

123 West Cherry Street  
Douglas, GA 31533  
P: 912-389-3463  
F: 912-384-5076



Nikki Thompson  
Purchasing Agent  
purchasing@cityofdouglasga.gov

## Bidders List Application

**1. TYPE OF APPLICATION:**

\_\_\_\_\_ ITNL \_\_\_\_\_ REVISION  
(If Revision, please only fill in the areas that need to be changed)

**2. COMPLETE NAME OF BUSINESS:**

\_\_\_\_\_  
\_\_\_\_\_

**3. STREET ADDRESS:**

\_\_\_\_\_  
\_\_\_\_\_

P.O. BOX: \_\_\_\_\_

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_

PHONE#: (     ) \_\_\_\_\_

FAX#: (     ) \_\_\_\_\_

**4. TYPE OF ORGANIZATION (CHECK ONE)**

INDIVIDUAL \_\_\_\_\_

PARTNERSHIP \_\_\_\_\_

NON-PROFIT ORGANIZATION \_\_\_\_\_

CORPORATION \_\_\_\_\_

**5. TYPE OF BUSINESS (CHECK ONE)**

MANUFACTURER \_\_\_\_\_

WHOLESALE \_\_\_\_\_

CONSTRUCTION \_\_\_\_\_

RETAILER \_\_\_\_\_

RESEARCH & DEVELOPMENT \_\_\_\_\_

ENGINEERING (SPECIFY) \_\_\_\_\_

ARCHITECT \_\_\_\_\_ SERVICES \_\_\_\_\_

HIGHWAY CONSTRUCTION \_\_\_\_\_

OTHER \_\_\_\_\_

**6. HOW LONG HAVE YOU BEEN IN THIS TYPE OF BUSINESS?** \_\_\_\_\_

**7. YOUR CURRENT BUSINESS LICENSE #:**

# \_\_\_\_\_

STATE OF ISSUANCE \_\_\_\_\_

EXPIRATION DATE \_\_\_\_\_

SS# \_\_\_\_\_

**8. Are you certified as a Disadvantaged Business Enterprise (DBE), Local Small Business Enterprise (LSBE), or a Minority Business Enterprise (MBE)?**

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please provide proof of your certification with this application (copy of state certificate).

**9. NAME OF OFFICERS/OWNERS/ PARTNERS:**

PRESIDENT: \_\_\_\_\_

VICE-PRES: \_\_\_\_\_

OTHER: \_\_\_\_\_

**10. TAX PAYER ID# \_\_\_\_\_**  
(SEE ATTACHEMENT)

**11. \_\_\_\_\_**  
TYPED NAME & TITLE

**12. \_\_\_\_\_**  
SIGNATURE OF PERSON ON LINE 10

**13. \_\_\_\_\_**  
DATE OF APPLICATION

**14. \_\_\_\_\_**  
EMAIL ADDRESS

PLEASE LIST ALL COMMODITIES OR SERVICES YOU ARE INTERESTED IN BIDDING ON, ON A SEPPARATE SHEET. THE CITY OF DOUGLAS RESERVES THE RIGHT TO ACCEPT THE LOWEST, MOST ACCEPTABLE BID AND RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS.