

**MINUTES**  
**MEETING OF THE BOARD OF COMMISSIONERS**  
**CITY OF DOUGLAS, GEORGIA**  
**DECEMBER 9, 2019**

**A Regular Meeting of the Board of Commissioners held on Monday, December 9, 2019, at 7:00 p.m. in the Council Chambers of City Hall with Mayor Tony L. Paulk presiding and Mayor Pro-Tem Mike Gowen. Commissioners Kentaiwon Durham, Cindy McNeill, Edwin Taylor, Bob Moore, and Olivia Pearson were present.**

**CALLED TO ORDER**

The Regular Meeting of the Board of Commission was called to order by Mayor Tony Paulk.

**INVOCATION**

Minister Bobbie Jean Taylor, Hightower Memorial Temple, gave the invocation.

**PLEDGE OF ALLEGIANCE**

The grandchildren of Commissioner Edwin Taylor led the Pledge of Allegiance.

**APPROVAL OF THE ORDER OF THE AGENDA**

The Commission approved the order of the Agenda as printed. A **MOTION** to approve the order of the Agenda was made by Commissioner Kentaiwon Durham and seconded by Commissioner Cindy McNeill. The motion **carried (6-0)**.

**SECOND READING – CIVIL EMERGENCY MANAGEMENT ORDINANCE,  
CHAPTER 30, ARTICLE II**

City Attorney Jerome Adams appeared before the Commission to read the conduct the second reading and adoption of the Civil Emergency Management Ordinance Chapter 30, Article II.

A **MOTION** to approve the adoption of the Clean Indoor Air Ordinance Chapter 50 was made by Commissioner Kentaiwon Durham and seconded by Commissioner Edwin Taylor. The motion **carried (6-0)**.

**CONSENT AGENDA ITEMS**

- 1. APPROVAL OF THE NOVEMBER 25, 2019 MINUTES**
- 2. APPROVAL OF THE TOURISM PRODUCT GRANT APPLICATION**
  - Resolution to authorize the filing of an application with Georgia Department of Economic Development for the caboose restoration project of \$5,000 with a matching amount from the Hotel Excise Tax, City General Fund Budget \$15,000 and Chamber Agreement, in the amount of \$10,000 authorized Mayor Tony L. Paulk to execute necessary documents regarding the application and grant.
- 3. APPROVAL OF THE ALCOHOLIC BEVERAGE LICENSE FOR THE MARTIN CENTRE PRESERVATION COMPANY, INC. -109 E. ASHLEY STREET**
  - Brian Norris has applied to be the manager for the alcoholic beverage license

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**CONSENT AGENDA ITEMS-CONTINUE**

- 4. APPROVAL OF THE PURCHASE OF EQUIPMENT FOR THREE (3) POLICE TRUCKS BID 11-25-19**
  - Awarded to the low bid submitted by West Chatham Warning Devices located in Savannah, GA, for a Group Bid Total of \$14,804.94.
- 5. APPROVAL OF THE PURCHASE OF EQUIPMENT FOR THE (2) POLICE PURSUIT VEHICLES BID 11-25-19**
  - Purchase of equipment to be installed in two (2) new City of Douglas Police Pursuit Vehicles, and award to the low bid submitted by West Chatham Warning Devices located in Savannah, GA for a Group Bid Total of \$11,218.16.
- 6. APPROVAL OF THE PURCHASE OF ONE (1) NEW 2020 FORD SSV TRUCK**
  - The price on State Contract from Allan Vigil Ford, of Morrow Georgia, for a Grand Total Cost of \$28,591.00.
- 7. APPROVAL OF THE RATIFICATION OF SHIRLEY AVENUE SEWER REPAIRS**

Southeast Pipe Survey out of Patterson Ga will make necessary sewer repairs to the sewer main located on Shirley Ave for \$35,579.00.
- 8. APPROVAL OF THE STATEWIDE MUTUAL AID & ASSISTANCE AGREEMENT**
- 9. APPROVAL OF THE REDEVELOPMENT PLAN FOR THE TAX ALLOCATION DISTRICT #1**

**MOTION** to approve all **Consent Agenda Items** listed above, as discussed in the Work Session, was made by Commissioner Kentaiwon Durham and seconded by Commissioner Olivia Pearson. The motion **carried (6-0)**

**WORK SESSION ITEMS**

**APPROVAL OF THE REVISED UTILITY PROCEDURES**

Upon recommendation of Wynetta J. Bolder, City Clerk, Commission approved the following Utility Procedures Manual revisions:

\*All non-pay accounts must pay in full and make payment plans **by 5:00 p.m. before the cut-off day.**

\*Customer Care/Customer Service personnel can grant Contract Payment Plans to **ALL** customers as long as the Customer **has paid the previous payment plan in full.** The Customer must complete a Payment Plan form before 5:00 p.m. the day before cut-offs.

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**APPROVAL OF THE REVISED UTILITY PROCEDURES-CONTINUE**

**MOTION** to approve the revised Utility Procedure Manual, as discussed in the Work Session, was made by Commissioner Cindy McNeill and seconded by Commissioner Kentaiwon Durham. The motion **carried (6-0)**

**ANNOUNCEMENT OF THE VACANCY TO THE ZONING BOARD OF APPEALS**

Blondale Thomas, Public Information Manager, appeared before the Commission to announce the vacancies of one (1) position that is available for this board.

**ANNOUNCEMENT OF THE VACANCY TO THE HISTORIC PRESERVATION COMMISSION**

Blondale Thomas, Public Information Manager, appeared before the Commission to announce the vacancies of two (2) position that is available for this board.

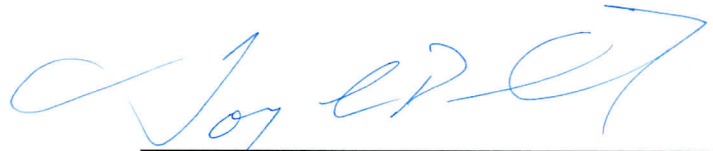
**APPROVAL TO MODIFY THE RENT AMOUNT OF THE OLD CITY SHOP TO S & S ASPHALT**

Commissioner Edwin Taylor recommended to reduce the S&S Asphalt & Concrete Lease Amount for the Old City Shop, for five years from \$1,000/month in "as is" condition to \$800/month while maintaining the appropriate insurance amount. He stated that the owner of S & S did not see the condition of the building before requesting the old agreement of \$1,000 per month rental fees.

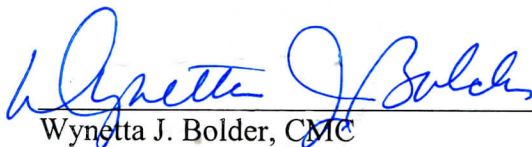
Commissioner Edwin Taylor made a **MOTION** to approve modifying the rent amount of the old City Shop to S& S Asphalt, as discussed in the Work Session. Commissioner Olivia Pearson seconded the motion. The motion **carried (5-1)** Commissioner Bob Moore **opposed** the motion.

**ADJOURNMENT**

With no further business to discuss in the Regular Meeting, a **MOTION** was made to adjourn by Commissioner Cindy McNeill and seconded by Commissioner Ed Taylor. The meeting was adjourned at 7:24 p.m.



Tony L. Paulk, Mayor



Wynetta J. Bolder, CMC