



March 6, 2023

INVITATION TO BID

Sealed bids will be received at the City of Douglas City Hall, 302 South Madison Ave., Douglas, Georgia, up to **April 10, 2023** at **2:30pm** and will be publicly opened and read for the purchase of the following:

FY23 Six (6) 394 MCM Wire Reels Bid, #66812-23-0016

The City of Douglas reserves the right to accept the lowest, most acceptable bid and reserves the right to accept or reject any or all bids. No late bids will be accepted.

The City of Douglas reserves the right to waive any technicalities or irregularities so that an award can be made in the best interest of the city.

Bids are to be F.O.B. Destination 123 W Cherry St., Douglas, GA 31533

The City of Douglas is an equal opportunity employer, including nondiscrimination in employment of the disabled.

For further information concerning this bid, please contact Nikki Thompson, City of Douglas Purchasing Agent, at (912) 389-3463 or email purchasing@cityofdouglasga.gov. For any technical questions, please contact Anthony Folsom, City of Douglas Warehouse Coordinator, at (912) 389-3464 or email afolsom@cityofdouglasga.gov.

To obtain the complete Invitation to Bid, please go to our website, www.cityofdouglasga.gov. Click on "Bids and Contracts" on the right-hand side of the screen. Once this opens, click on "FY23 Six (6) 394 MCM Wire Reels Bid, #66812-23-0016", located under "Douglas Bid Opportunities". This will open to a page which gives an overview of this Bid request. Scroll down and click on the attached file located near the bottom of this screen under "Related Documents". This will open the complete Invitation to Bid. Print, complete, and submit as directed. Should you have any problems opening the attachment, please contact Payton Wilkerson at 912-389-3453 or pwilkerson@cityofdouglasga.gov.

NOTE: Please include three (3) copies of your bid in package.



Mayor

Tony L. Paulk

Mayor Pro Tem

Edwin Taylor

Commissioners

Kentaiwon Durham

Mike Gowen

Olivia Pearson

Cindy McNeill

Steve Bailey

City Manager

Charles Davis

City of Douglas
P.O. Box 470
Douglas, GA 31534
(912) 389-3401
Fax: (912) 384-6730
www.cityofdouglasga.gov





GENERAL CONDITIONS OF BID

BID OPENING: April 10, 2023 at 2:30pm

LOCATION: City of Douglas City Hall
302 South Madison Ave.
Douglas, GA 31533

SEALED BID: All bids shall be sealed in an Envelope and plainly marked:

“FY23 Six (6) 394 MCM Wire Reels Bid, #66812-23-0016”

MAIL BID TO: City of Douglas City Clerk’s Office
302 South Madison Ave.
Douglas, GA 31533

BID FORMS: All bids shall be submitted upon forms provided by the City of Douglas.

RIGHT OF REFUSAL: The City of Douglas reserves the right to accept or reject any or all bids submitted at its discretion.

ADDITIONAL INFORMATION: May be obtained by writing to:
City of Douglas Purchasing Dept.
P.O. Box 470
Douglas, Ga. 31534
Or by contacting
Nikki Thompson,
Purchasing Agent
(912) 389-3463

Sealed Bids must be clearly marked on the outside envelope, as noted above, “**FY23 Six (6) 394 MCM Wire Reels Bid, #66812-23-0016**” to prevent accidental opening prior to formal bid opening, thereby resulting in an unacceptable bid.

FAILURE TO RESPOND WILL BE GROUNDS OF REMOVAL FROM BID LIST.

City of Douglas

FY23 Six (6) 394 MCM Wire Reels Bid, #66812-23-0016

- **Six (6) 394 MCM Wire Reels**
 - **Aluminum strand bare AAAC "Canton"**
 - **1,900 lb. reel.**
 - **U.S. made or equal**
 - **Approx. 5,000 ft. per roll**

Individual price per reel: _____

Total of six reels: _____

Estimated delivery time: _____

COMPANY INFORMATION:

Company Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

Fax: _____

E-mail: _____

Rep. Printed Name: _____

(Type or Print Legibly)

Rep. Signature/Title: _____

Tax ID#: _____ **or SS #** _____

Reference Sheet

This should be three people and phone numbers to whom we may contact to account for your company's quality of service.

NAME: _____ **PHONE:** _____

NAME: _____ **PHONE:** _____

NAME: _____ **PHONE:** _____