

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
AUGUST 24, 2009**

A Regular Meeting of the Board of Commissioners was held on Monday, August 24, 2009, at 7:00P.M. in the Council Chambers of City Hall with Mayor Jackie L. Wilson presiding and Mayor Pro Tem Ronnie Anderson, Commissioners Johnnie Lee Roper, Robert Moore, Dennis Josey, and Marty Swain and Olivia Pearson present.

INVOCATION

The invocation was given by Minister Barbara Paulk, Hightower Memorial Temple/ Customer Service Department.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by the Coffee High JROTC Cadets Moya and Lockhart.

MINUTE ADOPTION

The following minutes were unanimously approved:

**Work Session..... August 10, 2009
Commission Meeting.....August 10, 2009**

Commissioner Bob Moore made the motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission unanimously approved to accept the order of the agenda.

Mayor Pro Tem Ronnie Anderson made the motion for approval and Commissioner Dennis Josey seconded the motion.

RECOGNITION OF THE SUMMER LUNCH PROGRAM PERSONNEL

Terrell Jacobs, along with the Mayor and Commission commended Willamena Smith and staff with the Alapaha Tutorial Center for Managing the Lunch Program for Douglas/Coffee County. Mr. Jacobs also stated that TSI provided the food for the lunch program and was very instrumental in their efforts as well.

PROCLAMATION RECOGNIZING LACE FUTCH

Mayor Jackie L. Wilson read a proclamation recognizing Lace Futch, who will be retiring September 3, 2009 as Director of Southeast Georgia Regional Development Community.

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APPROVAL OF ANTENNA SITE MANAGEMENT PROGRAM

Upon recommendation from Charles Davis, Assistant City Manager, the Mayor and Commission unanimously approved to authorize Mayor Wilson to execute the contract with Utility Service Communications Co., Inc. and to implement our Water Tower Antenna Site Management Program.

Mayor Pro Tem Ronnie Anderson made the motion for approval and Commissioner Dennis Josey seconded the motion.

APPROVAL OF THE AIRPORT COMMISSION APPOINTMENTS

Upon recommendation from Dale Batten, Community Development Director, the Mayor and Commission unanimously approved that the three upcoming Airport Commission appointments expiring September 30th, be advertised on Channel 13 and appointments be made at the September 14th Commission meeting. Potential applicants may pick up applications from the Airport Manager, City Manger's Office, City Clerk or Community Development Director.

Mayor Pro Tem Ronnie Anderson made a motion for approval and Commissioner Marty Swain seconded the motion.

APPROVAL OF THE GICH TARGET AREA REDEVELOPMENT PLAN

Upon recommendation from Dale Batten, Community Development Director, the Mayor and Commission unanimously approved a resolution authorizing the Southern Georgia Regional Commission to submit a Request for Proposal on behalf of the City of Douglas, for the development of an Urban Redevelopment Plan for the GICH North Pearl/ East Cleveland Target Area, in the amount up to \$11,250 and authorize the required match up to \$3,750 to be funded from Program Income Funds in the Community Development Department.

Commissioner Marty Swain made a motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

APPROVAL OF APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Upon recommendation from Ray Parker, Code Enforcement Division, the Mayor and Commission unanimously approved the request of Vir Corporation for an alcoholic beverage license, retail, for J & M Food Mart at 1000 W. Baker Hwy.

Commissioner Marty Swain made the motion for approval and Commissioner Bob Moore seconded the motion.

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**APPROVAL OF THE COFFEE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
APPOINTMENT**

Upon recommendation from Terrell Jacobs, City Manager, the Mayor and Commission unanimously approved the appointment of Mr. David Washington to serve on the Douglas/Coffee County Public Library Board of Trustees. The term of this appointment would be retroactive to July 1, 2009 and expire on June 30, 2012.

Commissioner Olivia Pearson made a motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

INFORMATION CONCERNING THE LITERACY PROGRAM

Lavonia Stepherson, East Central Technical CLCP Coordinator, informed the citizens that 38% of the Georgia population does not have a GED, therefore prospective companies are looking that the community has lack of skills and education. This is the cause of Companies not coming to our community. Ms. Stepherson stated that the students are enrolling for the GED program, but the dilemma is the lack of funds in sponsoring someone to take the GED test. Ms. Stepherson also requested for the Commission to sign a proclamation on September 8, 2009 in recognition of Literacy Day.

Commissioner Pearson request that the city look into grant funds to support this effort.

CITY MANAGER COMMENT

Terrell Jacobs, City Manager introduced the new City Engineer Jacob Lott.

ADJOURNMENT-EXECUTIVE SESSION

The meeting was adjourned to Executive Session to discuss a Personnel Issue.

Commissioner Bob Moore made the motion for approval to enter into Executive Session and Commissioner Olivia Pearson made the second, it was unanimously approved

EXECUTIVE SESSION

PERSONNEL ISSUE

Terrell Jacobs, City Manager, Jerome Adams, City Attorney, Tim White, Fire Chief and Judy Carter, Human Resources Director, discussed personnel issue with Mayor and Commission.

Commissioner Bob Moore made the motion to return back to the regular meeting from executive session and seconded by Commissioner Marty Swain and approved by all.

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APPROVAL OF THE POLICE CHIEF POSITION

Upon recommendation from Terrell Jacobs, City Manager the Mayor and Commission approved to offer a conditional offer of employment to Gary Castillo with the provision that the pre-employment check (background, drug and psychological) is satisfactory and to affirm his position as Police Chief for the City of Douglas.

Mayor Pro Tem Ronnie Anderson made a motion for approval and Commissioner Olivia Pearson seconded the motion. Mayor Wilson, and Commissioner Roper, Swain and Josey were in favor of the motion.

Commissioner Bob Moore voted against the motion.

ADJOURNMENT

With there being no further business to discuss, Commissioner Marty Swain made the motion to adjourn and seconded by Commissioner Bob Moore and approved by all at 8:28 p.m.

Jackie L. Wilson, Mayor

Wynetta J. Bolder, Certified Municipal Clerk

AFFIDAVIT

Personally appeared before the undersigned attesting officer, duly authorized to administer oaths, Mayor Jackie L. Wilson, who, after being duly sworn, deposes and on oath states the following:

- (1) I was the presiding officer of a meeting of the Douglas City Commission held on the 24th day of August, 2009.
- (2) That it is my understanding that O.C.G.A. 50-14-4(b) provides as follows:
When any meeting of an agency is closed to the public pursuant to subsection (a) of this Code section, the chairperson or other person presiding over such meeting shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception.
- (3) The subject matter of the closed meeting or closed portion of the meeting held on the 24th day of August 2009, which was closed for the purpose(s) of Personnel Issue as allowed by O.C.G.A., Title 50, Chapter 24, was devoted to matters within those exceptions and as provided by law.
- (4) This affidavit is being executed for the purpose of complying with the mandate of O.C.G.A. 50-14-4(b) that such an affidavit be executed.

This 24th day of August 2009.

Mayor Presiding Officer

Sworn to and subscribed before me

This _____ day of _____, _____,

Notary Public

MOTION TO ENTER INTO A CLOSED MEETING OF A CITY COUNCIL

Commissioner Bob Moore makes the following motion:

- (1) **That this Mayor and City Commission now enter into closed session as allowed by O.C.G.A. 50-14-4 and pursuant to advice by the City Attorney, for the purpose of discussing the following:**

Personnel Issues _____ That this body, in open session, adopt a resolution authorizing and directing the mayor or presiding officer to execute an affidavit in compliance with O.C.G.A. 50-14-4, and that this body ratify the actions of the council taken in closed session and confirm that the subject matters of the closed session were within exceptions permitted by the open meetings law, said resolution to be in the form as attached hereto.

Motion Approved

Those voting in favor of the motion for closure: Commission Members:

Commissioner Dennis Josey, Commissioner Bob Moore, Mayor Pro Tem Ronnie Anderson, Commissioner Johnnie Lee Roper, Commissioner Olivia Pearson and Commissioner Marty Swain.

Those voting against the motion for closure: Commission Members

_____, _____,
_____,
_____, _____,
_____, _____.

RESOLUTION OF THE DOUGLAS CITY COMMISSION

BE IT RESOLVED by the Douglas, Ga City Commission as follows: At the meeting held on the 24th day of August, 2009 the Commission entered into closed session for the purpose of discussing Personnel Issue. At the close of the discussions upon this subject, the Commission did vote to re-enter into open session and herewith takes the following action in open session:

- (1) The actions of the Council and the discussions of the same regarding the matter set forth for closed session purposes are hereby ratified.**
- (2) Each member of this body does hereby confirm that to the best of his or her knowledge, based upon the advice of the City Attorney, the said subject matter of the meeting and of the closed session portion was devoted to matters within the specific relevant exception(s) as set forth above.**
- (3) The Mayor, or the presiding officer, is hereby authorized and directed to execute an affidavit, with full support of the members of this Commission, in order to comply with O.C.G.A. 50-14-4(b).**
- (4) The affidavit shall be included and filed with the official minutes of the meeting and shall be in a form as required by the statute, which shall be substantially as follows:**

Approved this 24th day, of August, 2009.

Jackie L. Wilson, Mayor

Attest:

Wynetta J. Bolder, Certified Municipal Clerk