathis.

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COMMISSIONERS COMMENTS-CONTINUED

Commissioner Durham announced that the CCCUP will be holding Baccalaureate Services for the Coffee High Seniors on Sunday May 15th.

MAYOR'S COMMENTS

Mayor Tony Paulk stated the following:

- Recognized the Coffee County JROTC students that has faithfully attended the City Commission Meetings this year
- Acknowledged the youth that attended the Parks and Recreation state track meet
- Expressed concern of the lack of participation for the Relay for life and encouraged vendors to participate next year
- Wished mothers a Happy Mother's Day
- Gave an update on a tentative plan for a new Skate Board Park
- Encouraged everyone to vote
- Asked everyone to participate in the Active Georgia by logging in on www.cmecompete.com
- Mayor Paulk closed by stating it was an honor to sit with an esteemed City Manager and staff and he thanked the citizens of Douglas.

ADJOURNMENT

With no further business to discuss, Commissioner Johnnie Lee Roper Sr. made the **MOTION** to adjourn. The motion was seconded by Commissioner Cindy McNeill. The Commission approved (**4-0**) to adjourn the regular meeting at 7:48PM.

Tony L. Paulk, Mayor

Wynetta J. Bolder, City Clerk