

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
JULY 18, 2016**

A Regular Meeting of the Board of Commissioners was held on Monday, July 18, 2016 at 7:03 P.M. in the Council Chambers of City Hall with Mayor Tony L. Paulk presiding and Mayor Pro Tem Olivia Pearson, Commissioners Bob Moore, Mike Gowen, Kentaiwon Durham, Cindy McNeill and Johnnie Lee Roper Sr. were present.

CALLED TO ORDER

The Regular Meeting of the Board of Commission was called to order by Mayor Tony L. Paulk.

INVOCATION

Commissioner Bob Moore provided the invocation.

PLEDGE OF ALLEGIANCE

The Coffee County NJROTC led the Pledge of Allegiance to the Flag.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission approved the order of the Agenda as printed. A **MOTION** to approve the order of the Agenda was made by Commissioner Bob Moore and seconded by Commissioner Johnnie L. Roper. The motion carried **(6-0)**.

MINUTES ADOPTION

The following minutes were unanimously approved as printed in the Work Session.

Work Session.....	June 20, 2016
Commission Meeting.....	June 20, 2016

A **MOTION** to **unanimously** approve the minutes as printed was made by Commissioner Bob Moore and seconded by Commissioner Kentaiwon Durham. The motion carried **(6-0)**.

RECOGNITION OF ESG/CITY OF DOUGLAS WATER/WASTEWATER AWARDS

John Sawyer, President of Georgia Association of Water Professionals, presented the plaque awarded to the City of Douglas for the 2016 Bio-solids/Residual Program of Excellence Award for the best small operating system of the year by Georgia Water Professionals.

Mr. Sawyer, along with Mayor and Commission, recognized Chris McLarnon for receiving the Top Wastewater Operator Award for District 7.

APPROVAL OF ALCOHOLIC BEVERAGE SUNDAY SALES RESOLUTION

Upon recommendation from Rodger Goddard, Code Enforcement Officer, the Commission authorized Mayor Paulk to execute a resolution calling for a referendum election for the purpose to determine whether or not the City of Douglas shall authorize the sale of alcoholic beverages for consumption on the premises and package sales on Sundays.

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**APPROVAL OF ALCOHOLIC BEVERAGE SUNDAY SALES RESOLUTION
CONTINUED**

A **MOTION** was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Johnnie L. Roper. The motion **carried (6-0)**.

**APPROVAL OF TIME OUT SPORTS BAR AND GRILL ALCOHOLIC BEVERAGE
APPLICATION**

Upon recommendation from Rodger Goddard, Code Enforcement Officer, the Commission approved the request of Kontina Berry for Alcoholic Beverage License, Consumption on the Premises for Time Out Sports Bar and Grill, located at 1009 N. Peterson Avenue, pending the approval from the State Fire Marshall's office.

A **MOTION** was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Johnnie L. Roper. The motion carried **(6-0)**.

APPROVAL OF RENEWAL OF DEPARTMENT OF CORRECTIONS CONTRACT

Upon recommendation from Jacob Lott, Public Works Director/City Engineer, the Commission approved the renewal of the contract between Georgia Department of Corrections and the City of Douglas to provide right-of-way, grounds and cemetery maintenance at a cost of \$79,000.00 and authorized Mayor Paulk to execute the contract.

A **MOTION** was made by Commissioner Johnnie L. Roper and seconded by Commissioner Kentaiwon Durham. The motion **carried (6-0)**.

**APPROVAL OF AMENDMENT #1 TO AGREEMENT BETWEEN ESG OPERATIONS,
INC. & CITY OF DOUGLAS**

Upon recommendation from Mike Hudson, Utilities Director, the Commission approved the amendment to section 4 (compensation) of the ESG service contract to reflect the 1/12 % CPI increase for the annual fee for services.

A **MOTION** was made by Commissioner Bob Moore and seconded by Commissioner Johnnie L. Roper. The motion **carried (6-0)**.

APPROVAL OF CONSENT AGREEMENT WITH GA PSC

Upon recommendation from Mike Hudson, Utilities Director, the Commission approved for Mayor Paulk to sign the Consent Order from GA PSC reflecting violations found during a recent audit.

A **MOTION** was made by Commissioner Bob Moore and seconded by Commissioner Johnnie L. Roper. The motion **carried (6-0)**.

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APPROVAL OF GEORGIA PUBLIC WEB, INC AUTHORIZED MEMBER REPRESENTATIVE

Upon recommendation from Mike Hudson, Utilities Director, the Commission approved Mike Hudson to be the Authorized Member Representative for all Ga Public Web, Inc functions.

A **MOTION** was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Kentaiwon Durham. The motion **carried (6-0)**.

APPROVAL OF GLADYS COLEY RESOURCE CENTER AGREEMENT

Upon recommendation from Stevie Young, Parks & Recreation Director, the Commission approved the agreement for the Gladys Coley Resource Center as well as agreed for the Parks and Recreation to maintain the key to the building. There will be no charge for the use of the facility as long as it is used for educational purposes only.

A **MOTION** was made by Commissioner Kentaiwon Durham and seconded by Commissioner Cindy McNeill. The motion **carried (6-0)**.

APPROVAL OF UPDATES TO CHARTER

Upon recommendation from Terrell Jacobs, City Manager, the Commission approved to move forward with the process, as discussed in the Work Session, to change the Charter to address seats vacated by Elected Officials of the City of Douglas as listed below:

*If Mayor or any Commission resign for any reason, vacate, retire, die, or are removed from office with less than twelve consecutive calendar months remaining on the term, the current Mayor and remaining Commissioners will have the authority to appoint a citizen meeting the requirements to qualify for the vacant position.

*The Mayor or Commissioner vacating the position will not participate in the appointment to fill the vacancy.

*If the Mayor or any Commissioner resign for any reason, vacate, retire, die, or are removed from office with more than twelve consecutive calendar months remaining on the term, the citizens within the City will vote for a new Mayor and the citizens of the Ward requiring representation will vote for a new Commissioner by special election.

*The month the Mayor or any Commission make the resignation official, verbally or by written communication or date of death will serve as the "termination month." The "termination month" is not included in the twelve consecutive calendar months. For example, a member of the Commission dies on January 1st or January 31st. The "termination month" is January; therefore, twelve consecutive months must remain on the term in order for a special election to be mandated by the Charter.

A **MOTION** was made by Commissioner Johnnie L. Roper and seconded by Commissioner Bob Moore. The motion **carried (6-0)**.

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APPROVAL OF CONSENT AGENDA

Upon recommendation from Terrell Jacobs, City Manager, the Commission approved to move forward with the use of a Consent Agenda. Mr. Jacobs stated that we expect to have the changes made and be ready to implement by the first meeting in September 2016.

A **MOTION** was made by Commissioner Cindy McNeill and seconded by Commissioner Johnnie L. Roper. The motion **carried (6-0)**.

STAFF COMMENTS

Georgia Henderson, Public Information Director, announced the following:

- Early registration underway at Parks & Recreation for Football and Cheerleading until July 22nd – Regular registration will be July 25th through August 12th
- Election Day on July 26th – Early voting ending July 22nd
- Heritage Station Museum & Coffee Historical Society is hosting 2 temporary exhibits at the Heritage Station Museum until August 13th – one is Remembering the Coffee County Centennial and the other one is Carver High Exhibit
- Two back to school events – July 29th will be the Project Give event hosted by Southwire and other agencies (7th Annual back to school event) – they will be giving out book bags, school supplies, haircuts, hot dogs and water from 7 am until 12 noon at Central Square Complex. July 30th, Beth’el Family Worship Center as well as other churches will be host a back to school event from 10 am to 2 pm – they will be giving out book bags, school supplies and have activities for the kids as well as food
- South Georgia BBQ & Outdoor Festival will be held on September 9th and 10th – more details to follow – no general admission, however, you will need to purchase a ticket if you wish to attend the concert on Friday night. Go to Rock Dawg website for more information on tickets
- Open House for the Martin Center will be on August 4th at 4 pm
 - William Minkema personally invited everyone to attend the open house

Rodger Goddard, Code Enforcement Officer announced the following:

- Receiving complaints about Webster Way, which is the road between the Gate Store and Verizon. Clarified that this is NOT a city street – it is owned by the 4 businesses it separates. The business owners are currently working to get it up to code and then will be donating it to the city in the near future

GENERAL COMMENTS

No Comments

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COMMISSIONERS COMMENTS

Commissioner Roper stated that we are in sad times in America. Encouraged police officers to be careful when pulling over vehicles – we don't want to lose any officers in the line of duty nor do we want to lose and citizens. He stated that he is praying for you and asked that everyone please be mindful, be careful and watch each other's back.

Commissioner Bob Moore stated that he is thankful to all employees for the work that they do and asked that they keep it up.

Mayor Pro Tem Pearson asked for continued prayers for our nation and community. She stated that we are in bad times right now. She asked that everyone pray for the families who have lost loved ones. Mayor Pro Tem Pearson also stated that she attended some classes at the GMA conference last month. One was on Social Media, which she stated was very informative. Lastly, she introduced a young man whose family has just moved to Douglas and opened up a business. The young man, Thomas Youngo, is interested in learning about how government works.

Commissioner Gowen stated that it is good to be back. He stated that he was at Boy Scouts camp. They were several troops of which they got boys involved in activities and helped them earn their merit badges. Lastly, he stated that it is heartbreaking with the situation our nation is in.

Commissioner McNeill stated that Camp 151 will be here next week. She stated that she appreciated the opportunity to attend the MEAG conference last week. She stated that it was a lot of information to absorb.

Commissioner Durham stated that it is an honor to be here representing Ward 2. He thanked the workers with Camp 151 for all of the work done on houses in his Ward. He asked everyone to continue praying for the families who have lost loved ones. Lastly, he asked that everyone keep his family in your prayers as his grandfather is in Stage 4 cancer.

MAYOR'S COMMENTS

Mayor Tony Paulk echoed everyone's comments about the situation that our nation is in. He stated that everyone needs to work together and be there for each other. He also announced that the swim team placed 2nd in the state this past weekend. Mayor Paulk encouraged parents to get their kids involved in some type of activities in an effort to keep them out of trouble. Mayor Paulk then read a certificate from the GOFA that was presented to Charlie Davis for our outstanding finance records. Lastly, he stated that he is honored to be the Mayor for the City of Douglas.

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ADJOURNMENT

With no further business to discuss, Mayor Pro Tem Olivia Pearson made the **MOTION** to adjourn the Regular Meeting and enter into Executive Session at 8:03 PM and was seconded by Commissioner Johnnie L. Roper. The motion **carried (6-0)**.

Tony L. Paulk, Mayor

Kristi L. Morgan, Deputy City Clerk