

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
JANUARY 27, 2009**

A Regular Meeting of the Board of Commissioners was held on Tuesday, January 27, 2009, at 7:00P.M. in the Council Chambers of City Hall with Mayor Jackie L. Wilson presiding and Mayor Pro Tem Ronnie Anderson, Commissioners Johnnie Lee Roper, Robert Moore, Dennis Josey, and Marty Swain present. Absent Commissioner Olivia Pearson

INVOCATION

The invocation was given by Minister Barbara Paulk, Hightower Memorial Temple.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Jerome Adams, City Attorney.

MINUTE ADOPTION

The following minutes were unanimously approved:

**Work Session.....January 12, 2009
Commission Meeting.....January 12, 2009**

Commissioner Bob Moore made the motion for approval and Commissioner Marty Swain seconded the motion.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission unanimously approved to accept the order of the agenda.

Mayor Pro Tem Ronnie Anderson made the motion for approval and Commissioner Dennis Josey seconded the motion.

FINANCIAL REPORT

Joyce Taylor, Finance Director, presented a financial report to the Commission.

APPROVAL OF ANNUAL BASEBALL/SOFTBALL BID

Upon recommendation from Jerald Guthrie, Purchasing Director, the Commission approved the low bids and the following local vendors, Moore than Graphics and The Trophy Barn for Baseball and Softball supplies to be purchased as needed for a grand total of \$27,860.78.

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<u>Vendor</u>	<u>Low Bid Items</u>	<u>Total Low Bids</u>
Anaconda Sports, Inc.	F	\$ 1,406.90
Flaghouse	O	\$ 729.12
J.P. Sports, Inc.	A, C, E, I & R	\$ 2,067.24
Sports Supply Group dba BSN	K, M, P, Q & X	\$ 1,695.55
The Sport Shop, Inc.	B, D, G, H, J, L, N, S, T, W & Y	\$18,233.97
The Trophy Barn & Moore	U, V & Z	\$ 3,639.00

Commissioner Dennis Josey made the motion for approval to accept the low bids and the bids from the local vendor Moore & Graphics on items T and Y, and Commissioner Marty Swain seconded the motion.

APPROVAL OF POLICE & FIRE DEPARTMENT VEHICLE BID

Upon recommendation from Jerald Guthrie, Purchasing Director, the Commission unanimously approved the request to purchase seven (7) Police and one (1) Fire Department cars from Coffee Chrysler of Douglas, Ga. for a Grand Total of \$211,600.00

Commissioner Marty Swain made a motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

APPROVAL OF REPAIRS AT SWIMMING POOL

Upon recommendation from Roger Johnson, Parks and Recreation Director, the Commission unanimously approved the Federal mandated main drain proposal-option (2) and the resurfacing of the deep end of the pool for a total cost of \$20,092.00 (\$5,000 out of Contingency and remainder from Parks & Recreation Budget). The work will be completed by Diversified Services, Douglas, Georgia.

Commissioner Dennis Josey made a motion for approval and Commissioner Bob Moore seconded the motion.

APPROVAL FOR RESOLUTION/PRIVATIZATION OF GEORGIA STATE PARKS

Upon recommendation from Roger Johnson, Parks and Recreation Director, the Commission unanimously adopted a Resolution against the privatization of Georgia State Parks including General Coffee State Park.

Commissioner Dennis Josey made the motion for approval and Commissioner Marty Swain seconded the motion.

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APPROVAL OF ELECTRIC CITIES OF GEORGIA, INC. BUSINESS UNIT & MARKETING SERVICE CONTRACT

Upon recommendation from Donald Carver, Electric Director, the Commission unanimously approved the resolution authorizing Mayor Jackie L. Wilson to execute the business unit contract with Electric Cities of Georgia and authorized Mayor Wilson to execute the resolution authorizing the Electric Director to conduct annual business as related to the Electric Cities of Georgia and approved a one-time contract payment of \$29,513.00 to be paid from our Local Economic Development account or reserve funds.

Commissioner Bob Moore made the motion for approval and Mayor Pro Tem Ronnie Anderson seconded the motion.

APPROVAL OF 2ND ANNUAL HEART WALK-A-THON

Upon recommendation from Randall Parker, Inspections & Permits Division, the Commission unanimously approved the request from Why Waite? Ministries to allow the use of certain public streets in the proposed route to host the Walk-A-Thon, Saturday, February 7, 2009, and that the Police Department provide assistance in busy traffic areas.

Mayor Pro Tem Anderson made a motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

FIRST READING OF RETIREMENT PLAN AMENDMENT

The Commission heard the first reading; **AN ORDINANCE TO AMEND THE FOLLOWING RETIREMENT PLAN THAT PROVIDES FOR A NON-VESTED FORMER ELECTED OR APPOINTED MEMBER OF THE GOVERNING AUTHORITY TO RETURN TO OFFICE, HE OR SHE WILL NOT RECEIVE CREDIT FOR SERVICE AS ELECTED OR APPOINTED MEMBER OF THE GOVERNING AUTHORITY PRIOR TO SAID RETURN TO OFFICE, UNLESS HE OR SHE REMAINS IN OFFICE FOR AT LEAST (1) YEAR (12 CONSECUTIVE).** Second reading will be held February 9, 2009.

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APPROVAL OF TECHNOLOGY FOR POLICE DEPARTMENT

Upon recommendation from Charlie Davis, Assistant City Manager, the Commission unanimously approved the technology upgrades in the areas of (1) Police Department computer equipment, (2) Municipal Court recording device for the courtroom for a total of \$30,532.02 to be paid out of Technology Fees Police Department.

Mayor Pro Tem Ronnie Anderson made a motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

**APPROVAL OF ADVERTISING THE HOUSING AUTHORITY
APPOINTMENT**

Upon recommendation from Terrell Jacobs, City Manager, the Commission unanimously authorized staff to begin the advertising process on Channel 13 seeking applications of interested individuals who wish to serve on the Housing Board Authority. This term will expire on January 20, 2016.

Mayor Pro Tem Ronnie Anderson made the motion for approval and Commissioner Bob Moore seconded the motion.

**APPROVAL OF MOU CONCERNING COFFEE COUNTY HEALTH
DEPARTMENT**

Upon recommendation from Terrell Jacobs, City Manager, the Commission unanimously approved the request from the Coffee County Health Department to use the City of Douglas Central Square Gymnasium as a site to dispense medications to those whose health is affected in the event of a disaster/act of terrorism and to execute the Memorandum of Understanding between the Coffee County Health Department and the City of Douglas.

Commissioner Johnnie Lee Roper made a motion for approval and Commissioner Marty Swain seconded the motion.

**APPROVAL OF RESOLUTION/ HOMESTEAD TAX RELIEF CREDIT
PROGRAM**

Upon recommendation from Terrell Jacobs, City Manager, the Commission unanimously adopted a Resolution of support to retain the Homestead Tax Relief grant for the 2008 tax year and beyond. Staff will forward this resolution to the appropriate State of Georgia officials for consideration.

Commissioner Bob Moore made a motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

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MAYOR AND COMMISSIONERS COMMENTS

Mayor Jackie Wilson expressed appreciation to Johnnie Wilkerson for covering the Commission Meetings. Also, Mayor Wilson expressed to the citizens to contribute non-perishables to the Coffee County Food Bank.

ADJOURNMENT-EXECUTIVE SESSION

The meeting was adjourned to Executive Session to discuss Personnel Issues.

Mayor Pro Tem Ronnie Anderson made the motion for approval to enter into Executive Session and Commissioner Johnnie Lee Roper made the second, it was unanimously approved

EXECUTIVE SESSION

PERSONNEL ISSUE

Mayor and Commission, discussed personnel issues with Terrell Jacobs, City Manager.

Commissioner Moore made the motion to return back to the regular meeting from executive session and second by Commissioner Anderson, and approved by all.

ADJOURNMENT

With there being no further business to discuss, Commissioner Dennis Josey made the motion to adjourn and second by Mayor Pro Tem Ronnie Anderson and approved by all at 7:47 p.m.

Jackie L. Wilson, Mayor

Wynetta J. Bolder, City Clerk

AFFIDAVIT

Personally appeared before the undersigned attesting officer, duly authorized to administer oaths, Mayor Jackie L. Wilson, who, after being duly sworn, deposes and on oath states the following:

- (1) I was the presiding officer of a meeting of the Douglas City Commission held on the 27th day of January, 2009.
- (2) That it is my understanding that O.C.G.A. 50-14-4(b) provides as follows:
When any meeting of an agency is closed to the public pursuant to subsection (a) of this Code section, the chairperson or other person presiding over such meeting shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception.
- (3) The subject matter of the closed meeting or closed portion of the meeting held on the 27th day of January 2009, which was closed for the purpose(s) of Personnel Issues as allowed by O.C.G.A., Title 50, Chapter 24, was devoted to matters within those exceptions and as provided by law.
- (4) This affidavit is being executed for the purpose of complying with the mandate of O.C.G.A. 50-14-4(b) that such an affidavit be executed.

This 27th day of January, 2009.

Mayor Presiding Officer

Sworn to and subscribed before me

This _____ day of _____, _____,

Notary Public

MOTION TO ENTER INTO A CLOSED MEETING OF A CITY COUNCIL

Mayor Pro Tem Ronnie Anderson makes the following motion:

- (1) That this Mayor and City Commission now enter into closed session as allowed by O.C.G.A. 50-14-4 and pursuant to advice by the City Attorney, for the purpose of discussing the following:

Personnel Issues

- (2) That this body, in open session, adopt a resolution authorizing and directing the mayor or presiding officer to execute an affidavit in compliance with O.C.G.A. 50-14-4, and that this body ratify the actions of the council taken in closed session and confirm that the subject matters of the closed session were within exceptions permitted by the open meetings law, said resolution to be in the form as attached hereto.

Motion Approved

Those voting in favor of the motion for closure: Commission Members:
Commissioner Dennis Josey, Commissioner Bob Moore, Mayor Pro Tem Ronnie Anderson, Commissioner Johnnie Lee Roper, and Commissioner Marty Swain.

Those voting against the motion for closure: Commission Members

_____, _____,
_____, _____,
_____, _____,
_____.

RESOLUTION OF THE DOUGLAS CITY COMMISSION

BE IT RESOLVED by the Douglas, Ga. City Commission as follows: At the meeting held on the 27th day of January, 2009 the Commission entered into closed session for the purpose of discussing Personnel Issues. At the close of the discussions upon this subject, the Commission did vote to re-enter into open session and herewith takes the following action in open session:

- (1) The actions of the Council and the discussions of the same regarding the matter set forth for closed session purposes are hereby ratified.
- (2) Each member of this body does hereby confirm that to the best of his or her knowledge, based upon the advice of the City Attorney, the said subject matter of the meeting and of the closed session portion was devoted to matters within the specific relevant exception(s) as set forth above.
- (3) The Mayor, or the presiding officer, is hereby authorized and directed to execute an affidavit, with full support of the members of this Commission, in order to comply with O.C.G.A. 50-14-4(b).
- (4) The affidavit shall be included and filed with the official minutes of the meeting and shall be in a form as required by the statute, which shall be substantially as follows:

Approved this 27th day of January, 2009.

Jackie L. Wilson, Mayor

Attest:

Wynetta J. Bolder, City Clerk