

**MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
CITY OF DOUGLAS  
MARCH 23, 2009**

**A Regular Meeting of the Board of Commissioners was held on Tuesday, March 23, 2009, at 7:00P.M. in the Council Chambers of City Hall with Mayor Jackie L. Wilson presiding and Mayor Pro Tem Ronnie Anderson, Commissioners Johnnie Lee Roper, Robert Moore, Dennis Josey, Marty Swain and Olivia Pearson present.**

**INVOCATION**

The invocation was given by Pastor Marvin Holiday, of Northside Baptist Church.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the American Flag was led by Chief Tim White, City of Douglas Fire Department.

**MINUTE ADOPTION**

The following minutes were unanimously approved:

**Work Session..... March 9, 2009  
Commission Meeting.....March 9, 2009  
Work Session..... February 23, 2009  
Commission Meeting.....February 23, 2009**

Commissioner Olivia Pearson made the motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

**APPROVAL OF THE ORDER OF THE AGENDA**

The Commission unanimously approved to accept the order of the agenda.

Commissioner Bob Moore made the motion for approval and Mayor Pro Tem Ronnie Anderson seconded the motion.

**APPROVAL OF RESOLUTION/GEORGIA CITIES WEEK**

Georgia Henderson, Central Service Director, stated that an event would be added to the schedule. A ribbon cutting for the Cemetery Information Station will be held April 23, at 10:00am.

Upon recommendation from Georgia Henderson, Central Service Director the Commission unanimously adopted a resolution declaring the week of April 19-25, 2009 as Georgia Cities Week, with the theme: Georgia's Cities: A Story to Tell: and that the Board of Commission approves and supports the proposed itinerary of events planned to celebrate Georgia Cities Week.

Commissioner Olivia Pearson made the motion for approval and Commissioner Marty Swain seconded the motion.

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**APPROVAL OF 2009 ELECTRIC MOTOR REWINDING BID**

Upon recommendation from Jerald Guthrie, the Commission approved the low bid for the electric motor rewinding and repairs as needed from Vincent Electric of Douglas, Georgia, for an average HP cost of \$35.65 and unit prices as notated on the tabulation.

Commissioner Marty Swain made a motion for approval and Mayor Pro Tem Ronnie Anderson seconded the motion.

**APPROVAL OF CONTRACT FOR PROFESSIONAL SERVICES**

Upon recommendation from Terrell Jacobs, City Manager, the Commission approved the Contract for Professional Services between the City of Douglas and the South Georgia Regional Development Commission for the development of a Unified Land Development Code which will update and combine the current Zoning, Subdivision, and Sign Ordinances and authorized funding in the amount of \$48,000 in the FY'09 budget and \$30,000 to be included in the FY'10 City Planning Budget.

Mayor Pro Tem Ronnie Anderson made a motion for approval and Commissioner Olivia Pearson seconded the motion.

Commissioner Johnnie Lee Roper voted against the motion.

**APPROVAL OF TRUE PRAISE BAPTIST CHURCH**

Upon recommendation from Jimmy Veal, True Praise Baptist Church, the Commission unanimously approved to allow True Praise Baptist Church to use a portion of the City right-of-way for a retention pond; this is located on a dead end street.

Mayor Pro Tem Ronnie Anderson made a motion for approval and Commissioner Marty Swain seconded the motion.

**APPROVAL OF FILING OF CDBG 2009 APPLICATION**

Upon recommendation from Terrell Jacobs, City Manager, the Commission unanimously approved a Resolution authorizing the filing of a Community Development Block Grant Application with the Georgia Department of Community Affairs in an amount up to \$210,000 to provide down payment and closing cost assistance to qualified families and authorized the Mayor to execute grant documents.

Commissioner Johnnie Lee Roper made the motion for approval and Commissioner Olivia Pearson seconded the motion.

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**APPROVAL OF FY'2009 HOME (CHIP) REHABILITATION PROGRAM**

Upon recommendation from Terrell Jacobs, City Manager, the Commission unanimously approved a Resolution authorizing 1) the filing of a CHIP application in an amount up to \$282,605 with the Georgia Department of Community Affairs, 2) \$45,000 of Community Development Program Income Funds as leveraging, 3) the funding of the grant audit, and 4) the Mayor Wilson to execute the necessary documents upon grant approval.

Mayor Pro Tem Ronnie Anderson made a motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

**APPROVAL OF WATER/WASTEWATER SUPPLY BID/WAREHOUSE STOCK**

Upon recommendation from Jerald Guthrie, Purchasing Director, requested for the Commission to accept the low bids for wastewater supplies as noted.

Commissioner Dennis Josey made a motion to accept the low bids and also to accept Coley Electric for group H Item #14 for approval and Commissioner Marty Swain seconded the motion.

Coley Electric the local vendor was \$33.00 or 5% over tying with the low bidder for Group H - Item #14, a grand total of \$35,313.83. These supplies will be purchased as needed.

<u>Vendor:</u>	<u>Low Bid Items:</u>	<u>Total Low Bids:</u>
Coley Electric	Group B and Group H- Item #14	\$ 1,353.60
Consolidated Pipe & Supply	Group E, Group F, and Group H – Items #2, #9, and #12	\$10,823.85
Engineering & Equipment	Group A, Group C, and Group H – Items #4, #5, #7, #8, and #17	\$14,805.54
HD Supply Waterworks	Group G and Group H - Item #1	\$ 627.04
Kendall Supply	Group D and Group H - Items #3, #6, #10, #15, #16 and #18	\$ 1,496.00
Lanier Municipal	Group H – Item #11	\$ 2,102.80
<u>Vendor:</u>	<u>Low Bid Items:</u>	<u>Total Low Bids:</u>
Macon Supply	Group H – Items #13 and #19	\$ 4,105.00

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**APPROVAL OF DECLARING SCRAP METALS AS SURPLUS**

Upon recommendation from Jerald Guthrie, Purchasing Director, the Commission unanimously approved to declare annually scrap metals such as gas, electric, water meters, wire, steel, aluminum and any other type scrap metal as surplus and allow the City Manager and Purchasing Director to dispose of as needed.

Commissioner Johnnie Lee Roper made a motion for approval and Commissioner Marty Swain seconded the motion.

**APPROVAL OF EMERGENCY PURCHASE/ELECTRIC DEPARTMENT**

Upon recommendation from Jerald Guthrie, Purchasing Director, the Commission unanimously approved the emergency low bid for three (3) reels of 750 MCM and one (1) reel of 2/0 copper wire from Power Supply of Chattanooga, TN, for a grand total of \$11,810.00.

Mayor Pro Tem Ronnie Anderson made a motion for approval and Commissioner Marty Swain seconded the motion.

**APPROVAL OF APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE**

Upon recommendation from Ray Parker, Code Enforcement Division, the Commission unanimously approved the request of Tasha Powell for an alcoholic beverage license, consumption on the premises, for Club Seduction at 1007 N. Peterson Ave

Mayor Pro Tem Ronnie Anderson made a motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

**APPROVAL OF COFFEE COUNTY HEALTH DEPARTMENT**

Upon recommendation from Terrell Jacobs, City Manager, the Commission unanimously approved the Memorandum of Understanding between the Southeast Health District/Coffee County Health Department and the City of Douglas for use of the City's TV Channel 13 and the electronic message board sign to broadcast public health information in case of a disaster/act of terrorism in Coffee County.

Commissioner Bob Moore made a motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

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**APPROVAL OF VOTING DELEGATE FOR 2009 MGAG ANNUAL ELECTION**

Upon recommendation from Terrell Jacobs, City Manager, the Commission unanimously approved to designate as a voting member for 2009 and an Alternate.

Mayor Pro Tem Ronnie Anderson made a motion for approval to designate Commissioner Bob Moore as a voting member for 2009 MGAG, and Mayor Jackie Wilson designated as an alternate. Commissioner Johnnie Lee Roper seconded the motion.

**GENERAL COMMENTS**

Tabitha Paulk, at 1095 Gust Paulk Rd, expressed concern for the reason of demoting Chief of Police, Clifford Thomas.

City Manager, Terrell Jacobs responded that this was a personnel issue and could not be discussed.

Ms. Paulk asked what direction Mr. Jacobs will be taken in demoting the Chief Thomas, as well as the city having enough funds to have a Police Chief, Deputy Chief and an Assistant Police Chief.

Mr. Jacobs stated that the city will seek a new Police Chief and they will be given time to reconstruct the needs of those positions.

Ms. Paulk inquired was someone going to loose their job?

Mr. Jacobs responded he did not say that.

**ADJOURNMENT**

With there being no further business to discuss, a motion was made to adjourn by Mayor Pro Tem Ronnie Anderson, and seconded by Commissioner Dennis Josey. The Commission unanimously approved to adjourn the Regular Meeting at 7:20 p.m.

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**Jackie L. Wilson, Mayor**

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**Wynetta J. Bolder, C.M.C.**